



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

## SELECT BOARD MINUTES / January 10, 2018 at 7pm

posted 1/26/2018 at 8:20am

Select Board present – Laurel Scialabba, Harvey Drosehn, Richard Kardasen  
Public & Board Members Present –Kathe Warden, Bob Graves, Viv Mason, Larry Turner, Dick Scialabba, Duane Bruce, Andreas Schmid

Laurel Scialabba opened the meeting at 7pm and said the meeting was being recorded. She asked if anyone was recording the meeting, no one was. She asked everyone to recite the Pledge of Allegiance.

Laurel asked the Board Members if they have reviewed the meeting minutes of December 27, 2017; Harvey made a motion to accept the minutes, Laurel seconded the motion, Rich abstains because he didn't attend the meetings. Harvey and Laurel vote aye.

*Review Correspondence & Warrants* – Laurel asked the board members if they have read the correspondence and warrants, they had. Harvey made a motion to accept the correspondence and warrants, Rich seconded the motion and all voted aye.

Letter from Dept of Energy – Laurel reads a letter from Dept. of Energy awarding the town a Green Communities status. It includes a grant of \$130,410.00 for energy projects.

### *Communications & Reports from Department Heads, Boards, and Chairs*

Larry Turner – Fire Dept – Larry met with the ISO representative to upgrade the fire ratings for the town; in the spring they will do flow testing on the hydrants. Currently the Town ratings haven't changed. Larry gave an explanation on how the ratings change.

### *Old Business*

Continue discussion for financing of Plunkett Lake Gate Valve – Laurel says the town didn't receive the grant for the project. Laurel said Diane Sturtevant, Town Treasurer, had made the suggestion to the Select Board of taking the money out of the Town Stabilization account. There is currently \$939,805.84 in the Stabilization account. It would save the Town approximately \$35,000 in interest over the life of a loan if the town chose to borrow it. A discussion follows about using the Stabilization account money. Harvey makes a motion to have a Special Town Meeting to see if the townspeople would vote to use \$265,000.00 from the Stabilization account. Rich seconds the motion. All vote aye.

MIAA –CHUBB – increase of coverages – Kathe Warden says that MIAA has pointed out to the town that the coverage for the police and fire personnel is low. MIAA sent two options to increase the coverage for the town in step. The first step would increase this year's cost by \$1692.00 for \$200,000.00 worth of coverage and the second step would which could be done

in the next fiscal year would be to increase the medical coverage by \$300,000.00 for approximately \$18,600.00 or it could be done now. A discussion about the town's obligations follows. Harvey makes a motion to upgrade the medical insurance to the first step of \$200,000.00. Rich seconds the motion. All vote aye.

#### *New Business*

Set dates for Annual Town Meeting & Town Elections – Laurel says the dates need to be set for the Annual Town Meeting and Town Elections. By town bylaw it needs to be third Wednesday for the Town Meeting which is May 16 and the third Saturday for the election which is May 20. Harvey makes a motion to have the Town Meeting on Wednesday May 16 2018 and the Town Elections on Saturday May 19 2018, Rich seconds the motion. All vote aye.

Re-elect Vice Chair of Select Board and acceptance of one signature for signing of warrants by the Select Board – Laurel says the Board will continue what they started last year with the Municipal Modernization Act. She will be away and missing 3 meetings. She will be attending them remotely and Harvey will be acting as Chair and there is only one signature required for the warrants which was also in the Modernization Act.

Presentation by Andreas Schmidt of Select Energy & discussion about solar panels to be installed on town buildings – Andreas Schmidt gives a presentation about putting panels on the Fire Station and the DPW building. The DPW will have the main service and the Fire Dept will have a sub service. There needs to be a pole mounted transformer installed for \$20,000.00, the town will receive 100% net metering credit. It will give the town an annual average savings of \$12,829.00. The project would have an approximate 20 year life span. There will be insurance coverage on the units provided by Solect. (There is a copy of the presentation attached to the meeting minutes.) Harvey makes a motion to move forward with the project. Rich seconds the motion. All vote aye.

Discussion of opening Swap Shop at Transfer Station before April 2018 - MASS DEP sent a letter reimbursing the town for the Swap Shop grant that had been received. The letter stated that the Swap Shop be open all year round. A discussion about days and times for it to be open and if there is enough manpower for it. Options were discussed about how to provide extra help. Laurel said to move forward with getting it ready to be opened up.

#### *Any new business to come before the Select Board*

Viv Mason said that she has been reading up on the Open Meeting Laws and since the Town Website is the official posting board she will be time- and date-marking all postings.

#### *Public Comments*

Harvey says there is a lot of social media about the DPW not doing their job at the Transfer Station. Laurel says if people don't feel it is safe to go to work they need to call a Select Board member. Mary Lou Galliher said she doesn't feel social media should dictate Town Hall protocol. Dick Scialabba feels the town should make policy of what should happen for bad weather. Duane Bruce says he is concerned about the direction that the conversation is going in.

*Meeting Adjournment*

Harvey makes a motion to adjourn the meeting at 8:43pm, Rich seconds the motion and all vote aye.

Respectfully submitted, Katherine Warden



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## SELECT BOARD MINUTES / January 24, 2018 at 7pm

Community Room of Hinsdale Town Hall  
39 South St, Hinsdale MA

posted at 2:00pm 3/30/2018

Select Board present – Laurel Scialabba, Harvey Drosehn, Richard Kardasen

Public & Board Members Present –Kathe Warden, Bob Graves, Ray Bolduc, Bill Dufour, Rene Senecal, Viv Mason, Bill Pike, Shaun Galliher, Dick Eastland, Warren Wetherell, Carol Strout, Michael Puntin, Dave Duquette, Mary Lou Galliher, Richard Scialabba, Jodi Ouimette, L Galliher.

Laurel Scialabba opened the meeting at 7pm and said the meeting was being recorded. She asked if anyone was recording the meeting; no one was. She asked everyone to recite the Pledge of Allegiance.

Laurel asked the board members if they have reviewed the meeting minutes of January 9, 2018 Water & Sewer Commissioners meeting and January 10, 2018 Select Board meeting, Harvey made a motion to accept the minutes, Rich seconded the motion, all vote aye.

Review Correspondence & Warrants – Laurel asked the board members if they have read the correspondence and warrants; they had. Harvey made a motion to accept the correspondence and warrants, Rich seconded the motion and all voted aye. Laurel read the resignation letter from Polly Wheeler effective May 31, 2018. Laurel thanked Polly for her time.

### *Communications & Reports from Department Heads, Boards, and Chairs.*

1. Highway Superintendent Rene Senecal – Use of salt on roads during storms – Laurel had asked Rene to come to a meeting to discuss the amount of salt used on the roads during storms. Rene explained the mixture he used was all dependent on the type of storms that the town was experiencing. He could increase the ratio but it would cost the town \$30,000+ to increase the salt use. He is concerned with the safety of the roads as well as the budget. There is a discussion about using liquid pretreat solution on paved roads as well as using chip mix on the dirt roads. Rene said he would come back to the board with costs of both methods of treatment.

### *Old Business*

None at this time

### *New Business*

1. Discussion of Inclement Weather Policy – Bob reads the Inclement Weather Policy that has been drafted to create policy. He would like the Select Board along with the DPW, Police and Fire Dept. to make decisions during hazardous weather conditions about closing the Transfer Station as well as Town Hall. A discussion followed about the wording of the policy.
2. Discussion of Police Union Negotiations and appointing Bob Graves as negotiator for Select Board - Laurel said since she will be away for the negotiations she would like Bob Graves to act

as the negotiator on the Select Board's behalf. Harvey makes a motion to have Bob be the negotiator on behalf of the Select Board, Rich seconds the motion, all vote aye

3. Hazard Mitigation update – Bob said that on March 7 there will be a public meeting to review the Hazard Mitigation Plan and answer any questions. BRPC is assisting the town with the plan that is required by the state to be updated every 5 years.
4. Discussion and possible renewal of Class II Licenses for
  1. Berkshire Truck & Auto Sales - Dave Duquette would like to renew his Class II license. He has provided the town with the required bond. Laurel asks how many cars he has on site he said usually 3, Laurel asks if he would like but will move it up to 5 and he would. Harvey makes a motion to renew Berkshire Truck and Auto Sales Class II license and allow 5 vehicles on site. Rich seconds the motion, all vote aye.
  2. Dufour Inc. – Bill Dufour would like to renew his Class II license but he hasn't provided the town with the required bond. He will come back to the next meeting to renew his license. When he first got the license he thought he had 6 or 8, Laurel asked if that was reasonable. He was fine with that. Laurel told him they couldn't approve his license till he had his bond; he or a representative will be here next meeting.
5. Discussion of Hinsdale Cemetery Arch engineering plan and decision to continue with putting out to bid. – Laurel said they had received the engineering plan from Hill Engineering. They will put it out to bid and oversee the project. Laurel said there is money in multiple accounts to cover this project. Harvey makes a motion to accept Hill Engineering proposal of engineering plan and to proceed. Rich seconds the motion. Laura Galliher asks what other accounts were there. Laurel says that there is a \$16,000 memorial account and a \$42,000 Hinsdale burial account. These accounts are over 10 years old and have never been used.

Any new business to come before the Select Board –

\*Mary Lou Galliher asks for clarification that the Class II license granted tonight will run from January 23 to December 31 2018 just like the others that have been issued. Laurel says yes that is correct.

\*Bob Graves reads a letter from KP Law over some of the language used in the new Town Bylaw. There is some confusion for Ipswich Pharmaceutical with it. KP asks that the board take a vote to the following effect, "The Select Board does not interpret the vote under Article 14 of the November 29,2017 Special Town Meeting( the temporary marijuana moratorium ) to prevent Ipswich Pharmaceuticals from possessing, processing, transferring or transporting marijuana in conjunction with their marijuana cultivation facility, the Town's intention is to temporarily ban retail marijuana sales until permanent zoning for marijuana is adopted at Town Meeting. Harvey makes a motion "That the Select Board does not interpret the vote under Article 14 of the November 29,2017 Special Town Meeting (the temporary marijuana moratorium) to prevent Ipswich Pharmaceuticals from possessing, processing, transferring or transporting marijuana in conjunction with their marijuana cultivation facility." Rich seconds the motion, all vote aye.

\*Bob read a letter read that was received today from DLS about a grant to help towns offset their sewer rates. Harvey makes a motion to apply for the grant for sewer rate relief fund, Rich seconds the motion, all vote aye.

\*Laurel says the Select Board needs to set a date for the Special Town Meeting to fund the gate valve work. There is \$289,000 that is needed and the meeting is to decide to take the money out of stabilization fund. Laurel said the town had voted to take a loan out for it and it would save the town \$38,000 in interest. Dick Eastland asks how much money would be left, Laurel said it would leave approximately \$750,000 in the account. Rich makes a motion to hold a special town meeting on February 28th at 7:00pm. Harvey seconds the motion, all vote aye.

#### Public Comments

\*Viv Mason asks where is the Mission and Vision Plan now. Bob says Tom from BRPC is bringing him a draft tomorrow and will be putting some of the information on the website.

\*Dick Eastland says he spoke with some linesmen working on poles and they said they were moving lines so that cable could be installed.

Meeting Adjournment – Rich makes a motion to adjourn at 8:00pm, Harvey seconds the motion, all vote aye.

Respectfully submitted,  
Katherine Warden



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## SELECT BOARD MINUTES / February 14, 2018 at 7pm

Community Room of Hinsdale Town Hall  
39 South St, Hinsdale MA

posted at 4:05pm 3/15/2018

Select Board present – Harvey Drosehn, Richard Kardasen

Select Board present remotely – Laurel Scialabba

Public & Board Members Present –Kathe Warden, Bob Graves, Shaun Galliher, Warren Wetherell, Cathy Spinney, Earl Peck, Mary Lou Galliher, Larry Turner

Harvey Drosehn opened the meeting at 6:30pm and Laurel Scialabba was attending remotely. He said the meeting was being recorded and asked if anyone was recording the meeting, no one was. He asked everyone to recite the Pledge of Allegiance.

Harvey asked if everyone has reviewed the meeting minutes of January 23, 2018 and January 24, 2018. Rich did but Laurel hadn't seen them yet. Rich made a motion to accept the minutes, Harvey seconded the motion, Rich voted aye, Harvey voted aye and Laurel abstained.

*Review Correspondence & Warrants* – Harvey asked if everyone had read the correspondence and warrants, Laurel said she hadn't. Rich made a motion to accept the correspondence and warrants, Harvey seconded the motion, Rich voted aye, Harvey voted aye and Laurel abstained.

*Communications & Reports from Department Heads, Boards, and Chairs*– There was none

### *Old Business*

Review / Approve/ Sign, Special Town Meeting Warrant for February 28, 2018 – Harvey read the articles of the warrant.

