



BRPC

Berkshire Regional Planning Commission

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Pittsfield, MA 01201
T: (413) 442-1521 · F: (413) 442-1523
TTY: 771 or (800) 439-2370
berkshireplanning.org

MEETING NOTICE

There will be a meeting of
the
EXECUTIVE COMMITTEE
of the
BERKSHIRE REGIONAL PLANNING COMMISSION
on Thursday, January 7, 2020 at **4:00** p.m.

This will be a **Virtual Meeting** as allowed by Massachusetts Governor Charlie Baker's Executive Order dated March 12, 2020 suspending certain provision of the Open Meeting Law, G.L. c.30 sec.20.

Information to join the meeting is:

<https://us02web.zoom.us/j/3926128831>

Meeting ID: 392 612 8831

Call in information: 312.626.6799, 646.558.8656, 301.715.8592, 346.248.7799, 669.900.9128

Meeting Material: All written materials for the meeting are posted on BRPC's website: www.berkshireplanning.org. Click on the calendar of events for the meeting and materials available will be listed.

AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of December 3, 2020* (4:05)
- III. Financial Reports (4:10)
 - A. December Expenditures Report *
 - B. Accounts Receivable Report & Assessments
 - C. Line of Credit Report
 - D. FY 20 Audit update
 - E. Other
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action* (4:20)
 - A. Approval of Modification to the Personnel Pay Plan*
 - B. Approval to Submit a Response to a Request for Proposals to be a Consultant for the Local Rapid Recovery Program*
 - C. Other*
- VI. Committee Reports (4:25)
 - A. Regional Issues Committee
 - B. Other

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B

Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

- VII. Executive Director's Report (4:30)
- A. Report on New Contracts / Agreements
 - B. Berkshires Tomorrow Inc. Update
 - C. Staff Update
 - D. Annual Report
 - E. DLTA Update
 - F. East-West Rail Update
 - G. Rural Policy Advisory Commission Update
 - H. State Auditor's Report on the PILOT Program
 - I. COVID-19 Vaccination Clinics
 - J. Berkshire County COVID-19 Adaptation Fund
 - K. Transportation and Climate Initiative (TCI)
 - L. Massachusetts 2050 Decarbonization Roadmap and Clean Energy and Climate Plan for 2030
 - M. MassEVIP Direct Current Fast Charging Incentives
 - N. Other
- VIII. Old Business (4:45)
- A. Office Update
 - B. Other
- IX. New Business (4:50)
- A. Setting Legislative Priorities
 - B. January Full Commission Meeting (Virtual) – January 21, 2021
 - C. Other
- X. Adjournment (5:00)

Attachments:

- Unapproved Minutes of the Executive Committee Meeting of December 3, 2020
- December Expenditures Report
- December Accounts Receivable Report
- Line of Credit Report
- Memo – Executive Committee Agenda Items
- Personnel Pay Plan
- FY20 BRPC Annual Report
- State Auditor Memo about PILOT Program Study
- TCI MOU
- November Technical Assistance

