



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

## BOARD of HEALTH MINUTES / March 27, 2018

Town Hall, 39 South Street, in Board of Health Office  
posted 4/04/2018 at 6pm

Present: Ken Boudreau, Ed Fahey, Fred Sears

Meeting opened at 4:30pm.

Meeting agendas distributed.

- Smoking Regulations: Reviewed Ed's edited regulations. These will be forwarded to Jim Wilusz at Tri Town Health Department for his review.
- Junk Car Regulation Enforcement: Edited regulations have been forwarded to the Selectboard for review.
- Health/Housing complaint at 21 East Washington Road: Ed attempted to contact the owner by phone with no luck. He has not heard back from the owner, or the tenant. Ed will check in with the tenant for an update.
- Well permits and permitting requirements were discussed.
- Summer camp permitting letters and applications need to be sent out during April in preparation for the summer camp season. There will be additional information required this year regarding Health Care Consultant names and license registration information.

Next monthly meeting is scheduled for Tues, April 24, 2018

The Board of Health Monthly Meeting is typically held on the 4th Tuesday of every month beginning at 4:30pm.



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

## BOARD of HEALTH MINUTES / May 22, 2018 at 4:30pm

Board of Health Office

posted 5/24/2018 at 8:20pm

Meeting opened at 4:30pm

Meeting agenda distributed

Junk Car Regulation Enforcement: Voters approved the revised regulation. The regulation is now being sent to the Massachusetts Attorney General's office for review. Once this review is complete the Board of Health may enforce the regulation.

Health/Housing complaint at 21 East Washington Road: The owner's lawyer has informed the Board of Health that the tenants have moved out and that the owner plans to move back to Hinsdale from Florida. The Board of Health has emailed the lawyer (Darrin Lee) to request written notification that the tenants have, in fact moved out.

Summer Camp Inspections: Most of the inspections will be scheduled for the second week of June. Camp Ashmere does not open until July 1st and has asked for a later inspection. To date one application has been returned. The health agent will contact the camps this week to remind them to get their applications in to the Board of Health as soon as possible.

Massachusetts Association of Health Boards membership: Membership in this organization will not be pursued this year.

Housing complaints:

- 298 George Schnopp Road: Complaints of excessive trash on the property were received. The Health Agent viewed the property and found that the trash appeared to have been picked up.
- 89 Creamery Road: The Town Administrator received a complaint about junk, snowmobiles, automobiles, a dumpster and construction debris at the property. The Health Agent viewed the property on May 4 and confirmed that excessive amounts of various items are located on the property around the house and close to what appears to be a wetland area. The Health Agent forwarded a letter to the owners informing them that these items may be a possible nuisance and asking them to clean the property. To date no response has been received from the owners.

Blight:

The Health Agent has given the Town Administrator a list of 13 properties which require attention for disrepair and public nuisance due to excessive junk and garbage on the land. The Town Administrator plans to begin contacting owners to clean them.

Next monthly meeting is scheduled for Tuesday, June 26, 2018.

The Board of Health Monthly Meeting is typically held on the 4th Tuesday of every month beginning at 4:30pm.



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

## BOARD of HEALTH MINUTES / June 26, 2018 at 4:30pm

Board of Health Office

posted 7/12/2018 at 11 am

Opened meeting at 4:30pm

Distributed the meeting agenda

Junk Car Regulation Enforcement: Follow-up after town meeting and first warning sent out.

- 891 Washington Road: Enforcement letter sent out and owner called into BOH for an extension. BOH discussed and agreed to an extension of the deadline to remove the unregistered cars until July 25th, 2018. Health agent to send a letter to owner with this information.

- Health/Housing complaint at 21 East Washington Road: Update on progress. This case is closed as the tenants have moved out of the house and the owner is now living there with no intentions of renting. The owner's lawyer provided evidence that the case was closed by housing court. The owner's lawyer was informed that should the owner intend to rent the house in the future they will be subject to all appropriate inspections and permits.

- Summer Camp Inspections. Most inspections completed. Permits will be issued once each camp has their Fire and Building inspections completed.