**Article 1:** To choose a moderator to preside over the meeting if the elected moderator is not present.

**Article 2:** To see if the town will vote to transfer \$265,000.00 from the Town Stabilization Fund to pay for the replacement of Plunkett Reservoir Gate Valve or take any other action thereon. (2/3rds vote required) Bob Graves this will save the Town money in interest payments if paid out of Stabilization Fund.

Select Board: Rich makes a motion to accept the article as read, Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye. Finance Committee: Endorses this motion

**Article 3:** To see if the town will vote to transfer the sum of \$24,908.00 from sewer surplus (\$12,454.00 from both Sewer I and III) to pay to complete Phase I-B of the Infiltration and Inflow analysis mandated by the state or take any other action thereon. Bob Graves explains this is mandated by the state for this study to be done.

Select Board: Rich makes a motion to accept the article as read, Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye.

Finance Committee: will decide at their meeting held on February 15.

**Article 4:** To see if the town will vote to transfer the sum of \$8,000.00 from Free Cash to pay to search for, hire and train a new Collector who will replace the Town's long-serving Collector or take any other action thereon. Bob Graves explains Polly Wheeler last day will be May 31, 2018 and to wait till she retires to start the search process will put a burden on Town Hall.

Select Board: Rich makes a motion to accept the article as read, Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye.

Finance Committee: will decide at their meeting held on February 15.

Vote to accept proposal from Hill Engineering for the Cemetery Arch design – no vote was taken during previous meeting. At the previous meeting a vote was not taken to accept the proposal. Rich makes a motion to accept the proposal, Laurel seconds the proposal. Rich votes aye, Laurel votes aye, Harvey votes aye.

Discussion and possible renewal for Class II & Class III used car sales:

Dufour Inc. – A representative from Dufour handed in their bond that was required for the renewal. In the last meeting it was discussed that they be allowed 8 vehicles with 6 out front allowed. Rich makes a motion to renew Dufour Class II license with 8 vehicles total 6 out front, Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye.

Avid Auto Sales – Warren Wetherell, Jr has turned in all paperwork that is necessary for renewal of a Class II & Class III. Harvey explains that his property is in a residential zone and can't have this type of business in it. Warren thought that the property he leases from Paris is in a commercial district and it isn't. Laurel said the Select Board never gave Warren a permit to sell or store cars in that lot. Rich tells him that the board wants to work with him and to see if he can find another area in the commercial district he could sell vehicles. Ray Bolduc offers to help him work the process of applying for a variance for his property with the ZBA. Rich makes a motion to deny without prejudice his renewal and to meet with him again in 30 days. Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye.

#### *New Business*

Business Certificate – John Cebula – renewal of expired Business Certificate for seamless gutter business. John isn't present at the meeting, Rich makes a motion to table this till the March 14, 2018 meeting, Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye.

Discussion of yoga moving dates on weeks of Legal Holidays – Kathe Warden said the yoga group would like to have class on Tuesdays the weeks of legal holidays. Laurel said her only concern is the thermostat. Since it is programmed for Mondays it would need to be turned up. Rich makes a motion to allow the yoga group to move to Tuesdays on holiday weeks, Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye.

*Any new business to come before the Select Board* – Bob Graves has a letter of resignation from Brian Miner from the Emergency Management Committee. Rich would like a letter of thanks sent to Brian for his time and effort on the committee. Rich makes a motion to accept

the letter of resignation, Laurel seconds the motion, Rich votes aye, Laurel votes aye, Harvey votes aye.

Ray Bolduc asks that the Select Board makes an appointment of Chief Rathbun as the deputy director of Emergency Management. It would help start the transition for the future. Rich makes a motion to appoint Chief Rathbun as deputy director of Emergency Management, Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye.

*Public Comments* – none at this time

Meeting Adjournment – Rich makes a motion to adjourn at 7:17pm, Harvey seconds the motion, all vote aye.

Respectfully submitted, Katherine Warden



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## SELECT BOARD MINUTES / March 10, 2018 at 8am

Community Room of Hinsdale Town Hall posted at 11am 4/29/2018  
*Joint budget meeting of the Hinsdale Select Board and Finance Committee*

Select Board present –Harvey Drosehn, Richard Kardasen, Laurel Scialabba attending remotely  
Finance Board present - Shaun Galliher, Earl Peck, Vivian Mason, Heather Brown, Chris Pike, Ray Bolduc & Mary Rice. Richard Scialabba attending remotely.

The meeting started at 8:21am – Offices have submitted budget requests to Finance / Select Board and Town Administrator.

Offices of the Treasurer, Town Collector, and Town Accountant - Diane Sturtevant, Treasurer; Pauline Wheeler, Collector; Charlie Browne, Accountant – Charlie Browne and Pauline Wheeler didn't attend. Bob explains that it would help to combine the Treasurer and Collector positions to one office and have a Collector/Treasurer and Deputy or Assistant. Diane said there was an increase in the retirement to the county but medical insurance wasn't as high as projected. Her time is figured into the tax title.

Highway Department - Rene Senecal, Superintendent – Rene explains about putting the culvert into Old Dalton Rd for a Mass Works grant. He said the roof extensions can't be done due to engineering issues, explain the rental of the loader during the repair on the town owned loader. Said summer road maintenance to stay the same. Explains the need for a storage building for all of the equipment so everything could be under cover.

Assessors - Dave Zagorski, Asst. Assessor – explains the revaluation and that is currently behind 300 houses that was inherited from the previous assessor. They would like to hire a firm to help with the revaluation at \$22.00 per house. Explanation of the benefit of the town to get this done is given.

Conservation Commission and Lake Management Committee - Laurel Scialabba, CC Chair; Jodi Ouimette, Lake Management; Mallory Larcom – Jodi explains the different costs to treat Lake Ashmere and Plunkett Lake. Conservation budget wasn't ready.

Council on Aging Comm. Representative – level fund

Board of Health Ed Fahey, Health BOH Agent – Ed is handling blight and Fred is handling inspections – level fund, no need for beaver.

Break 10:50-11:00

Public Library Tom Butler, Director – raises for 3 staff 2%, high school student at minimum wage, hire an activities director for \$21,670. Librarian salary and general expense to be level funded. Replace boiler in Library

Police Department - Susan Rathbun, Police Chief – Chief couldn't attend – there was a discussion about longevity and pay. A discussion about detail work. Was asked for Chief to attend the next Finance Meeting.

Fire Department & Emergency Management – Larry Turner, Fire Chief; Ray Bolduc, EMD – level fund salary of Fire Dept and Emer. Mng Dept. Emergency Mng General expenses to go down \$2750. Code Red is going up \$1600. Fire Dept to level fund operating expense but would like a Capital Improvement of \$15,000 for a commercial washing machine for turn out gear. Larry agrees with Rene that there is a need for a pole barn or some kind of storage barn.

Water & Sewer Department - Larry Turner, Water and Sewer Superintendent – Larry says that 8 grinder pumps have been rebuilt but concerns for the future. Would like the Capital plan for 3 raw water pumps.

Building Inspector - Paul Greene, Building Insp – level fund

Town Clerk - Dawn Frissell, Town Clerk – Salary up \$300. Bookbinding for 3 books is \$3000. Discussion of who's budget the dog licenses should come out of,

12:30 – 1:00 Lunch Break

Town Administrator, Select Board and Transfer Station - Bob Graves, Town Admin. – Bob is working on his contract, Admin Assist increase hours to 35 and 2% increase in salary. Transfer Station has a concern about Additional Budget Items, Including: Bob Graves, Town Admin; Select Board; Committee Members – Moderator – level fund, CSX agreement up 2 ½ %. Beautification Comm. increase to \$1500 and a need to replace Town Flags for the telephone poles for \$2,000. Gas & Diesel account will have a shortfall this year, needs to be at \$30,000 for next year.

Comm. Center, Dick Eastland asks for more money to continue with the column repair. He would also like the utility expense to come out of Town Buildings heating Expense, he is concerned that there is only 3 historical sites in town left, Historical Comm. no funding

Finance Committee, Planning Board – both level-funded

CBRSD (Operating and Capital Budgets) – not submitted at this time,

Town Hall Operating/Capital Expenses – Generator \$20,000

Professional Services – Legal counsel to increase to \$30,000.00 and Auditors to be \$20,000

Town Insurances – not submitted at this time, level fund for now

Cemetery and Town Hall improvements – both ramps and doors must be made handicap accessible. Cemetery level fund.

IT/telephone Maintenance and Hardware – raise IT to \$20,000 and adding a Pitney Bowes machine to the Office Machine account.

Capital Items – Pole Barn - \$75,000, Industrial Washer - \$15,000, Finish Columns \$25,000, Vault \$10,000, Road Scan \$15,000, Road Repairs \$50,000, Hazardous Trees \$30,000,  
3:00pm Adjourn

Respectfully submitted, Katherine Warden



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## SELECT BOARD MINUTES / March 14, 2018 at 7pm

Community Room of Hinsdale Town Hall  
39 South St, Hinsdale MA

posted at 2:50pm 4/02/2018

Select Board present – Harvey Drosehn, Richard Kardasen

Select Board present remotely – Laurel Scialabba

Public & Board Members Present –Kathe Warden, Bob Graves, Earl Peck, John Genzabella, Cathy Spinney, Shaun Galliher, Dick Eastland, Viv Mason, & Laura Galliher.

Harvey Drosehn opened the meeting at 7pm and said Laurel Scialabba was attending remotely. He said the meeting was being recorded and asked if anyone was recording the meeting, no one was. He asked everyone to recite the Pledge of Allegiance.

Harvey asked if everyone have reviewed the meeting minutes of February 14, 2018. Rich did but Laurel hadn't seen them yet. Rich made a motion to accept the minutes, Harvey seconded the motion, Rich voted aye, Harvey voted aye and Laurel abstained.

*Review Correspondence & Warrants* – Harvey asked if everyone had read the correspondence and warrants, Laurel said she hadn't. Rich made a motion to accept the correspondence and warrants, Harvey seconded the motion, Rich voted aye, Harvey voted aye and Laurel abstained.

*Communications & Reports from Department Heads, Boards, and Chairs*

### *Old Business*

Business Certificate -John Cebula – renewal of expired Business Certificate for seamless gutter business – John Cebula didn't attend the meeting. Rich made a motion to take this off and not put it on again till John notifies the Select Board. Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye.

### *New Business*

**Council on Aging discussion** with Board about hiring a part time assistant. – John Genzabella presented the job description of a part-time assistant for the COA. It is for 8 hours a month at \$14.00 an hour. It totals \$1,344.00 per year. He explains why it is important for the COA to have someone to monitor the emails, phone calls and help with projects. Laurel is concerned about the word treasurer in the job description. John said they can remove that and just call it an administrative assistant. John said the COA Board would like to try the position out for a year or two and see how it works. It can be funded with the State grant money the COA has. Shaun Galliher says then the COA won't be asking for town money for it since the grant money will be used and John said yes since the grant money needs to be spent. Rich makes a motion to accept the position, Laurel seconds the motion Rich votes aye, Laurel votes aye, Harvey votes aye.

**Business Certificate** - Monique Menard- Berkshire County Management LLC – Monique Menard didn't attend the meeting. Rich made a motion to table it to the next meeting and put it on Old Business. Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye.

**Discussion and possible vote** to support the establishment of an Economic District through Berkshire Regional Planning Commission – Bob says the BRPC is trying to establish an Economic District within the county. He has material for the board members to read over with pros and cons about joining the district and if it is in the best interest for the town. One of the concerns is there is a 50/50 match on any grant funding and it could be costly for the town. Currently 4 towns are working together (Richmond, Great Barrington, Lanesboro and Hinsdale) with Laura Brennan of BRPC through an \$8,000 grant to update Town Hall website and bring continuity and ease of access within the website. Bob would like the Board to decide at the next meeting if the town should join the Economic District. Rich makes a motion to table the decision till the next meeting, Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye

**Community Center** – Dick Eastland – discussion of continuing with column repair – Dick would like to see that 2 more columns be completed in this year. Dick said the contractor would hold the price and do 2 more. The money was appropriated at the last town meeting to do it. Rich said that he knows the money is there but it is listed under a feasibility study account. He wants to have the accounts straightened out first. Rich's other concern is that the project can be done by the previous contractor or does it have to go out to bid again because it is over \$10,000. Harvey said that before the next meeting he will make sure the Board has all of the answers. Rich makes a motion to table this discussion to the next meeting, Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye

**Discussion and possible vote** to accept proposal by Appalachian Construction of cage wall in lower bay garage for storage. – Bob said that the Town Vault is running out of space to hold everything that needs to be kept. Since the town's vital records need to be stored in the vault, there is space in the lower bay garage for a wall to be built and secure all other records. Appalachian Contractors gave an estimate to build the wall for \$998.50. Dick Eastland asks if there needs to be a fire wall built and has the building inspector approved it. Rich makes the motion to accept the proposal on the contingency that the building inspector and fire chief both approve it. Laurel seconds the motion. Rich votes aye, Laurel votes aye, Harvey votes aye

*Any new business to come before the Select Board –*

Public Comments – Laura Galliher is concerned about the parking area in front of the Library not being plowed out by the DPW. Harvey says he will talk to Rene about getting it taken care of.