* Items Requiring Action

BERKSHIRE REGIONAL PLANNING COMMISSION

Check Register

For the Period From Nov 25, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount	Project	Dept Desc	Description
14873	12/1/20	TOWN OF RICHMOND	1,500.00	623 BTI/BCETF	BTI/ BCETF Berkshire Remote Learning Support Initiative Support	CANVAS SUCCESS REIMBURSEMENT
14874	12/1/20	MIIA HEALTH BENEFITS TRUST	1,887.10	40 ADMIN	Admin	Dental Insurance
14875	12/1/20	MIIA HEALTH BENEFITS TRUST	40,568.37	40 ADMIN	Admin	Health Insurance
14876	12/1/20	MIIA PROPERTY & CASUALTY GROUP, INC.	149.00	40 ADMIN	Admin	Work Comp
14877	12/1/20	BLUE 20/20	73.60	40 ADMIN	Admin	Vision Insurance
14878	12/1/20	GWENDOLYN CARRIDI	434.14	---	Varied Projects	Expense Report
14879	12/1/20	DELL MARKETING L.P.	2,663.20	40 ADMIN	Admin	ENDPOINT SECURITY AND SOFTWARE
14880	12/1/20	HOWARD J EBERWIN	93.61	---	Varied Projects	Expense Report
14881	12/1/20	ENVIRONMENTAL SYSTEMS RESEARCH INST.	4,700.00	40 ADMIN	Admin	ARCGIS FOR DESKTOP
14882	12/1/20	H TERRY DESIGNS LLC	375.00	40 ADMIN	Admin	Website
14883	12/1/20	FEDEX	22.15	40 ADMIN	Admin	Postage
14884	12/1/20	MACFARLANE OFFICE PRODUCTS, INC.	343.26	40 ADMIN	Admin	Copying
14885	12/1/20	PITNEY BOWES GLOBAL FINANCIAL SERV.,LLC	148.05	40 ADMIN	Admin	Lease Pmt
14886	12/1/20	THE COOPER CENTER, LLC	4,393.00	40 ADMIN	Admin	Rent
14887	12/1/20	VALLEY GREEN SHREDDING, LLC	35.00	40 ADMIN	Admin	Recycling
14888	12/1/20	W.B. MASON COMPANY, INC.	142.05	40 ADMIN	Admin	Supplies
14889	12/1/20	BERKSHIRE SPRINGS	11.00	40 ADMIN	Admin	Water
14890	12/1/20	MUTUAL OF OMAHA	801.91	40 ADMIN	Admin	Life; LTD; STD
14891	12/1/20	MIIA PROPERTY & CASUALTY GROUP, INC.	163.00	40 ADMIN	Admin	Audit
14892	12/1/20	MASS STATE BOARD OF RETIREMENT	6,912.78	---	---	Void
14892V	12/1/20	MASS STATE BOARD OF RETIREMENT	-6,912.78	---	---	Void
14893	12/1/20	MASS STATE BOARD OF RETIREMENT	6,912.78	---	---	Retirement
EFT	12/1/20	AMERICAN PLANNING ASSOC.	295.00	40 ADMIN	Admin	Job Adv
14894	12/2/20	KELLEY CLEANING SERVICES	300.00	40 ADMIN	Admin	Cleaning
14895	12/2/20	AAIM TRAINING AND CONSULTING LLC	144.00	40 ADMIN	Admin	Background Cks
EFT	12/2/20	DELUXE FOR BUSINESS	719.15	40 ADMIN	Admin	Check Stock
14896	12/2/20	FRANKLIN REGIONAL COUNCIL	14,798.42	597 ADM/MTWP/MVP	Adams-Monawake Trail Woodland Partnership Regional Adaptation & Resilience Proj	Subcontractor
14897	12/2/20	PATRICIA A. MULLINS	55.80	---	Varied Projects	Expense Report
14898	12/2/20	VALERIE BIRD	266.80	---	Varied Projects	Expense Report
14899	12/2/20	JACQUELYN DUDA	181.25	---	Varied Projects	Expense Report