- Smoking Regulations Update. A template form letter with information regarding new smoking regulations is being formatted for Hinsdale. Once formatting and editing are complete the letter will be sent out to all tobacco retailers in preparation for implementation of new regulations. A meeting will be scheduled with Jim Wilusz from Tri Town Health Department to gather information and coordinate. This meeting will most likely take place in late August.

- Housing Complaints. A resident called the BOH office stating that their water supply had been shut off at 12 Alice Drive. The health agent will conduct an inspection to find out details.

- Camp Taconic Evacuation Plan. Camp Taconic has requested use of the Kittredge School in the event of an emergency evacuation of their facility. They have been directed to contact the town administrator to work on this plan.

Next monthly meeting is scheduled for Tues, August 28, 2018

The Board of Health Monthly Meeting is typically held on the 4th Tuesday of every month beginning at 4:30 PM.



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

## BOARD of HEALTH MINUTES / July 31, 2018 at 4:30pm

Town Hall, 39 South Street, in Board of Health Office

posted 8/01/2018 at 4:30pm

Meeting opened at 4:30pm

Meeting agendas distributed.

A phone call was made to James Schmidt, General Manager of Duquette Sports Academy to discuss their permitting for the 2018 Season. The camp is currently operating without Board of Health Permits due to a number of outstanding items which need to be addressed. The Fire Inspection permit was discussed as the Fire Chief has stated that the stove hoods need to be cleaned and the Ansel System needs to be inspected before he can issue their Fire Permit. Ed Fahey offered to call Dave Williams at the Commonwealth of Massachusetts for advice on compliance for the camp.

Mike Filkins, Washington Road, Hinsdale, attended the meeting to discuss his septic system design which is underway. Mike had questions regarding grading around the soil absorption system and whether a pump chamber would be required. The Board advised him to speak with a soil evaluator and his engineer to make decisions on how to proceed. The Board of Health can then review his proposed system design.

Junk Car Regulation Enforcement: The unregistered cars at 891 Washington Road appear to have been removed by the deadline of July 25, 2018. The police chief was notified of the deadline and asked to make a visual inspection of the property from the road. If there were cars left on the property after the deadline the police were going to notify the Board of Health. The police did not notify the Board of Health of any violations.

Health/Housing complaint at 12 Alice Drive: An enforcement letter was sent to the owner of the Bisselville trailer park to request that the water be turned back on at 12 Alice Drive. The owner stated that the water was turned off due to leaks in the water pipes leading to low pressure in the system and water leaking from the lines. The owner stated that if the tenant fixed the leaks he would turn the water back on. The tenant was informed by the health agent that if he fixed the leaks the water would be turned back on. The tenant then reported back that he had fixed the leaks. The health agent notified the owner to turn the water back on. The owner then attempted to turn the water back on but found that there were still leaks. The health agent then texted the tenant to get a licensed plumber to fix any leaks and at the point the water can be turned back on. No response has been made by the tenant.

Summer Camp Inspections: All camps, apart from Duquette Sports Academy, have been issued permits to operate for the 2018 season.

Smoking Regulations Update: Jim Wilusz from Tri Town Health Department would like to meet with the Board of Health at the September monthly meeting to update the board on new regulations and development of new programs.

Next monthly meeting is scheduled for Tues, August 28, 2018

**The Board of Health Monthly Meeting is typically held on the 4th Tuesday of every month beginning at 4:30pm.**



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

## BOARD of HEALTH MINUTES / August 28, 2018 at 4:30pm

Town Hall, 39 South Street, in Board of Health Office

posted 9/13/2018 at 8:30am

Meeting opened at 4:30pm.

Meeting agendas distributed.

Plastics/Polystyrene Reduction Initiative: Hinsdale residents Danni and Gabbi Orlandi attended the Board of Health meeting to promote and discuss their initiative to reduce plastics/polystyrene use in the town of Hinsdale. The Orlandis would like to help the town develop regulations which help to reduce or eliminate the use of certain plastic/polystyrene products due to their negative effects on the environment. The Board listened to their comments and suggested that they conduct some survey work with local businesses for input and suggestions. As some of the local towns in the area already have plastics/polystyrene regulations in place the Board of Health will get copies of other town regulations for reference. It appears likely that any regulations developed for this purpose would need to be formalized by the Selectboard and enforced by the Board of Health. In addition, it appears that any new regulations would likely be required to be adopted/accepted by a town vote. Next month the issue will be discussed again.