Dick Eastland wanted to know why both positions of employment didn't advertise that there would be pre-employment physicals, drug testing and a 40 lb. lifting limit in them. Kathe Warden said her mistake in the advertisement that didn't list those and would have it corrected. Dick also would like the town to look into yearly physicals for the DPW.



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## SELECT BOARD MINUTES / March 28, 2018 at 7pm

Community Room of Hinsdale Town Hall

posted at 9am 4/12/2018

Select Board present – Laurel Scialabba, Harvey Drosehn, Richard Kardasen

Public & Board Members Present –Kathe Warden, Bob Graves, Earl Peck, Gary Daniels Sr, Gary Daniels Jr., Phil Daignault, Ann Colson, Art Filkin Sr, Bonnie Conner, Ray Bolduc, Viv Mason, Warren J Wetherell, Carol Strout, Cathy Spinney, Duane Bruce, Barry J O’Keefe, Elizabeth Suriner, Shaun Galliher, Richard Scialabba, Larry Turner, Peerayot Novmmano, Dick Eastland, John Ryall, Lori Flynn, Cathy Turner, Theresa Quillard, & one illegible signature.

Laurel Scialabba opened the meeting at 7pm. She said the meeting was being recorded and asked if anyone was recording the meeting, no one was. She asked everyone to recite the Pledge of Allegiance.

Laurel asked if everyone had reviewed the meeting minutes of March 14, 2018. Harvey made a motion to accept the minutes, Rich seconded the motion, all voted aye.

*Review Correspondence & Warrants* – Laurel asked if everyone had read the correspondence, Harvey made a motion to accept the correspondence, Rich seconded the motion all voted aye. Laurel asked if everyone had read the warrants. Harvey made a motion to accept the warrants, Rich seconded the motion, all voted aye.

Reappointment of Inspector of Animals Kristen Burgess for MA Dept. of Agriculture – Laurel says every year MA Dept. of Agriculture wants towns to reappoint their Inspector of Animals. Harvey makes a motion to reappoint, Rich seconds the motion, all vote aye.

*Police Dept. thank you notes.*

Laurel reads thank you notes from 3 different families thanking Officer Derby, Officer Suriner and Chief Rathbun for their help in different matters. Laurel thanks the Police Dept. for all that they do.

*Communications & Reports from Department Heads, Boards, and Chairs.*

Police Dept. - Retirement - Officer Rodney Maloney – Chief Rathbun said that Officer Maloney has retired effective April 1, 2018

Resignation - Officer Kerri Striebel – Chief Rathbun said that Officer Striebel has resigned effective February 20, 2018

Appointment of Part-time Officer – Kenneth Pettibone – Chief Rathbun would like the Board to appoint Kenneth Pettibone a part time officer. He is a graduate of the Part time Academy in 2010 and lives in Becket. He was an officer on the Becket Police Dept. Harvey makes a motion, Rich seconds the motion all voted aye.

Chief Rathbun thanks the Select Board and the town for the new cruiser.

### *Old Business*

Business Certificate - Monique Menard- Berkshire County Management LLC – Monique Menard didn't come to the meeting. Rich makes a motion to remove this from the agenda and she can reapply at another time. Harvey seconds the motion all vote aye.

Class II & Class III Auto – Avid Auto renewal – Laurel says there is a confusion over which zone the business lies in. Rich says they were given a license in 2013 he feels that if they need to go in front of the ZBA no fees should be charged. Laurel agrees considering the confusion. Laurel said the vehicles across the street have been moved and no more will be parked there. Warren agrees no vehicles across the street. Rich makes a motion to give Avid Auto a Class II & Class III license and that it is grandfathered for the zoning and all vehicles will be kept out back limiting them to 9, Harvey seconds the motion all vote aye.

Community Center – continued from previous meeting regarding column repair - Laurel said she remotely attending the last meeting & couldn't tell what Dick Eastland was reading, it didn't sound like the warrant,. Dick Eastland said he read from the warrant description #20 & #21 from 2017 Annual Town Meeting. A discussion follows about how the interpretation of the description and warrant articles. Laurel makes a motion to table the discussion till another meeting and Harvey seconds the motion all voted aye.

Lower bay garage – follow up on wall construction – Kathe said that she went to the building inspector and Fire Chief and both said it was fine to construct the wall. Harvey makes a motion to move forward with the project, Rich seconds the motion and all vote aye.

### *New Business*

Bid Opening of Mowing Contract – Only 1 bid was received and it was from Gary Daniels for \$14,995.00. Harvey makes a motion to accept the bid, Rich seconds the motion all vote aye.

Bid Opening of Vocational Transportation Contract – Laurel said there were no bids received and will have to look into putting it back out to bid.

John Ryall – 650 Robinson Rd drainage issues – John makes a presentation to the board about the drainage issue coming off of the road into his property. He says due to previous road repair the culverts aren't draining down the road but into his driveway and front yard and causing issues. A discussion followed. Laurel asks for a time line of the history of the work on the road. Laurel said that the Board will look into this and follow up with it at the next meeting.

Transfer Station – discussion of permit sales and prices - Kathe asks if she could start the sale of the permits in mid-May instead of June to ease the rush of the residents to get them. She also asks if the price of the permits for senior citizens could be lowered to \$25.00 but keep the price for a second permit the same. Laurel said she would to look at the revenue first because it would be good to be having the Transfer Station at least 50% user funded, Kathe asks if starting in July, there no longer be a charge for metal disposal since the Town is rebated. Harvey says fine for everything except white metal, that there should be a charge for that. Harvey makes a motion effective July 1, 2018 no charge for metal except white metal items, Rich seconds the motion and all vote aye, Kathe also said just for thought for the future to adding a second

person on site due to OSHA 10 standards going into effect February 2019. Laurel said she would like to wait till the state issues regulations of what will be necessary.

Plunkett Lake – Batter boards –Bob says that the batter boards need to be updated because if there was a major water issue the Town couldn't get them out of the way. He will be talking to Morris Root with Ray Bolduc about how complicated the project could be.

*Any new business to come before the Select Board –*

Bob is working to complete an Open Space and Recreation Plan. The town is working with Berkshire Regional Planning on this. An *ad hoc* committee needs to meet to make decisions about the plan revision. Rich makes a motion to approve Harvey seconds the motion, David Kokindo says instead of starting a new committee turn it over to the Planning Board to take care of it. Dick Scialabba says it should go to Planning. Bob said he needs to meet with Dave Zagorski tomorrow to go over it, a bylaw needs to be approved at the Annual Town Meeting and the plan needs to be in place by June 30. All voted aye.

David Kokindo asks why his application to be appointed to the Finance Board did not come before the Select Board move forward. Laurel explained there was no reason if the Finance Board wasn't endorsing it that it should come before the Select Board. At this point in time there is no need to appoint someone so close to election.

Peerayat Novmmano would like to be granted a business certificate for a mobile food truck. He will be using it in Pittsfield but the Board of Health says he needs a business certificate from the town where the truck is housed. He lives at 809 E. Washington Rd. Rich asks what kind of food is being sold. It is all prepackaged. Rich makes a motion to give him a business certificate, Harvey seconds the motion all vote aye.

Public Comments –

Shaun Galliher said he wanted to clarify that the Town Bylaw says that the Finance Board needs to move the application forward but voted 5-1 against it, the application didn't move forward Harvey said that he and Bob attended the TAC meeting on Tuesday. He said Rene tried to get the Skyline Trail project moved up to 2019. The committee had been considering moving it back to 2022 but will be leaving it for 2021.

Meeting Adjournment – Harvey makes a motion to adjourn at 8:24pm, Harvey seconds the motion, All vote aye.

Respectfully submitted, Katherine Warden



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## SELECT BOARD MINUTES / March 29, 2018 at 1pm

Community Room

posted at 10am 6/18/2018

Solar Hearing for 420 Old Dalton Rd & 172 Peru Rd.

Select Board Present –Harvey Drosehn, Richard Kardasen

Select Board Absent - Laurel Scialabba

Public and Town Board members present – Kathe Warden, Jim Scalise, Bob Fournier, Keith Harrison, Chris Aylesworth, Tracey Lussier, Michael Viner, Michael Ciaburri, Becky Booker, Ron Carver, D. L. Schermerhorn, Alana Chain, Kirt Mayland, Paul Baltzersen, & Kathleen Waldheim

Harvey opened the meeting at 1pm.

Says that Bob Fournier of SK Design will be doing the presentation for Michael Viner of Global Construction Service of 172 Peru Rd. Bob says it is a large solar field located on 12 acres on the former Berkshire Furs property with a single-family home and a separate out building on property. It is zoned R2 & R5 and has 294 feet of road frontage. The land is mostly open meadow with paths through it. The solar field will take up 5 acres of the property and the panels will start at 430ft off of the road. It will have underground conduit for the .9 megawatt ground mounted field. The area will have a 6ft fence surround chain link fence and there will be underground trenches filled with stone to slow down any water runoff. The project was presented to Conservation Committee on 2/27/18 and Planning on 2/6/2018. They submitted an operation and maintenance plan, a recommended decommissioning cost and a draft pilot agreement. They will work with the Assessors on a Pilot draft. Chris Aylesworth asks how much clearing will be done in the area of his property line off of 110 Peru Rd. Bob says they will be leaving all the bushes and trees to his side of the property since it won't affect the solar array. A lengthy discussion with the other neighbors about the fencing and privacy. In the end the abutters and SK Design and Mike Viner of Global Construction agree on the following conditions, all will be fenced in with 6 ft chain link, on Peru Rd side abutting 110 Peru Rd all vegetation will be kept, on the south and eastern side of the property a hedge link fence of 6ft will be installed, and on the south side there will be buffer plantings along the fence line of evergreens of 4ft. to 6ft in height, working with the property owners of the south side. Rich makes a motion to accept the order of conditions listed above, Harvey seconds the motion and all vote aye,

Harvey says this is a preliminary hearing for Kirt Mayland of Park Ave Solar who is the developer of the project on 420 Old Dalton Rd. Harvey says the Assessor's office has assigned the property 420 of the road number. Paul Baltzersen will be doing the presentation for this project. Park Ave Solar focuses on redeveloping gravel pits into solar fields. They have completed 3 projects in Berkshire County, in Sheffield, Great Barrington, and Clarksburg. They went to the Planning Board on Tuesday for a site review and did a site walk with them yesterday. They have designed it to not be in the wetlands area and there is good drainage on the property. They still have to go in front of the Conservation Committee for an RDA. They have a signed agreement with Eversource as of January 30, 2018. It is a 3-megawatt ac site. It is

97-acre parcel in the R2 & R5 and it has been designed for no visual impact. They will work with the Assessors to come up with a PILOT agreement. Kirt asks for a warrant article to be placed on the Annual Town Meeting. Paul says that it is an old gravel pit, and that they are improving the site and doing plantings and improve the drainage for the property. They are not changing the gravel road, which will be the only access road and will be doing some tree clearing, less than 3 acres. It will be about a 3-month project, and there will be 7' fencing around the project. The panels are 10ft in height. Harvey asks if any of the abutters have concerns. Kirt answers concerns about human health and migratory birds and wild life. Harvey did ask that the developer only use Old Dalton Rd during construction. Kirt agreed to that. Harvey says that they could be put on the April 11 Select Board meeting. Rich makes a motion to continue the public hearing following the Planning Board's approval, Harvey seconds the motion all vote aye.

Meeting Adjournment – Rich makes a motion to adjourn at 2:30pm, Harvey seconds the motion and all vote aye.

Respectfully submitted,  
Katherine Warden



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## SELECT BOARD MINUTES / April 11, 2018 at 7pm

Community Room of Hinsdale Town Hall

posted at 11am 4/29/2018

Select Board present – Laurel Scialabba, Harvey Drosehn, Richard Kardasen  
Public & Board Members Present –Kathe Warden, Bob Graves, Earl Peck, Andrea DeBernard, Robert Young, Chris Reino, Barry O’Keefe, Alana Chain, Paul Baltzersen, Cathy Spinney, Viv Mason, Ann Colson, Phil Daignault, David Kokindo, Dick Eastland, Duane Bruce, Richard Scialabba, Tracey Lussier, Alan Lussier, Shaun Galliher, Bill Pike, David Stuart.

