



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

LIBRARY MINUTES / June 6, 2017 at 6:30pm

Attending: Tom Butler, Librarian, Mary Rice, Lois Murray, Dawn Frissell, Arthur Rosen, Vivian Mason, Jim Manning

A motion was made and seconded to accept the previous meeting minutes as written/ All ayes. The Finance Committee is concerned about money left over in budget. Tom will spend it on e-books. Tom called Jared about carpets. Catamount will come in for an estimate for cleaning. There is money left in the salaries account. All staff will be asked to come in for a major cleaning. Tom talked to Brian again about lighting and fans. He is still waiting for the scaffolding which he is getting from Goerlach's.

The next meeting will be on July 5th. Tom will advertise a soft opening for the celebration. He will use advertising around town, website and Eagle.

Election of officers will be put off until the next meeting.

Letters for celebration will go out by June 29th. Because of our non-profit status we will be saving \$.10 a letter.

Motion made and seconded (all ayes) to adjourn at 6:48.

Respectfully submitted,
Dawn Frissell, Secretary



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LIBRARY MINUTES / September 5, 2017 at 6:30pm

Attending: Arthur Rosen, Lois Murray, Dawn Frissell, Russ Parks, Laura Galliher, Vivian Mason, Tom Butler, Library Director

A motion was made and seconded to accept the minutes of the last meeting as written. Also included in that were minutes from other meetings that may have not been voted on. Vivian Mason abstained from August's, minutes because she was not able to attend the meeting.

Director's Report:

Tom would like to use three days a month to organize children's activities now that he is retired from the bus company.

Heating:

Mike Pensivey (Four Seasons) will come and check the furnaces for any needed repairs especially to the small reading room to get more heat. I was suggested however that Tom call Brian Gordon to clean the furnace since he has done it in the past and the cost is reasonable.

Fan Repair:

Tom cannot get Brian Smith to come at this time. The fan may need to be replaced.

Laura will call both Brian Smith and Crosier Electric to see if anything can be done soon before the board makes any other decisions.

150th Celebration:

There was a soft celebration this summer.

The drawing took place 9/5/2017 and the winner was Kathy Adams of Robinson Road.

Pete White will conduct a heritage walk in Hinsdale which will include the library. Tom plans to have an article in the newspaper.

There is still concern about the people who didn't receive the donation letter.

Arthur suggested that donation envelopes be kept at the desk to give out especially to new -comers and summer people.

There has been about \$2800.00 collected so far; down from other years.

Vivian would like to start a winter project and create an Excel spread -sheet with a comprehensive list of patrons for future fundraisers.

Arthur wondered if there were any other suggestions for ways to raise money in the future.

No new business

No round table discussion.

Meeting adjourned at 7:15pm

Respectfully submitted,
Dawn Frissell, Secretary



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LIBRARY MINUTES / October 3, 2017 at 6:30pm

Attending: Vivian Mason, Dawn Frissell, Laura Galliher, Lois Murray, Mary Rice, Jim Manning, Tom Butler, library Director

Vivian ran the meeting in Arthur's absence
Open at 6:30

Motion made and seconded to accept the minutes as written/ 2 abstentions

Terry will get a mailing list from the church. There are about 300 names on the patron list. We may solicit businesses as we will be sending out a letter in November. Laura thinks we have an issue with the Post Office because many people did not receive their donation letter last time and no non-deliverable mail was returned to us.

The web site will be up and running by the end of the month. Sarah Paul has designed it. Laura requests that the password and other pertinent information should be stored somewhere in the library to avoid problems we have had in the past.

There is an outstanding phone bill from the last fiscal year. We didn't get a bill for several months. Certain departments are being billed separately. We need to find out if we are on the system.

Laura and Mary will both look at the mailing list.

\$3275 has been collected so far. Laura says it's usually up around \$5000. We need a comprehensive patron list for fundraisers. We also need to get e-mail addresses. Tom says patrons are down.

Fan Repair: Crosier called supplier. The warranty was for three years. The switch keeps on burning out. Tom saw it spark.

Board feels if there is something wrong with the fan, the supplier needs to take care of it. The switch has been replaced two times. The suggestion is to change the switch again with no access. Mark will pressure the supplier but wants resolution. He doesn't want to come back again. Original cost for fan and install \$2653. The heating company suggests that the fans be lower. Tom will call Mark about a new fan.

Heating company coming at the end of the month. Gordon is completing the heating for heating efficiency.

Laura will file e-postcard for federal taxes.
Everyone was given a copy of the financials.

Motion made and seconded to adjourn the meeting. 7:18

Respectfully submitted,
Dawn Frissell, Secretary



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LIBRARY MINUTES / November 7, 2017 at 6:30pm

Hinsdale Library

Attending: Laura Galliher, Russ Parks, Arthur Rosen, Vivian Mason, Dawn Frissell, Lois Murray, Mary Rice, Tom Butler, Library Director

Minutes of the previous meeting were accepted as read, written, and sent

There is still some controversy over the telephone bill which will go on the special town meeting as over \$1000.00.

Tom still says it is about \$440.00 with charges which need to come off for late payments but still haven't, according to the representative he has been talking to from the phone company. According to Tom we never started getting bills until June. Mary and Vivian will ask at the next Finance meeting why it is so large, and why it is on the warrant that way. They will ask for it to be returned to the requested amount.

The furnace has been cleaned. (Gordon)

Terry has the mailing list from the church and is working on it. The suggestion was made to make sure fundraising letters go out to the business owners in town.

The fans and heating system are still an issue. The suggestion was made that perhaps the fans could be lowered.

The heating system needs to be re-zoned but anything done should be aesthetically pleasing.

There was no comment during Round Robin discussion.

Meeting adjourned at 7:08 PM

Respectfully submitted, Dawn Frissell