Junk Car Regulation Enforcement: 3 new enforcement letters were sent out this week for the following addresses:

- 89 Creamery Road
- 38 Robinson Road
- 6 Plunkett Avenue Extension

Health/Housing complaint at 12 Alice Drive: No response has been received from the occupant of 12 Alice Drive notifying the Board of Health that the leaks have been repaired. Therefore, the water has not been turned back on to the residence.

Summer Camp Inspections: Duquette Sports Academy has not yet been issued a permit to operate for the 2018 season. The Board of Health was notified by the Camp Director that the fire suppression hoods had been cleaned and inspected but that they were waiting for their Fire Inspection. The Board of Health was notified that Duquette Sports Academy did not have beach testing conducted during July or August of 2018 as required. The laboratory contracted by the Camp to conduct the sampling stated that they did not conduct the sampling due to unpaid bills by the Camp. The Board of Health was also notified by the Camp operator that it is unlikely that the Camp will continue to operate during the 2019 season. At this point the Camp has operated, without a Board of Health, Fire, or Building Permit, for the entire 2018 season. The Board of Health intends to contact town council as well as the town administrator, select board, fire chief and building inspector to determine the best approach for bringing the Camp into compliance with local and State ordinances.

Smoking Regulations Update: Jim Wilusz from Tri Town Health Department would like to meet with the Board of Health at the September monthly meeting to update the board on new regulations and development of new programs.

Next monthly meeting is scheduled for Tuesday, September 25, 2018.

**The Board of Health Monthly Meeting is typically held on the 4th Tuesday of every month beginning at 4:30pm.**



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

## BOARD of HEALTH MINUTES / September 28, 2018 at 4:30pm

Board of Health Office

posted 10/4/2018 at 10am

1. Meeting opened at 4:30pm
2. Distributed the meeting agenda
3. Septic System Upgrade Plans for 161 Watson Road: The meeting was attended by Mike McQuigan of 161 Watson Road. The plans were reviewed and approved. A construction permit will be issued after the meeting.
4. Smoking Regulations Update: Jim Wilusz from Tri Town Health Department, along with Joyce Brewer from Massachusetts Tobacco & Cessation Program Community Partnership with Berkshire ATTEC, and Nancy Stoll, Tri Town Health Department Tobacco Program Supervisor gave an update on current regulations and newly promulgated statutes. Jim gave a brief history of tobacco control in the state and highlighted new products which are on the market. Tri Town Health Department offered to provide updated regulations for Hinsdale. Jim noted that due to the newly updated state regulations each town needs to decide, before December 31, 2018, whether to restrict sales of tobacco products to persons over the age of 21. If the town decides to wait until after December 31, 2018 a graduated age restriction will be enforced by the state whereby the legal age for tobacco sales will gradually be increased. This will start at 19 years of age for one year, and then increase to 20 the following year, finishing at 21 by the third year (2021). Jim recommended that Hinsdale institute a regulation requiring the age to increase to 21 prior to December 31, 2018. This would make determinations for legal sales much easier for the retailers. Restrictions on flavored products, as well as new technological smoking/vaporizing products may be considered in the future. Jim will submit draft regulations to the Board of Health to be reviewed at the next monthly meeting. This will be followed by informational letters to be sent to the retailers and possibly a public hearing in November.
5. Junk Car Regulation Enforcement:
  - o 38 Robinson Road: A letter was sent and received by the owners of the property. The Health Agent will call them to make sure they understand the regulation and timeline.
  - o 10 Plunkett Avenue Extension: A warning letter was hand delivered to the owners.
  - o 89 Creamery Road: The owner has been working on cleaning up things and getting rid of a boat and truck.
1. Health/Housing complaint at 75 Goodrich Street: Attempts to contact the owner have been unsuccessful. Additional attempts will be made this week. The Health Agent will also contact the Building Inspector for advice on unsafe structures.
2. Summer Camp Inspections: Letter to Duquette Sports Academy will be sent out next week.
3. Single Use Plastic Bag Ban proposal: The Orlandos could not attend this meeting due to scheduling conflicts. They were provided with a copy of a regulation for Lanesborough to use as a template for a regulation that may be considered in Hinsdale. They will attend a future meeting to discuss the issue farther.
4. Other Business: Mike Filkins delivered new septic system plans and applications for the house he is planning to build at 1220 Washington Road. The Board of Health will review the plans and decide whether to approve them at a future date.
5. Next monthly meeting is scheduled for Tues, October 23, 2018.