Laurel Scialabba opened the meeting at 7pm. She said the meeting was being recorded and asked if anyone was recording the meeting, no one was. She asked everyone to recite the Pledge of Allegiance.

Laurel asked if everyone had reviewed the meeting minutes of March 28, 2018. Harvey made a motion to accept the minutes, Rich seconded the motion, all voted aye.

Laurel asked if everyone had read the correspondence & warrants, Harvey made a motion to accept the correspondence & warrants, Rich seconded the motion all voted aye.

### *Communications & Reports from Department Heads, Boards, and Chairs*

Bob Graves – Town Administrator – Bob updated on the following projects:

- Town was awarded \$300,000. From the MA Enviro Agency for the Plunket Lake Gate Valve project. He thanked Ray Bolduc for all of his hard work with the grant.
- Working on the Warrant and Budget for the Annual Town Meeting in May.
- Website is being updated with the help of BRPC and Newsletter has gone out.
- With the help of BRPC and a grant, working on a town bylaw for Open Space. Planning board will be holding a hearing on April 26 at 7:00pm.
- With the help of BRPC, on Hazard Mitigation Plan we have asked for a 3-month extension so that we can work with the camps. Hazard Mitigation Plan is required by the state to be updated every 5 years.
- Working on performance reviews with the town employees

There are currently 3 positions posted on the website for people to apply for: Town Collector, DPW Laborer/driver and Sewer & Water Summertime Laborer.

### *Old Business*

- John Ryall – 650 Robinson Rd drainage issues continued – Laurel said she and the Select Board talked to Rene about the drainage issue. On Tuesday, Rene had the crew go up and they had redirected the water away from the one culvert by blocking it. This should make a difference.
- Transfer Station – discussion of permit prices – Kathe said that the revenue to expenditure ratio was round 80 percent. Laurel said years ago it was voted on that the users should cover 50% of the cost and town would cover the other 50% of the cost. Laurel would like to see the users pay for 100% of the operating cost of the transfer station. Rich would like to see the

prices stay the same for this year. Harvey said the metal would be the only thing changed which was voted on at the last meeting. Barry O'Keefe asked if the tin cans could go in the metal box. Laurel asked Kathe to follow up on that. Laurel said it was ok to start the sale of the new permits in May.

- Plunkett Lake – discussion of batter board repairs continued – Bob said the batter boards are from 1994 and are old and bent. They can only be removed one board at a time which is a safety issue. The new design would be able to open the gate with a pull of one pin. The cost should be under \$10,000. He wanted everyone to know, and he was working with Ray Bolduc and Morris Root.

- Community Center –discussion & vote to move \$1100.00 from Infrastructure and Engineering 125-8102 to Community Center repairs 630-1203 to complete column repairs. Laurel said there was a charge to the Community Center Repairs account that at the previous meeting it might have been on the wrong account but it wasn't. So the Community Center repairs account needed \$1100.00 more to have enough to repair the columns. Rich makes a motion to move \$1100.00 from the Infrastructure and engineering 125-8102 to Community Center repairs 630-1203 to complete column repairs, Harvey seconds the motion all vote aye.

#### *New Business*

- Solar - 420 Old Dalton Rd – Park Avenue Solar Solutions Inc – Andrea Debernard explains the lay out of the project in the gravel pit. The site will stay as is. There will be decreasing runoff to create meadow. There is a 3-acre area that needs some trees removed. No abutters had issues with the project. Laurel asks for a pilot draft, and bond. All vegetation will be controlled with mowing. Rich asks if all the abutters had their questions answered. Andrea said she had talked to the ones with concerns. Planning has signed off on the project. The bond wasn't filled in and signed and the Pilot didn't have any numbers with it. Laurel explains that the Pilot needs to have a dollar figure with it. Laurel said that everything has to get wrapped up before the Town Meeting so it can be put on a warrant. Rich makes a motion to table to future and Harvey seconds all vote aye.

- Solar – 1110 New Windsor Rd – Eversource – Eversource has bought the project from Citizens Energy. It will be the same size project. They submitted the bond to Planning Board. A letter must be delivered to Select Board that they will follow to previous Pilot agreement. Rich makes a motion to transfer permits, Harvey seconds the motion all vote aye.

- Discussion of Bylaw 31 Junk Autos – Laurel has asked the Board of Health to review the bylaw for Junk Autos. They submitted a bylaw with some questions that the Select Board needs to make decisions on. What the fines should be and who will the enforcement be. A discussion follows. Questions are asked about trailers, and about cars that are for sale.

- Discussion & possible vote to move money from Cemetery Memorial fund to Cemetery repairs. There is a Cemetery Memorial Fund that was created years ago and no one can find documentation of what it should be used for. There needs to be more money to repair the

arch. Shaun Galliher says no money needs to be moved since it was intended for perpetual care.

•Discussion & possible vote to enter into agreement with Ipswich Pharmaceutical – Ipswich sent a new host agreement that had been reviewed by KP Law. There needs to be a vote to accept it. Harvey makes a motion to accept the host agreement from Ipswich Pharmaceutical, Rich seconds the motion all vote aye. Earl Peck asks if the legal costs are being paid by Ipswich, Laurel said there is a stipulation that they will. Dave Kokindo asks if the facility is at Bullard Crossing Road, Laurel said it was.

*Any new business to come before the Select Board –*

Public Comments – Barry O’Keefe asks if he could change the hours at the transfer station and gives Laurel a list of what he would like for the new hours. Laurel said the board would review them. Laura Galliher asks if during snow removal the parking area in front of the library please be plowed. Laurel says she will talk to Rene about it.

Meeting Adjournment – Harvey makes a motion to adjourn at 8:30pm, Rich seconds the motion, all vote aye.

Respectfully submitted, Katherine Warden



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## SELECT BOARD MINUTES / April 18, 2018 at 6pm

Community Room of Hinsdale Town Hall posted at 11am 4/29/2018

Hinsdale Select Board Listening Session - April 18, 2018 at 6pm

Select Board Members Present – Laurel Scialabba, Harvey Drosehn, Richard Kardasen  
Public Present that signed in – David Morton, Brian Phelps, Robert Bond, Elizabeth Rood, Russ Parks, Alan Delphia, Paul Nichols, Donal Aldermann Jr., Bonnie Conner, Richard Muldowney, Phil Daignault, Justin Spagnola, Amy Kokindo, George Roccia, Suzanne Lombardi-Rocchia, Earl Peck, Harold Ross, Peter Ross, David Robbins, Jim Fox, Joanne Lamoureux, Donat Lamoureux, Bill Harty, Louise Breitmaier, Gunter Breitmaier, Mary Rice, Jeanann Hatch, Christopher Synorowicz, Paul Brown, Ann Colson, James Sullivan, Irina Polchlopek, Rosemary Morton, Bill Pike, Dick Eastland, Ray Huntoon, Susan Slattery and 4 illegible signatures.

Laurel opens the meeting at 6:02pm and apologies for being late. She explains that this is a listening session for the Select Board about road issues and that there would be no discussion about employees or their performances. She tells everyone who would like to speak needs to come up front state their name address and phone number.

John Hill – 95 Biloudeau Brook Rd. – Brought petitions before the Board in previous years and made phone calls about the condition of East Washington Rd and Skyline Trail. Never received answers. Would like an update concerning East Washington Rd.

Paul Brown – 265 Bilodeau Brook Rd. – Would like to have made public a priority road plan, wants to know that the road inventory in Chapter 90 is up to date. He feels there is no accountability. Would like to have the pot holes filled.

Jim Sullivan – 180 Longview Ave – Says there is no leadership or accountability

Susan Lombardi-Rocchia – 1285 E. Washington Rd. – said 2 years ago was told that drainage was going to be started, winter came and in the Spring nothing happened. Would like an update on when the drainage and culverts would be repaired.

David Kokindo – 110 Bilodeau Brook Rd. – This winter road plowing method seemed odd this year. The winter roads was \$147,000.00 over this year how was it allowed. He would like to see more transparency in the budget.

Jim Fox – 315 Commonwealth Ave. – 4 times there was pretreating for snow storms that didn't come in, feels it was a waste of salt. Thought that they were pretreating too early. Why is the hot box not being used?

Candace Galusha – 24 Holmes Rd. – Asphalt was ripped up and was plowed onto her lawn. Concerns about the pay loader plowing. Asks about the hot box.

Ray Huntoon – 48 Curtis St. – there were holes in culverts on Curtis St that were paved over instead of replaced during the Complete Streets Project.

Justin Spagnola – 305 Buttermilk Rd. – he has culvert pipe and drainage concerns in front of his home on the road. The road conditions of Buttermilk are terrible. How can it be fixed? His work van can't make the hill if he wants to go around.

Dennis Pawlett – 1124 E. Washington Rd. – Petition brought to the Select Board in the past about repairing E. Washington. He said he was told that E. Washington would be fixed after the Summit Hill bridge repair was done.

Rima Sala – 95 Bilodeau Brook Rd. – there have been concerns about E. Washington brought to the Board in the past and no public response. Would like to see going forward more dialogue. Also would like a follow up meeting in 3-6 months.

Jim Manning – 175 Smith Rd. – due to the amount of potholes, and the limited highway staff, he would like the Town to look into subcontracting out help with filling them. Then possible it would be under control and easier to handle in the future.

Dan Robbins – 130 Stephanie Lane – Where is the hot box and why hasn't been used. Concerned about the pot holes in town. Would like to know when his lawn will be repaired was ripped up during a storm. Why was there mowing on Old Dalton Rd a few days ago.

Earl Peck – 110 Franklin Rd. – He did see the Hot Box being used on Route 143. Wondered in previous years his road was always cleaned up and the sides winged back. This year it didn't happen and delivery trucks had issues.

Paul Nichols – 318 Maple St. – He has owned the gravel pit for 10 years and the last 4 years has never received a call for quotes. He feels the town should share the wealth.

Betty Roude – 318 George Schnopps Rd. – pot holes are very large and understands Dalton would be paving on the other side of Old Windsor could it be possible for the town to start there and pave the road.

Suzanne Slattery – 976 New Windsor Rd Ext. – outside of dirt road which is graded and in good shape but the rest of it is terrible all the way to Route 143.

John Ryall – 650 Robinson Rd. – drainage was replaced back in 2015 and since has been having issues that water is running into his yard. Came to Select Board 3 weeks ago and upper culvert was still having water running through it and the lower culvert was dry. Feels Town should always hire engineering when roads are being repaired. He said it doesn't look good for the Town to have roads in such bad repair. People will be leaving town because of it.

Dick Eastland – 135 Robinson Rd – when the Complete St project was done the crown was taken off the road and the shoulders filled in. There were no aprons put in on the lower driveways.

Al Delphia – 591 E. Washington Rd. – he moved to Hinsdale 10 years ago and the Fassell end of E. Washington Rd was in good condition. He said since the road has deteriorated.

David Stewart – 179 Pittsfield Rd. – He thought when Pittsfield Rd. was resurfaced the Town had used the leftovers for Plunkett Reservoir Rd. to help stabilize it. He would like to see the Town start going forward and make a plan. He would like a new group started with focus to help DPW out.

Darlene Bruzzi – 650 E. Washington Rd. - Said how bad Skyline Trail was and concerned it won't be addressed till 2021. Said that the metal plate that is covering the road is sinking in the hole.

Joanne Lemerix – 171 George Schnopps Rd. – She has worked for Maximillian for many years and yes they do good work but for the Town to subcontract out it would cost a lot in prevailing wages and union requirements. She would like to know how priority of roads are set. She was wondering if the Town was looking into grants. She feels the Town needs to work smarter not harder.

Gunter Breitmaier - 35 Shore Dr. – George Schnopps Rd is in the worse condition he has seen it in 46 years he has been here. Would like to see the towns work together in fixing roads. He asked if the money set aside for road work could be increased. He doesn't mind paying more taxes as long as the money goes to fixing the roads.

Dawn Derby – 22 Robinson Rd – her driveway never had an apron put in during the Complete St. project.

Laurel thanks everyone for coming, asks people to please not hesitate to contact the Select Board in the future of road problems. She offered her phone number if anyone would like it. Harvey made a motion to adjourn the meeting at 7:40pm, Rich seconds the motion all vote aye.

Respectfully submitted, Katherine Warden



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## SELECT BOARD MINUTES / June 13, 2018 at 7pm

Community Room of Hinsdale Town Hall

posted at 2pm 7/10/2018

Select Board present –Harvey Drosehn, Richard Kardasen

Select Board absent - Laurel Scialabba

Public & Board Members Present –Kathe Warden, Bob Graves, Louis Paris Sr., Stan Walczyk, Paula Walczyk, Ray Bolduc, Viv Mason, Dick Eastland, Dick Scialabba, Cathy Spinney, Jan Pantin, Kent Lew, Jim Huebner, Sue Lein, Rebecca Farley, Larry Turner, Shaun Galliher, Barry O’Keefe, Bill Pike, David Stuart

Harvey Drosehn opened the meeting at 7pm. He said the meeting wasn’t being recorded due to the recorder being broken and asked if anyone was recording the meeting, no one was. He said Laurel Scialabba would not be attending due to illness. He asked everyone to recite the Pledge of Allegiance.

Harvey said there would be a change in the agenda for tonight. New Business would be moved up and taken care of first tonight. Harvey said that tonight all public comments will be held till the Public Comment section of the meeting. He asked Rich if had reviewed the meeting minutes of March 29, 2018, April 5, 2018, May 1, 8, 9, 18, 21, 2018, Rich said he had, and made a motion to accept the meeting minutes, Harvey seconded the motion and all voted aye.

Harvey asked if Rich had read the correspondence & warrants; Rich made a motion to accept the correspondence & warrants, Harvey seconded the motion all voted aye.

### New Business

1. Discussion of Hinsdale Fire Dept. handling the Town of Washington emergency calls – Jim Huebner from the Town of Washington said that as of that afternoon the Town of Becket had agreed to continue emergency services to the Town of Washington. Jim thanked the Board for their time. He also asked that in the future the Hinsdale consider exploring shared services in other areas with the Town of Washington. Bob Graves said he would be the point person for all ideas.
2. Review, discuss and vote on Cemetery Arch bids – Harvey read from the Hill Engineer letter that they recommended Champlain Masonry of Pittsfield for the job. Hill had checked their references and was told they did a good job. Harvey read the bid totals Champlain at \$32,650.00, Allegrone at \$40,000.00, Cenaxo at \$57,397.00 and Nationwide at \$89,800.00.

Rich makes a motion to award the project to Champlain Masonry, Harvey seconds the motion and they all vote aye.

3. Discussion about an Appalachian Trail liaison – Larry Turner had met with the Appalachian Trail Committee to discuss clearing down trees off of the woodland road for an easier access for Emergency vehicles. Larry was able to put this meeting together with the help of Bill Eulian who volunteers with the Appalachian Trail. In the discussion it came up that the town could have a liaison for both the Appalachian Trail group and the Federal Wildlife Management. Bob said a description for the position could be written up and advertised for a volunteer. Rich makes a motion to pursue creating a volunteer position as liaison for the Appalachian Trail. Harvey seconds the motion and all vote aye.
4. Discussion for Select Board members for Commissioner of NBSWMD – Kathe Warden says every year the Select Board has to appoint someone has to be Commissioner for NBSWMD. Barry O’Keefe has been it in the past. Rich makes a motion to appoint Barry O’Keefe as Commissioner for NBSWMD, Harvey seconds the motion all vote aye.

### *Communications & Reports from Department Heads, Boards, and Chairs*

Ray Bolduc – Dam update – The batter boards have been completed, fencing has been ordered, and gate will be put in position. Roach & Sons should be completed and out of the area by late next week. He wanted to remind everyone that this should have been done last fall but due to Engineering and State of Massachusetts dragging their feet, the project couldn’t be done till this spring.

Bob Graves – Town Administrator – Bob updated on the following projects

- Interviews had started for Treasurer/Collector position and hoping that someone would be hired by July 1.
- Working on wrapping up budgets for year end.
- Working with BCRP on hazard mitigation. Have applied to the State for an extension and need to meet with the camps to get their emergency plans put in place.
- Working on Open Space and Recreation, need to get an extension from the State for this to be able to complete the report.

### *Old Business*

There was no old business to be discussed

Any new business to come before the Select Board –

Public Comments –

- Sue Lein of Camp Emerson said she was disappointed that the businesses on Plunkett Lake weren’t directly notified of the work done at the dam and the draw down. If she had known

it would take the lake so long to refill she would have made other business plans. Bob explained that the information had been on both the website and the monthly newsletter. Rich asked when camp would be open and Sue said June 23.

- Viv Mason asks if the town is receiving the bi-weekly broadband reports. Bob said when he spoke with Peter Larkin, he had received no communication with Spectrum but Bob would call him again. Dick Eastland said that there has been 180 degree change on Net Neutrality. All western Mass channels will be gone from Spectrum and Berkshire county will get all information from NY stations.
- Stan Walczyk of 303 South Shore Rd said in the fall he had met with Rene Senecal about snow plowing in the winter and where to put the snow. He said the plan that was discussed wasn't followed. Larry Turner said there isn't really enough room in the area but that there had been a discussion of removing trees down by the gate, if that was done the snow could be pushed down there. Bob said since there is tree work going on at the dam he will look into seeing if he can get the trees in that area taken down at the same time.
- Louis Paris asked about his property on Main St. He said when he bought it, the zoning was commercial and now he said it is residential and he would like to know when it was changed. Harvey explains that the board can look into it. Rich makes a motion to continue this to another meeting. Harvey seconds the motion and all vote aye.
- Viv Mason asks about the Mission/Vision group. Bob said everything is delayed and he needs to put together an open meeting.

Meeting Adjournment – Rich makes a motion to adjourn at 7:44pm, Harvey seconds the motion, all vote aye.

Respectfully submitted, Katherine Warden



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## SELECT BOARD MINUTES / July 11, 2018 at 7pm

Community Room of Hinsdale Town Hall

posted at 8:55am 7/28/2018

Select Board present –Harvey Drosehn, Richard Kardasen

Public & Board Members Present –Kathe Warden, Bob Graves, Viv Mason, Cathy Spinney, Phil Daignault, Ann Colson, Larry Turner, Ray Bolduc, Mark Karinskas, Dick Eastland, Shaun Galliher, Laura Galliher, Barry J. O’Keefe.

Harvey Drosehn opened the meeting at 7pm. He said the meeting is being recorded and asked if anyone was recording the meeting, no one was. He asked everyone to recite the Pledge of Allegiance.

Harvey asked Rich if he had reviewed the meeting minutes of June 27, 2018. Rich said he had, and made motion to accept the meeting minutes, Harvey seconded the motion and all voted aye.

Harvey asked if Rich had read the correspondence & warrants, Rich made a motion to accept the correspondence & warrants, Harvey seconded the motion all voted aye.

### *Communications & Reports from Department Heads, Boards, and Chairs*

Ray Bolduc – First phase of the gate valve for Plunkett Lake is complete. Waiting for reports from the engineer of what needs to be done next.

Rich thanks Ray for all of his hard work and time on the project.

Dick Eastland – Community Center – Contractor is starting next week on the columns. Hoping there will be enough money to do at least 1 more this year if the contractor would hold the price.

Bob Graves Town Administrator – Bob gives the following updates –

Bob asked to wait on Boris Basora, he may be late for the meeting because he had a previous engagement. He would like to address this later in the meeting.

Drought watch was issued by the water treatment operator for the town. Asking that outdoor water usage is limited. Only use of hand-held watering systems and refrain from washing cars, automatic watering systems and filling swimming pools. It’s due to the water plant can’t filter the water fast enough to keep up with the demand.

He would like for the Select Board to consider holding the special election on Saturday October 20 to fill the vacant seat. The Town clerk doesn't have the equipment or the staff to hold it, during the regular election in November. Rich makes a motion to hold the special election for Saturday October 20, Harvey seconds the motion all vote aye.

Bob followed up with Louis Paris and he will have to go to ZBA about his zoning for his property on Main St.

Working with Finance and Charlie Browne on the closing of the fiscal year budget.

The quotes for the compactor at the Transfer Station were submitted, CEJJ, Schodack Landing, NY \$29,953.00. Maguire Equipment, Reedville MA, \$21,188.00, and Atlantic Recycle Equipment, Rolling Field New Hampshire \$24,319.00. Bob is going to review the quotes.

DPW will start line painting in 2 weeks and Maple St paving will be in late August to early September.

Bob said, that Boris wasn't able to make it due to a previous engagement. There were 8 applicants and 4 were interviewed, Boris is local resident and has passed all the background checks. Rich makes a motion to hire Boris as the Assistant Treasurer/Collector. Shaun Galliher asks if this was supposed to go to Legislature first for approval. Bob says there have been many towns that submitted the proposal first and they have been all accepted. Laura Galliher asks what if it isn't accepted, Bob says that he believes it will be due to the Modernization Act but if it isn't then he will take care of it.

Bob says that with a follow up with Chubb Insurance for the Fire and Police, there isn't coverage for anyone over 70. Under McNamara Law it is required to cover anyone for up to the current requirement of \$620,000. It would be a burden on the Town if something were to happen. Rich makes a motion that the Town set a mandatory retirement age of 70 for firefighters and law enforcement officers unless an earlier age is set by the State, Harvey seconds the motion and all vote aye. Larry Turner Fire Chief, says he understands that the Town has to do this. There will be 3 firefighters who will need to retire in the next year. He asks if a support group under the Fire Association could be started. Larry says the Ambulance is totally separate from the Fire Dept. Shaun Galliher asks if the support group could cover the rehab truck and the air packs since they are owned by the Fire Association. Bob says he will check into it with Legal Counsel.

### *Old Business*

No old business at this time

### *New Business*

Interview and possible appointment of Boris Basora as Assistant Town Treasure/Collector – see above discussion

Discussion and set Special Election Date – see above discussion

Modification of visual screening berm for Eversource Solar Project on New Windsor Road – Mark Karinskas says that the homeowner to the north was requesting an earthen berm of five feet be built to hide the panels. They will relocate the buffer plantings to the berm and then place rocks between the panels and the berm. The rocks had been unearthed in the site prep. Rich makes a motion to allow the modifications, Harvey seconds the motion all vote aye.

Discussion and vote on Police Chief Contract. – Harvey asks Rich if he had reviewed the contract, Rich had. Rich makes a motion to approve the Police Chief Contract – Harvey seconds the motion and all vote aye. Dick Eastland asks how long the contract is for and Harvey says it is for 5 years.

Discussion and possible vote of allowing Community Correction Program to help out at the Swap Shop one day a week. – Kathe said that Linda Cernik of NBSWMD had been contacted by Shawn Wright of the Community Correction Program to help at the Transfer Station. They would be willing to work monthly on cleaning up the swap shop. They provide their own insurance, there needs to be a vote from the Select Board to do this. Rich makes a motion to accept, Harvey seconds the motion all vote aye. Kathe says they will be done to start painting the sheds on Thursday July 19.

*Any new business to come before the Select Board*

Harvey said Town Clerk Dawn Frissell that two people needed to be appointed to the FY2019 Election Workers, Marlene DeAngelus and Russell Parks. Rich makes a motion to appoint Marlene DeAngelus and Russell Parks to be FY2019 Election Workers, Harvey seconds the motion, all vote aye.

Harvey would like everyone to know Polly Wheeler had been recognized by the state as one of the Unsung Heroes. She was one of 4 women from the county appointed. She had been nominated for her work at the Town Hall.

Harvey said there are several openings on committees including an alternate for BRPC. He asked Bob to put a list of all openings on the website.

Rich has the opportunity to be a judge for the 4th of July parade in Pittsfield. He wanted to thank the Hinsdale Days for their parade float which took first place. He appreciates all the positive work they do for the Town. He also wanted to thank the Fire Dept and Bissellville Fire & Patell Family for their giving their time, marching in the parade.

Public Comment

Phil Daignault asks if a new compactor pad will be poured before a compactor is installed. Harvey said there would be a new pad installed.

Rich make a motion to adjourn the meeting at 7:35pm, Harvey seconds the motion and all vote aye.

Respectfully submitted, Katherine Warden



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## SELECT BOARD MINUTES / July 25, 2018 at 7pm

Community Room posted at 4:30pm 8/9/2018

Select Board present –Harvey Drosehn, Richard Kardasen

Public & Board Members Present –Kathe Warden, Bob Graves, Viv Mason, Bill Pike, Dick Eastland, Phil Daignault, Ann Brown, Shaun Galliher, Laura Galliher, David Stuart, Barry O’Keefe.

Harvey Drosehn opened the meeting at 7pm. He said the meeting is being recorded and asked if anyone was recording the meeting, no one was. He asked everyone to recite the Pledge of Allegiance.

Harvey asked Rich if he had reviewed the meeting minutes of July 11, 2018, Rich said he had, and made motion to accept the meeting minutes, Harvey seconded the motion and all voted aye.

Harvey asked if Rich had read the correspondence & warrants, Rich made a motion to accept the correspondence & warrants, Harvey seconded the motion all voted aye.

### *Communications & Reports from Department Heads, Boards, and Chairs*

- Dick Eastland – Community Center – Contractor has started on the columns. Dick said he would hold the price for a third column repair. He was wondering what balance was in the feasibility study and if there was money to do the third repair. Bob said that there was a meeting Monday night to discuss the Mission and Vision plan. One of the big topics was the Community Center and what to do with it in the future. Need to put a feasibility group together to decide what to do with it. Bob would like to hire an outside consultant to lead the group.