The Board of Health Monthly Meeting is typically held on the 4th Tuesday of every month beginning at 4:30 PM.



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

## BOARD of HEALTH MINUTES / October 23, 2018 at 4:30pm

Board of Health Office

posted 10/20/2018 at 5:10pm

Meeting opened at 4:30pm

Distributed the meeting agenda

Smoking Regulations Update: Jim Wilusz, from Tri Town Health Department, attended the meeting and gave the board information on the process required to enact new regulations and offered to provide templates for public notice for a public hearing, as well as an informational letter to be forwarded to the tobacco retailers prior to the public hearing. The board approved the draft regulations and proposes to have a public hearing prior to enacting the regulations. The public hearing date is proposed for November 27th at 4:30PM.

Junk Car Regulation Enforcement:

- 38 Robinson Road: The health agent has granted an extension to the owners due to extenuating circumstances.
- 10 Plunkett Avenue Extension: A meeting was held with the Hinsdale Health Agent, the property owner, police officer Fix, and George Bunnell (tenant). Mr. Bunnell was informed of the details of the unregistered vehicle bylaw and given a copy of the warning letter which was issued to the landlord. Mr. Bunnell stated that he could have the unregistered boat removed from the property by November 1, 2018. Therefore, an extension to the deadline to November 1st was granted.
- 89 Creamery Road: The owner has been working on cleaning up things and getting rid of a boat and truck.
- 891 Washington Road: Unregistered vehicles have shown up on the property again. The owner was contacted again and informed that the vehicles would have to be removed. The owner was told that if he needs to keep vehicles on the property for work then he must get a permit from the town for this activity. Until a permit is issued by the Town, they must remove the vehicles.

Health/Housing complaint at 75 Goodrich Street: One of the two listed owners of the property has been contacted and informed that the 2 unregistered vehicles need to be removed. The solid waste issue which had been investigated by the Massachusetts Department of Environmental Protection was inspected. No solid waste was found within the old garage on the property. The owner stated that she would like to cut the overgrown grass with her scythe but that the scythe was too dull. The health agent sharpened the scythe for the owner. The owner then stated that she would begin to cut the overgrown grass.

Summer Camp Inspections: Letter to Duquette Sports Academy was sent but returned to sender. The health agent will attempt to determine the correct mailing address for the camp owners and resend the letter.

Single Use Plastic Bag Ban proposal: The Orlandos did not attend the meeting. This issue will be continued at a future meeting.

Septic System at 1220 Washington Road: Septic System Design Plans were submitted to the Board of Health, reviewed, revised and the Board of Health approved the plans as revised. The owner is working to find a contractor to build the system. The Board of Health will issue a permit for the construction when a contractor with the correct credentials is chosen by the owner. A well permit was issued for the site.

Food Permits for Camp Emerson's Halloween town event: Food inspections were conducted prior to the event for the food truck vendors on October 20, 2018, additional inspections are planned for Saturday October 27, 2018.

Next monthly meeting is scheduled for Tuesday, November 27, 2018

**The Board of Health Monthly Meeting is typically held on the 4th Tuesday of every month beginning at 4:30pm.**



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

## BOARD of HEALTH MINUTES / November 27, 2018 at 4:30pm

Board of Health Office

posted 12/4/2018 at 8:10am

Meeting opened at 4:50pm

Distributed the meeting agenda

Smoking Regulations Update: New Tobacco Regulations were adopted at the Public Hearing prior to this meeting. The new regulations will become effective December 27, 2018. No objections to the new regulations were brought to the hearing.