- Bob Graves Town Administrator – Bob gives the following updates –

Plunkett Lake is full and there is water releasing over the gate. The batter boards are leaking a bit but the contractor has been notified and will be out to fix the seal between the boards.

The Plunkett Lake Gate Valve project will be submitted for reimbursement on Tuesday of next week.

Compactor bids were received but before the compactor is installed a previous letter from DEP has to be addressed. Dave Stewart asks if a cardboard compactor could be installed, Harvey says until all of the issues are addressed from DEP there isn’t any considerations for anything extra.

The accessibility project for the doors will be out to bid next week with hope the project could start by mid-September

The weeds in the North Cove of Lake Ashmere are bad. Solitude has come out to check on it and will be doing a spot treatments in the near future.

Working on an Appalachian Trail Liaison, it's a volunteer position, he has created the description for it and if approved he would get it out immediately. Rich makes a motion to approve the creation of the Appalachian Trail Liaison as a volunteer position, Harvey seconds the motion all vote aye.

### *Old Business*

No old business at this time

### *New Business*

Interview and possible appointment of Dominick Crupi and Matthew Bodnar as Part-time Police Officers – Chief Rathbun introduces Dominick Crupi born and raised on Long Island, previously worked for the Orange County Sheriffs Dept. while living in Orlando and he has worked for the Sheffield Police Dept. He graduated from the part-time police academy in Sept 2017. He is married with children. He lives in South County. Matthew Bodnar is from Falls Village CT and now lives in Lenoxdale, he works for Monterey part-time. He is married with children. He graduated from the part-time academy in March 2017. Rich said he spoke with the chief today about both candidates and Harvey said he had with the Chief also. Rich makes a motion to hire Dominick Crupi and Matthew Bodnar as part time officers. Harvey seconds the motion all vote aye. Chief Rathbun says that Officer Burgess and Officer Jones will be offering a women's defense course on Aug 25 from 9-12 if there is a large class it will be 9-1.

Discussion and vote for full-time employees to donate one sick day to another full-time employee – Harvey says there is a full-time employee who is out sick. Some of the full-time employees would like to donate their sick time to him. Bob says there are 13 full-time employees who have the capability of donating their time. It would all be voluntary. A discussion follows about whose pay rate and if it is legal for a municipality to do this. Rich makes a motion to table this for now, Harvey seconds the motion, all vote aye.

Discussion and set date for Special Town Meeting – Bob says there needs to be a Special Town meeting so that the Town can approve to move forward with the solar project for the Town Buildings. The paperwork needs to be in place by the end of August with Select Energy. Bob would like the meeting for Wednesday August 29 at 7:00pm. Rich makes a motion to set the Special Town Meeting for Wednesday August 29 at 7pm, Harvey seconds the motion all vote aye.

Discussion of Police Officers Contract Status – Bob says the Police Dept. has voted to disband the union last week. They would like to create their own association, but until they do their contract isn't in effect. A discussion follows that in the past the former police chief was ordered to dissolve the police association. Harvey says it is a work in progress.

*Any new business to come before the Select Board*

No new business

Public Comment

Laura Galliher asks if the Select Board is informed of what the DPW does on a weekly basis. Bob says that Rene keeps him informed of what they are working on. A discussion follows about potholes in the town.

Harvey make a motion to adjourn the meeting at 7:30pm, Rich seconds the motion and all vote aye.

Respectfully submitted, Katherine Warden



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## SELECT BOARD MINUTES / September 5, 2018 at 6pm Meeting with Community Center Committee

posted at 8:30am 9/27/2018

Select Board present –Harvey Drosehn, Richard Kardasen

Public & Board Members Present –Kathe Warden, Bob Graves, Viv Mason, Dick Eastland, Laura Galliher, Cathy Spinney, Carole Forward, Judy Casey, and Marion Tinney

Harvey Drosehn opened the meeting at 6:00pm. He said the meeting is being recorded and asked if anyone was recording the meeting, no one was.

Harvey turned the meeting over to Rich.

Rich said this is a working meeting. He said there was a meeting of the Mission/Vision plan a few weeks ago and in it there was a section about the community center and the responses to the survey. He said it is in the handout that everyone had received. He would like this committee to be the liaison with the town on what to do with the building. He would like the committee to engage the residents with this decision. This is the role he would like the committee to be. He would like the group to come up with a plan in the next 6 months and have it ready to go to the Annual Town Meeting. He wants the committee to take charge of this project. Dick Eastland asks what about the feasibility study that Hill Engineering was supposed to be done. Rick says that is what he wants the group to do, he wants the committee to be the study. Laura Galliher asks when the money for the feasibility study was appropriated. Rich said in FY18. Bob said Laurel was heading up the feasibility study with Hill Engineering. Bob said he felt that after the meeting Hill Engineering didn't understand what Laurel was asking. Hill did some work on it but not a full study. Bob feels a decision needs to be made of what should be done to the building first. He explains all the different options that could be done with the building.

Dick feels there needs to be a professional study of the building, Laura agrees with him. Laura doesn't feel that is what the community center committee should do.

Cathy Spinney said that Emmett Schwartz from the State COA had come to visit a couple of years ago and said there are grants available to help to make it a senior center. Bob said if the building and programs that would be offered do they need to be self-sustaining or how much is the town will to subsidize the programs. Dick would like to see younger families get involved. Laura says they won't since the Dalton CRA and the schools offer programs there is no need to.

Rich says the Board is just looking for ideas for the community could support. Cathy feels there really isn't anything that will bring the seniors in. Marion Tinney says that both Knitting and Yoga are positive programs that are at the Community Center. Bob says that if programs are to be offered they have to

realistically help sustain the building and that we need to know how much money the town wants to keep spending to upkeep the building. or does the town decide to sell it in which it could be deeded in such that they have to keep the historical façade. Laura asks if the Select Board had talked to any developers about buying it. Bob says Laurel had talked to 2 different companies and one was interested. Bob explains that we could put space in town hall, he would like to see some of the offices reworked and possibly make another conference room upstairs. Bob says if the school is ever vacated it returns to the town and there is possibilities there. A long discussion follows of different ideas and thoughts of what could be done with the building.

Rich makes a motion to adjourn the meeting at 6:45pm, Harvey seconds the motion and all vote aye.

Respectfully submitted,  
Katherine Warden



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## SELECT BOARD MINUTES / September 12, 2018 at 7pm

posted at 8:30am 9/27/2018

Select Board present –Harvey Drosehn, Richard Kardasen

Public & Board Members Present –Kathe Warden, Bob Graves, Viv Mason, Shaun Galliher, Laura Galliher, Larry Turner, Daniel Downer, Dolores Edelson, Barry J. O’Keefe, and Ken Boudreau.

Harvey Drosehn opened the meeting at 7pm. He said the meeting is being recorded and asked if anyone was recording the meeting, no one was. He asked everyone to recite the Pledge of Allegiance. Harvey asked Rich if he had reviewed the meeting minutes of August 8, 2018. Rich said he had, and made motion to accept the meeting minutes, Harvey seconded the motion and all voted aye.

Harvey asked if Rich had read the correspondence & warrants, Rich made a motion to accept the correspondence & warrants, Harvey seconded the motion all voted aye.

### *Communications & Reports from Department Heads, Boards, and Chairs*

- Larry Turner – Water & Sewer Superintendent –
- The I & I study is in its final stage. Dave Prickett Consulting is doing sonar readings between man holes. Larry and his crew raised 35 manhole covers between Ashmere and Plunkett Lakes.
- New raw pumps were installed with 60% flow increase with the 3 new pumps. He needed to clean screens out of the gate house. He said there is infiltration of water into the gate house through the walls from the reservoir. There is a set off screens that are wedged in also that need to get removed to be cleaned. He would like to hire a mechanical firm to repair it, they would need a diver and mechanic to take care of it. He doesn’t feel he can do it due a confined entry space concern.
- Hydrant Flushing will start the 3rd and 4th week of September.
- First billing for the water with usage was a bit hectic, Larry said there were lots of questions and did training for less water usage. Biggest usage customer is Kittredge School.

Laura Galliher asked when the Select Board would like to have the next Water & Sewer Committee meeting so that the commercial water rates can be set. After a brief discussion it is agreed to have it on Monday September 24 at 9:30am.

- Police Chief Susan Rathbun – Chief Rathbun says that Officer Burgess has submitted her resignation as police officer and Animal Control Officer, as of her last shift on Sunday, September 16, 2018. Rich makes a motion to accept Officer Burgess resignation as of September 16, 2018, Harvey seconds the motion. All vote aye.
- 

### *Old Business*

No old business

### *New Business*

1. Resignation of Officer Kristen Burgess – discussed above

2. Interview & possible appointment of Kristy Cederholm to Conservation Committee – Kristy is formerly employed by Foresight Engineering and worked with DEP and has attended Conservation Committee meetings on behalf of their customers. Rich thanks Kristy for applying for the vacancy and makes a motion to appoint Kristy to the Conservation Committee, Harvey seconds the motion all vote aye.
3. Reappointment of Janet Verge to COA- Kathe said that when the reappointment list was created Janet’s name was inadvertently omitted. She is asking that the Board reappoint her. Rich makes a motion to reappoint Janet to the COA, Harvey seconds the motion all vote aye.
4. Interview & possible appointment of Roxanne Sever as COA assistant – Kathe said that Roxanne didn’t meet with the COA so as of this time not sure if she is still interested.
5. Sue Lein of Camp Emerson and information of “Halloween Town” on Camp Emerson property. – Mr. McDonough of Camp Emerson said that the camp wants to put on “Halloween Town” on Oct 20- 21 & Oct 27-28 from 10:00am-4:00pm. This is a family friendly event with a not scary haunted house, puppeteers, hay bale jumping, painting pumpkins and trick or treating on Skeleton Lane. This is focused on smaller children. There will be onsite parking, food trucks and vendors. There will be no alcohol served. Admission will be \$10.00 per person. He said that he is looking for help and if anyone knows of people who would like to help out please contact him. Rich thanks him for doing something positive in town for families and wishes them success. Mr. McDonough says if anyone in town would like to work during the event to contact him. Rich said he should reach out to the school for help. Rich makes a motion the Town gives its blessings Harvey seconds the motion all vote aye
6. Cemetery – buy back of plots from Stanley Ziemba – Harvey reads a letter from Stanley Ziemba who would like to sell back his cemetery plot to the Town for \$400.00 which is his original cost. Rick makes a motion to buy back the Cemetery plot for \$400.00, Harvey seconds the motion and all vote aye.
7. Review and vote to award Door Replacement/Alterations Bid of Town Hall. – Harvey said there was 2 bidders for the Door Replacement project. Martino Glass \$36,867.00 and Cornerstone Building service \$38,884.00. Rich make a motion to award the project to Martino Glass at \$36,867.00, Harvey seconds the motion, and all vote aye.
8. Review and vote to award Concrete Walkway and Ramp repairs Bid of Town Hall – Harvey said the Concrete Walkway & Ramp repair had 4 bidders. Evergreen Construction \$38,336.00, Kenney Masonry \$27,985.00, Kurtz Inc \$26,598.00 and Northern Foundation \$20,266.00. Rich makes a motion to award the project to Northern Foundation at \$20,266.00, Harvey seconds the motion all vote aye. Larry Turner is going to contact Northern Foundation about sharing a load of concrete so that he can pour the pad for the generator too. Harvey would like a written agreement between Northern and Town of the pad. Larry said he would take care of it.

*Any new business to come before the Select Board*

Harvey wants to remind everyone that there is no smoking in Town buildings.

Harvey reads a thank you note from Kate Barton of 461 Plunkett Reservoir Rd for the work the DPW has been doing on that road.

Harvey wanted everyone to know that there is an issue with the outside timer for the lights. It will be fixed soon, but to be careful walking out in the evening.

*Public Comment*

Viv Mason asks why there is a charge for a second transfer station permit of \$15.00, she feels it is an extra fee for nothing. Harvey asks that it be put on the next meeting agenda.

Rich makes a motion to adjourn the meeting at 7:30pm, Harvey seconds the motion and all vote aye.

Respectfully submitted,  
Katherine Warden



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## SELECT BOARD MINUTES / September 26, 2018 at 7pm

Community Room

posted at 10am 10/11/2018

Select Board present –Harvey Drosehn, Richard Kardasen

Public & Board Members Present –Kathe Warden, Bob Graves, Viv Mason, Shaun Galliher, Laura Galliher, Ray Bolduc, Dick Eastland, Earl Zipp & Jodi Ouimette.

Harvey Drosehn opened the meeting at 7pm. He said the meeting is being recorded and asked if anyone was recording the meeting, no one was. He asked everyone to recite the Pledge of Allegiance. Harvey asked Rich if he had reviewed the meeting minutes of September 5 & September 12, 2018. Kathe said she was able to finish the September 5 minutes after the agenda was posted. Rich said he had read both, and made motion to accept the meeting minutes, Harvey seconded the motion and all voted aye.

Harvey asked if Rich had read the correspondence & warrants, Rich made a motion to accept the correspondence & warrants, Harvey seconded the motion all voted aye.

Sign the Special Election Warrant – both Harvey and Rich signed the warrants for the Special Election and gave to Chief Rathbun for posting.

### **Communications & Reports from Department Heads, Boards, and Chairs**

Ray Bolduc – Emergency Management – Ray is concerned over the Conservation Commission's ruling not to allow a drawdown of Plunkett Lake. He has a letter from William Faye Engineer on August 27, 2018, who indicated that the lake needs to be drawn down for safety of both the earthen dam and the batter boards. Ray reads of a letter dated June 7, 1994 from Foresight Engineering and included Dam Safety that the lake is always to be drawn down during the fall months. Jodi Ouimette of Lake Management spoke of a conversation she had with Mallory Larcom Conservation Commission agent about dam safety and Jodi was on the understanding that Mallory was going to contact Dam Safety for specifics. Bob says that there has been no requests made to Dam Safety. Ray offered to contact Bill Salomaa who is the Director of Dam Safety to find out what needs to be done to get the draw down going. Harvey would like to have a list of what permits are needed for each project.

Bob Graves – Town Administrator –

- MIIA OSHA Working Group - will be forming in Town Hall. Reviewing what we have and currently need to do. Develop on-going training program and documenting what we need.
- MIIA OSHA Training in Lee – several employees are attending training next week.
- Mission and Vision Meeting update – attendance at both meetings have been low. Bob would like to discuss with the Planning Board about endorsing the plan. It will help to obtain grants in the future.
- Lions Club beach property – the town has been approached to buy the beach property from the Lions Club for between \$30,000 & \$50,000. They will be donating the money to a non-profit. Bob would like to present it to the town at the ATM in May. Bob also said that Camp Ashmere is for sale and he has written to the realtor but hasn't heard anything yet.

•Town Hall Renovation update – Northern Foundations will be starting the ramps next week. The doors have been ordered with Martino Glass and should be installed on or before the week of Thanksgiving.

### **Old Business**

No old business

### **New Business**

- Interview & possible appointment of Elizabeth Suriner as Animal Control Officer – Harvey reads a letter from Elizabeth requesting appointment as Animal Control officer. Her married name is now Zipp. Rich makes a motion to appoint Elizabeth Zipp as animal control officer, Harvey seconds the motion all vote aye. Dick Eastland asks where all the animals go to, Harvey says to Sonsini Shelter on Crane Ave.
- Discussion & possible vote of the Police Association Contract. – Harvey says that all but 2 officers have signed the contract and the two who hadn't sent in letters of support and they will be signing by the end of the week. Rich says he has read the contract also and he is comfortable with it. Rich makes a motion to accept the Police Association Contract, Harvey seconds the motion and all vote aye.
- Review the cost of 2nd permit for the Transfer Station – Rich thanks Viv Mason for bringing up the question of why the cost of \$15.00 for the second permit. Harvey says since the transfer station is financially better than a year ago he feels the price for the second permit can be changed. Rich makes a motion that for FY20 the cost of the Transfer Station permits will be \$65.00 per household and includes 2 permits. Harvey seconds the motion and all vote aye.

### **Any new business to come before the Select Board**

Harvey says that the town is looking into possibly selling the Community Center and closing it down for the winter. If the town does decide to sell it, there will be a stipulation that the front façade will stay the same. There isn't a lot of interest in use of the building. It is currently used for yoga and knitting. Dick Eastland says the feasibility study should help decide what the town what to do with the building. Rich feels that at the ATM there should be a presentation of options of what could be done so that all voters will have an input. Shaun Galliher suggests contacting UMASS Amherst to see if the business school would be interested in doing the feasibility study. Viv Mason asks should the town be spending the money on the study if there is no interest in any use for it.

Harvey reminds every one of the COA Health Fair is Oct 2 from 11-2 and that Solitude will be treating Ashmere Lake on Oct 4 as the next treatment date

### **Public Comment**

Dick Eastland asks why such a large apron was put at the dpw entrance when Maple St. was done, and why employees were spending time grading and rolling the area around the DPW garages. He feels the employees' time could be better used in other places.

Rich makes a motion to adjourn the meeting at 7:30pm, Harvey seconds the motion and all vote aye.

Respectfully submitted,  
Katherine Warden



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## SELECT BOARD MINUTES / November 14, 2018 at 6pm

posted 9:57am on 12/13/2018

Select Board present –Harvey Drosehn, Richard Kardasen Viv Mason

Public & Board Members Present –Kathe Warden, Bob Graves, Neil Barrocas, Peter Persoff, Margaret Chieffo, Richard Roussin, Cathy Spinney, Duane Bruce, Ken Boudreau, Ann Brown, Phil Daignault, Laura Galliher, Shaun Galliher, Paul Pond, Beverly Pond, Esther Balardini of Eversource Energy

Harvey Drosehn opened the meeting at 6:00pm. He said the meeting is being recorded and asked if anyone was recording the meeting, no one was. He asked everyone to recite the Pledge of Allegiance.

Harvey said there would be a change in the usual format of the meeting.

Tax Classification Hearing - Tax Classification Hearing– David Zagorski presented for the Board of Assessors the following recommendations for FY2019:

A Single Tax Rate for all classes of property. No Open Space Discount, No Residential Exemption, & No Small Commercial Exemption. David said 81% of the tax burden is borne by residential property. The other 19% comes from commercial and personal property. Rich made a motion to accept a single tax rate for all classes of property, Viv seconded the motion. All voted aye.

Rich made a motion to accept no open space discount, Viv seconded the motion. All voted aye.

Rich made a motion to accept no residential exemption, Viv seconded the motion. All voted aye.

Rich made a motion to accept no small commercial exemption, Viv seconded the motion. All voted aye.

David said should be \$13.19 when it is approved by the state.

Review /Approve Previous Meeting Minutes – October 24, 2018 & November 5, 2018 – Harvey asks if everyone had time to ready the meeting minutes. Viv makes a motion to accept the meeting minutes of October 24 and November 5, 2018, Rich seconds the motion, all vote aye.

Review Correspondence & Warrants – Harvey asks if everyone has had time to review the correspondence and warrants. Viv makes a motion to accept the correspondence and warrants, Rich seconds the warrants all vote aye.

Harvey announces that the new Veterans Agent John Herrera who will have open office in Hinsdale on Wednesday November 28th 2:00-3:00pm, he is also reachable by email.

#### Communications & Reports from Department Heads, Boards, and Chairs

Town Administrator Bob Graves

Update Old Dalton Rd culvert – There needs to be an additional funding of \$15,400 for engineering to acquire a NOI. There will be an article for it on the Special Town Meeting Warrant on November 28. If it is not approved the project will be delayed another year.

Update on the Transfer Station – DEP has written to the Town do to a recap on the landfill. Berkshire Engineering is working phasing this project over 2-3 years. Estimated costs are \$250,000 to \$350,000 for the project.

Update on Town Hall Generator project. – There will be an article on the warrant for additional funds that are needed to proceed with the project. The propane tank will be installed now so that it is ready.

Update on Chapter 90 money – The town was awarded an additional \$31,194 from the State which totals \$187,168 for FY19. Old Dalton Rd repairs will be about \$850,000. We need to get the culvert fixed which will cost over \$100,000 to repair and get shovel ready to be able to apply for the Mass Works Grant next year.

Police Chief Susan Rathbun – update on officers' status – Chief reads Officer Derby's resignation effective December 1, 2018. She would also like with the Boards approval to hire another part time officer to help cover the vacant shifts created by Officer Derby's leaving. Rich makes a motion to accept Officer Derby's resignation with regret, Viv seconds the motion, all vote aye. Rich make a motion to allow Chief Rathbun to hire another part time officer, Viv seconds the motion, all vote aye.

#### New Business

COA Assistant interview – John Genzabella introduces Margaret Chieffo, the COA would like to hire her as their administrative assistant to work 8 hours a month. She is the COA Director in Peru and has been working with the Hinsdale COA in the last few months to coordinate activities between the two towns. She was previously a teacher and has lived in Peru for 2 years. Rich makes a motion to accept the COA recommendation to hire Margaret Chieffo, Viv seconds the motion, all vote aye.

Review and discuss permitting cost for Earth Removal permits - Ken Boudreau says there is currently 7 active permits on 6 parcels. He would like to change the fee process to encourage the permits holders to reclaim the areas they are no longer excavation gravel from. He said that currently gravel is a lucrative business so increasing the fees to \$100-\$200 per open acre isn't a lot. He also said that the bylaws need to be updated. He would like to know if the board would like him to go forward with this and put together a proposal for the change in the fees. Rich makes a motion for Ken Boudreau to put together a proposal for the change in Earth Removal Permit fees, Viv seconds the motion all vote aye. Viv would like to table this discussion to a later date, Rich seconds the motion to table the discussion all vote aye.

Public Comments – Phil Daignault asks about the compactor replacement at the Transfer Station, Bob explains that will not happen to the cap is repaired. The beginning of the cap repair is where the compactor needs to be place so until that is done the compactor won't be replaced.

Ken Boudreau asks why is the cap being repaired, Bob explains that there is a think cover on top and it needs to be raised approximately 2feet. He says there are places where old trash is making its way back through the cap.

Phil Daignault asks about Skyline Trail, Bob explains that DOT is going to deliver jersey barriers to make it one lane. The road is on the TIP program for 2020 but this repair needs to be done soon. A conversation goes on about the road.

Rich makes a motion to take a brief recess from 6:40pm-7:00pm. Viv seconds the motion all vote aye.

Harvey reopens the meeting at 7:00pm and reads the following petition from Eversource.

The petition of NSTAR Electric Company d/b/a Eversource Energy and Verizon New England Inc. Requesting permission to install a jointly owned mid-span pole (P364/67M) at the location of Washington Road (Route 8) Hinsdale MA. To be located approximately one hundred thirty (130) feet northerly of existing pole #64/67 on the westerly side of Washington Road.

The mid-span pole is necessary to reconfigure the existing equipment on the street for a new customer connection at lot#5.

Esther Balardini of Eversource said that the resident of 1224 Washington Rd has underground wires, due to the distance from the street a transformer and mid-span pole is necessary. The transformer is unable to go on the current pole so a new one will be put in next to it. It will shorten the span from 250ft to 130ft. The neighbors Beverly and Paul Pond are concerned about a water issue that has started since the underground wires were placed and will it be worsened by putting a new pole in. Esther said that the area will be backfilled by the driveway and around the pole. Rich asks how deep the pole will be put in the ground and Esther says 5-6 feet. Harvey tells

the Ponds if there is still a water issue after the work has been completed to come back and see the Select Board.

Harvey announces that the Executive Session that was to be held tonight is being rescheduled for Monday November 19, 2018 at 9:00am.

Public Comments – Shaun Galliher asks if the Select Board could vote on the Finance Boards recommendation for the vacancy left by Viv Mason. He said both Jim Manning and Bonnie Conner had applied. Harvey says that it can be put on the Monday meeting after the executive session.

Meeting Adjournment - Rich makes a motion to adjourn the meeting at 7:15pm, Viv seconds the motion and all vote aye.

Respectfully submitted,

Katherine Warden



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

## SELECT BOARD MINUTES / November 19, 2018 at 9am

posted 10:03am on 12/13/2018

Select Board present –Harvey Drosehn, Richard Kardasen, Viv Mason

Public & Board Members Present –Kathe Warden, Bob Graves

Harvey opened the meeting at 9:00 am. There is no recording of the meeting being done. This meeting is a continuation of the original meeting posted for Wednesday November 14, 2018 and had been reposted for today.

Harvey read the following, to hold an Anticipated Executive Session in order to comply with MGL Ch. 30A § 21(a) To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties. Conservation Agent. The meeting will be reconvening in open session after the conclusion of the executive session.

Viv makes a motion to not go into executive session, Rich seconds the motion, Viv votes aye, Rich votes aye, and Harvey votes aye. Viv makes a motion to accept Mallory Larcom's resignation, Rich seconds the motion and asks that Bob contact Mallory for the return of keys and all of town records, all vote aye. Rich makes a motion to have Bob post the position immediately, Viv seconds the motion and all vote aye.

Review, discuss, and possible appointment of Finance Committee recommendation to fill the vacancy left by Viv Mason. Harvey reads the letter from Shaun Galliher chair of Finance that the committee received letters from Bonnie Conner and Jim Manning. The committee voted unanimously to recommend Bonnie Conner to fill the position. Viv made a motion to appoint Bonnie Conner, Rich seconds the motion. Harvey feels Jim Manning would be a better choice. Rich and Viv vote aye for Bonnie Conner, Harvey votes no.