Junk Car Regulation Enforcement:

- 38 Robinson Road: The health agent has granted an extension to the owners due to extenuating circumstances.
- 10 Plunkett Avenue Extension: The vehicles, including the boat, have been moved off the property. The case has been closed.
- 89 Creamery Road: The police department has been given the details of this case and are working on a conclusion.
- 891 Washington Road: The police department has been given the details of this case and are working on a conclusion.
- 17 Main Street: unregistered recreational trailers and a recreational vehicle are presently on the property. The health agent went to the property to speak with the owners but no one was home. A letter will be sent to inform the owners that the vehicles will have to be registered or moved.

Health/Housing complaint at 75 Goodrich Street: All unregistered vehicles have been moved off of the property located at 85 Goodrich Street. There remains a 3-sided garage on the property which may collapse soon. There is also a dilapidated building which is full of junk located at an adjacent property at 113 Longview Avenue. This building will be viewed by members of the Board of Health to determine whether it constitutes a "public nuisance". The property at 113 Longview Ave. will be discussed at the next monthly meeting of the Board of Health.

Summer Camp Inspections: A letter was sent to Duquette Sports Academy owners. Dan Duquette spoke with the health agent to ask what will need to be done at the camp to bring it into compliance with Board of Health regulations. Mr. Duquette also informed the health agent that the director no longer works for the camp. He is in the process of hiring a new director. The health agent sent Mr. Duquette a packet of information on regulations for summer camps. The board of health discussed the operations at the camp during 2018 and decided to forward a letter to Mr. Duquette stating that if the new director for the camp does not comply with Board of Health regulations a permit will not be issued for 2019 as an overnight camp. The camp will be required to comply with all permitting codes at least one month prior to opening. The Board of Health intends to coordinate inspections and permitting with both the Fire Department and the Building Inspector for 2019. The Town Administrator will also be kept informed of the permitting process for 2019.

Single Use Plastic Bag Ban proposal: Mike Ciaburri from Hinsdale Trading Company attended the meeting along with Gabbi and Danni Orlando. They discussed the pros and cons of instituting a plastics ban in Hinsdale. They agreed to work together to try to find a strategy to institute regulations that will not be too expensive but help achieve a better level of environmental sustainability.

Septic Systems:

- 1124 Washington Road: The system has been installed and a certificate of completion has been issued.

- 1220 Washington Road: Plans have been approved. The permit has not been issued. The Board of Health is waiting on accreditation from the proposed contractor to build the system.

Other business: The town administrator has asked the Board of Health if they may be able to assist in managing the landfill and transfer station. The Board of Health will invite the town administrator to the next monthly meeting to discuss how this might work.

Next monthly meeting is scheduled for Tues, December 18, 2018

**The Board of Health Monthly Meeting is typically held on the 4th Tuesday of every month beginning at 4:30pm.**



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

## BOARD of HEALTH MINUTES / December 18, 2018 at 4:30pm

Board of Health Office

posted 1/11/2019 at 10:48am

Meeting opened at 4:30 PM  
Distributed the meeting agenda

**Smoking Regulations Update:** New regulations go into effect on 12/27/2018. New signage will be delivered to retailers along with copies of the new regulations.

**Junk Car Regulation Enforcement:**

**17 Main Street:** A letter was delivered to the property. The health agent will speak with the owners.

**Health/Housing complaint at 75 Goodrich Street:** Ken Boudreau has not yet been able to do a site viewing, and was not able to attend this meeting. This subject will be continued at the next meeting.

**Health/Housing complaint at 645 Washington Road:** This subject is ongoing. A hearing will be scheduled with the owner.

**Duquette Sports Academy:** A letter was sent to the owner regarding requirements for opening the camp for the 2019 season.

**Single Use Plastic Bag Ban proposal:** The Board of Health is waiting for comments on this subject.

**Septic Systems:**

**1220 Washington Road:** The Board of Health is waiting on accreditation from the proposed contractor to build the system.

**Other business:**

The Town Administrator will meet with the Board of Health at the next regularly scheduled meeting in January.

2019 Annual Food, Tobacco, Septage Hauler, and Solid Waste permits will be processed over the next few weeks.

Next monthly meeting is scheduled for Tues, January 22, 2018

The Board of Health Monthly Meeting is typically held on the 4th Tuesday of every month beginning at 4:30 PM.