Bob has asked if the Transfer Station could be open on Friday November 23 from 2:00pm-6:00pm since it will be closed on Thanksgiving. Rich makes a motion to allow Barry to have the Transfer Station open from 2:00-6:00pm on Friday November 23, Viv seconds the motion, all vote aye,

Meeting Adjournment – Viv made a motion to adjourn the meeting at 9:15am, Rich seconds the motion, all vote aye.

Respectfully submitted,

Katherine Warden



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## SELECT BOARD MINUTES / November 24, 2018 at 6pm

posted 9:57am on 12/13/2018

Select Board present –Harvey Drosehn, Richard Kardasen Viv Mason

Public & Board Members Present –Kathe Warden, Bob Graves, Neil Barrocas, Peter Persoff, Margaret Chieffo, Richard Roussin, Cathy Spinney, Duane Bruce, Ken Boudreau, Ann Brown, Phil Daignault, Laura Galliher, Shaun Galliher, Paul Pond, Beverly Pond, Esther Balardini of Eversource Energy

Harvey Drosehn opened the meeting at 6:00pm. He said the meeting is being recorded and asked if anyone was recording the meeting, no one was. He asked everyone to recite the Pledge of Allegiance.

Harvey said there would be a change in the usual format of the meeting.

Tax Classification Hearing - Tax Classification Hearing– David Zagorski presented for the Board of Assessors the following recommendations for FY2019:

A Single Tax Rate for all classes of property. No Open Space Discount, No Residential Exemption, & No Small Commercial Exemption. David said 81% of the tax burden is borne by residential property. The other 19% comes from commercial and personal property. Rich made a motion to accept a single tax rate for all classes of property, Viv seconded the motion. All voted aye.

Rich made a motion to accept no open space discount, Viv seconded the motion. All voted aye.

Rich made a motion to accept no residential exemption, Viv seconded the motion. All voted aye.

Rich made a motion to accept no small commercial exemption, Viv seconded the motion. All voted aye.

David said should be \$13.19 when it is approved by the state.

Review /Approve Previous Meeting Minutes – October 24, 2018 & November 5, 2018 – Harvey asks if everyone had time to ready the meeting minutes. Viv makes a motion to accept the meeting minutes of October 24 and November 5, 2018, Rich seconds the motion, all vote aye.

Review Correspondence & Warrants – Harvey asks if everyone has had time to review the correspondence and warrants. Viv makes a motion to accept the correspondence and warrants, Rich seconds the warrants all vote aye.

Harvey announces that the new Veterans Agent John Herrera who will have open office in Hinsdale on Wednesday November 28th 2:00-3:00pm, he is also reachable by email.

#### Communications & Reports from Department Heads, Boards, and Chairs

Town Administrator Bob Graves

Update Old Dalton Rd culvert – There needs to be an additional funding of \$15,400 for engineering to acquire a NOI. There will be an article for it on the Special Town Meeting Warrant on November 28. If it is not approved the project will be delayed another year.

Update on the Transfer Station – DEP has written to the Town do to a recap on the landfill. Berkshire Engineering is working phasing this project over 2-3 years. Estimated costs are \$250,000 to \$350,000 for the project.

Update on Town Hall Generator project. – There will be an article on the warrant for additional funds that are needed to proceed with the project. The propane tank will be installed now so that it is ready.

Update on Chapter 90 money – The town was awarded an additional \$31,194 from the State which totals \$187,168 for FY19. Old Dalton Rd repairs will be about \$850,000. We need to get the culvert fixed which will cost over \$100,000 to repair and get shovel ready to be able to apply for the Mass Works Grant next year.

Police Chief Susan Rathbun – update on officers' status – Chief reads Officer Derby's resignation effective December 1, 2018. She would also like with the Boards approval to hire another part time officer to help cover the vacant shifts created by Officer Derby's leaving. Rich makes a motion to accept Officer Derby's resignation with regret, Viv seconds the motion, all vote aye. Rich make a motion to allow Chief Rathbun to hire another part time officer, Viv seconds the motion, all vote aye.

#### New Business

COA Assistant interview – John Genzabella introduces Margaret Chieffo, the COA would like to hire her as their administrative assistant to work 8 hours a month. She is the COA Director in Peru and has been working with the Hinsdale COA in the last few months to coordinate activities between the two towns. She was previously a teacher and has lived in Peru for 2 years. Rich makes a motion to accept the COA recommendation to hire Margaret Chieffo, Viv seconds the motion, all vote aye.

Review and discuss permitting cost for Earth Removal permits - Ken Boudreau says there is currently 7 active permits on 6 parcels. He would like to change the fee process to encourage the permits holders to reclaim the areas they are no longer excavation gravel from. He said that currently gravel is a lucrative business so increasing the fees to \$100-\$200 per open acre isn't a lot. He also said that the bylaws need to be updated. He would like to know if the board would like him to go forward with this and put together a proposal for the change in the fees. Rich makes a motion for Ken Boudreau to put together a proposal for the change in Earth Removal Permit fees, Viv seconds the motion all vote aye. Viv would like to table this discussion to a later date, Rich seconds the motion to table the discussion all vote aye.

Public Comments – Phil Daignault asks about the compactor replacement at the Transfer Station, Bob explains that will not happen to the cap is repaired. The beginning of the cap repair is where the compactor needs to be place so until that is done the compactor won't be replaced.

Ken Boudreau asks why is the cap being repaired, Bob explains that there is a think cover on top and it needs to be raised approximately 2feet. He says there are places where old trash is making its way back through the cap.

Phil Daignault asks about Skyline Trail, Bob explains that DOT is going to deliver jersey barriers to make it one lane. The road is on the TIP program for 2020 but this repair needs to be done soon. A conversation goes on about the road.

Rich makes a motion to take a brief recess from 6:40pm-7:00pm. Viv seconds the motion all vote aye.

Harvey reopens the meeting at 7:00pm and reads the following petition from Eversource.

The petition of NSTAR Electric Company d/b/a Eversource Energy and Verizon New England Inc. Requesting permission to install a jointly owned mid-span pole (P364/67M) at the location of Washington Road (Route 8) Hinsdale MA. To be located approximately one hundred thirty (130) feet northerly of existing pole #64/67 on the westerly side of Washington Road.

The mid-span pole is necessary to reconfigure the existing equipment on the street for a new customer connection at lot#5.

Esther Balardini of Eversource said that the resident of 1224 Washington Rd has underground wires, due to the distance from the street a transformer and mid-span pole is necessary. The transformer is unable to go on the current pole so a new one will be put in next to it. It will shorten the span from 250ft to 130ft. The neighbors Beverly and Paul Pond are concerned about a water issue that has started since the underground wires were placed and will it be worsened by putting a new pole in. Esther said that the area will be backfilled by the driveway and around the pole. Rich asks how deep the pole will be put in the ground and Esther says 5-6 feet. Harvey tells

the Ponds if there is still a water issue after the work has been completed to come back and see the Select Board.

Harvey announces that the Executive Session that was to be held tonight is being rescheduled for Monday November 19, 2018 at 9:00am.

Public Comments – Shaun Galliher asks if the Select Board could vote on the Finance Boards recommendation for the vacancy left by Viv Mason. He said both Jim Manning and Bonnie Conner had applied. Harvey says that it can be put on the Monday meeting after the executive session.

Meeting Adjournment - Rich makes a motion to adjourn the meeting at 7:15pm, Viv seconds the motion and all vote aye.

Respectfully submitted,

Katherine Warden



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## SELECT BOARD MINUTES / December 12, 2018 at 7pm

posted 12:42pm on 1/9/2019

Select Board present –Harvey Drosehn, Richard Kardasen, Viv Mason

Public & Board Members Present –Kathe Warden, Bob Graves, Lynne Baumgartner, David Stuart, Bruce Duane, Bill Pike, Brian Vincent, Chris Bock, Laura Galliher, Shaun Galliher

Harvey opened the meeting at 7:00 pm. He said the meeting was being recorded. Harvey asked Rich and Viv if they had reviewed the meeting minutes of November 14 & November 19, and Rich made a motion to accept them. Viv seconded the motion and all voted aye.

Harvey asked if Rich and Viv had read the correspondence & warrants, Rich made a motion to accept the correspondence & warrants, Viv seconded the motion, all voted aye.

Communications & Reports from Department Heads, Boards, and Chairs

Harvey turned the meeting over to Bob Graves, Town Administrator

2020 Budget Preparations asked for a joint meeting with the Select Board and Department Heads on Saturday, March 9. Draft on budgets submitted electronically to Bob by February 15. Charlie Browne will get to Bob by end of December the past six-months of FY19 budget spending; and % of what they have left. Annual Reports are due January 7, for Annual Town Report due out in May.

Bob asked for employee performance evaluations be completed before the end of this year, so they can be reviewed by February 28 and submitted for Budget Review. Anybody that supervises paid employees must complete these.

We are searching for a new Conservation Agent, posted on iberkshires.com website. Ray Bolduc has offered to sit in on interview process.

Marijuana and Solar host agreement, Bob has asked Dick Scialabba to create a list of protocol when people inquire about doing these projects. He would like to set application fee for both raised. Currently the fees for Ipswich are approximately \$12,000 fees and the recoup costs before the process.

Old Business

Rich took a moment to recognize Kathe Warden on her 3+years of service. Appreciation for all you did for town.

## New Business

Hortalogical Solutions presentation by Brian Smith and David Duquette

Brian Vincent & Chris Bock stepped up representing Commonwealth Cultivation, they have facilities already in Downing Industrial Park. Wanted to know if Hinsdale would accept less than 3% gross on their Revenue. Harvey said the town would be willing to negotiate but Bob wouldn't recommend it. Pittsfield has \$100,000 cap. Discussion proceeded about different site.

Appoint Lynne Baumgartner as Select Board Administrative Assistant & designate the Administrative Assistant and Accounts assistant positions as special employees.

Bob offered the Town Administrative Assistant position to Lynne Baumgartner but needs to have a "special employee" designation. Rich made a motion to accept, Viv seconded the motion, all voted aye.

## Class II and Class III License Renewals

Berkshire Truck & Auto Sales – David Duquette – Class II

Dufour Escorted Tours – William Dufour – Class II

Gunter's Foreign Auto Service – Gunter Breitmaier – Class II & III

Hinsdale Service Center – William Denault – Class II

LaRochelle Auto Sales – Paul LaRochelle – Class II & III

Avid Auto – Warren Wetherell Jr. – Class II & III

Wetherell's Hinsdale Garage – Warren Wetherell Sr. – Class II & III

Century Finance – Warren Wetherell Sr. – Class II & III

Dennis Petell – Dennis Petell – Class III

Renewals on Class 2 & 3 Liquor Licenses; all paperwork is in order, Rich makes a motion to approve, Viv seconds the motion, and all voted aye.

Liquor License Renewals –

Bas Ridge - All Alcohol - Restaurant

Glens Hinsdale Package - All Alcohol - Package

Hinsdale Trading - Wines & Malt - Package

Hinsdale Wine & Spirits - All Alcohol - Package

Home Club - All Alcohol - General on Premise

Ozzies Steak & Eggs - All Alcohol – Restaurant

Renewals on Liquor Licenses were done all approved and a 60day clause put on Glens Hinsdale Package to get his change of manager paperwork done. Rich made a motion to approve Viv seconded the motion, all voted aye.

Any new business to come before the Select Board.

Kathe brought up the idea that the Sign-In sheet is not required by law and is considered an invasion of privacy. Rich makes a motion to do away with the Select Board sign in sheets, Viv seconds the motion, and all voted aye.

Viv made a motion to have Round Table discussion for the Select Board members at future meetings. Rich makes a motion to start Round Table discussions at future Select Board meetings, Viv seconds the motion and all vote aye.

Public Comments

MaryLou Galliher asked for signatures on two auto renewals; approved by Select Board.

Meeting Adjournment – Rich made a motion to adjourn the meeting at 7:31pm, Viv seconds the motion, all vote aye.



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## SELECT BOARD MINUTES / December 26, 2018 at 1pm

posted 12:45pm on 1/9/2019

1:00 PM, Harvey opened the meeting and asked if anyone was recording the meeting. No one was.

Rich made a motion to review the paperwork and approve the Change of Manager for Glenn's Hinsdale General Store. Vivian seconded and Harvey approved. All signed necessary paperwork to be mailed into ABCC.

Lynne brought forward the 2019 Renewal Certification to be signed by Select Board. This form represented all businesses "Disapproved" by Town or "Failed to Renew" Liquor Licenses in 2019, and there were none. All Select Board Member reviewed and signed.

Rich made a motion for to adjourn meeting at 1:05 p.m. Vivian seconded the motion, all voted aye.