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Check #	Date	Payee	Amount	Project	Dept Desc	Description
14900	12/2/20	EDWARD M. FAHEY	338.66	---	Varied Projects	Expense Report
14901	12/2/20	JUNE AXT	1,435.00	284 BPHA/PHN	Public Health Nursing	Void
14901V	12/2/20	JUNE AXT	-1,435.00	284 BPHA/PHN	Public Health Nursing	Void
14903	12/2/20	NEW ENGLAND NEWSPAPERS, INC.	1,528.30	621 HMCC/VC	western Ma Health (HMCC) thru DPH- Vaccine Support	Flu Clinic Ad
14904	12/2/20	PAULA E. DOWNER	1,250.00	284 BPHA/PHN	Public Health Nursing	Nurses
14905	12/2/20	KARA LYN KOLODZIEG	245.00	284 BPHA/PHN	Public Health Nursing	Nurses
14906	12/2/20	JUNE AXT	985.50	284 BPHA/PHN	Public Health Nursing	Nurses
1166	12/7/20	AK CONSTRUCTION	7,182.00	570 SHFNMBOTS/CDBG19	Sheffield New Marl Otis CDBG FY19	Subcontractor
1167	12/7/20	AK CONSTRUCTION	8,550.00	570 SHFNMBOTS/CDBG19	Sheffield New Marl Otis CDBG FY19	Subcontractor
1168	12/7/20	AK CONSTRUCTION	8,145.00	570 SHFNMBOTS/CDBG19	Sheffield New Marl Otis CDBG FY19	Subcontractor
EFT	12/8/20	AMAZON.COM	3,008.81	602 DPH/COVIDREB	DPH Covid Reimbursements	Covid Supplies
EFT	12/10/20	UNANET TECHNOLOGIES	5,760.00	40 ADMIN	Admin	Payroll Software
EFT	12/14/20	ZOOM VIDEO COMMUNICATIONS, INC.	40.00	40 ADMIN	Admin	Telephone
EFT	12/14/20	AMAZON.COM	18.98	40 ADMIN	Admin	Comp EQ
14908	12/14/20	B&G RESTAURANT SUPPLY, INC.	4,711.35	621 HMCC/VC	western Ma Health (HMCC) thru DPH- Vaccine Support	REFRIGERATOR
14909	12/14/20	JAMES BURNHAM	1,900.00	326 BURN	Burn Permits	Subcontractor
14910	12/14/20	FEDEX	36.49	40 ADMIN	Admin	Postage
14911	12/14/20	HAGENS BERMAN SOBOL SHAPIRO LLP	16,280.32	319 ROR	Rest of River Berkshire Tomorrow /	Legal Services
14912	12/14/20	NORTH ADAMS PUBLIC SCHOOLS	7,400.00	583 BTI/BARR/HSG	Barr / High School Graduate Project	PROGRESS BILLING
14913	12/14/20	CITY OF PITTSFIELD	225.00	40 ADMIN	Admin	Parking
14914	12/14/20	ROBERT PUTNAM	845.00	575 BTI/BARR2/BCETF	to Education Opportunities -BARR Grant #19-08097	Subcontractor
14915	12/14/20	THE COOPER CENTER, LLC	992.00	40 ADMIN	Admin	Utilities
14916	12/14/20	TPX COMMUNICATONS	890.35	40 ADMIN	Admin	Telephone
14917	12/14/20	TRC ENVIRONMENTAL CORPORATION	13,828.58	481 EPA/ASSESS	Brownfield Assessment - Regional	Subcontractor
14918	12/14/20	W.B. MASON COMPANY, INC.	149.96	40 ADMIN	Admin	Supplies

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Check #	Date	Payee	Amount	Project	Dept Desc	Description
14919	12/14/20	THE WATERFIELD DESIGN GROUP, INC.	5,034.00	590 NAD/URBAN	North Adams Urban Downtown Circulation Plan - Existing Conditions/Field Work	Engineering
1169	12/14/20	AK CONSTRUCTION	6,345.00	570 SHFNMBOTS/CDBG19	Sheffield New Marlboro CDBG FY19	Subcontractor
1100	12/14/20	HENRY E BARTLETT III	12,915.00	522 CHS/NMB/CDBG18	Cheshire-New Marlborough CDBG	Subcontractor
1171	12/14/20	HENRY E BARTLETT III	11,475.00	570 SHFNMBOTS/CDBG19	Sheffield New Marlboro CDBG FY19	Subcontractor
14925	12/21/20	AMANDA OSGOOD	112.00	284 BPHA/PHN	Public Health Nursing	Nurses
14926	12/21/20	KARA POTTER	96.00	284 BPHA/PHN	Public Health Nursing	Nurses
14927	12/21/20	MIKE SCUTIERI	60.00	40 ADMIN	Admin	Maintenance
14928	12/21/20	VALLEY GREEN SHREDDING, LLC	70.00	40 ADMIN	Admin	Recycling
14929	12/21/20	W.B. MASON COMPANY, INC.	84.40	40 ADMIN	Admin	Supplies
14930	12/21/20	ANTS IN THE PANTS LLC DBA BISTRO ZINC	12,000.00	629 EOHED/BCCOVID	Berkshire County COVID- 19 Adaptation Fund	Grant Recipient
14931	12/21/20	B F SULLIVAN POST 155, DALTON AM LEGION	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID- 19 Adaptation Fund	Grant Recipient
14932	12/21/20	BERKSHIRE COUNTY HISTORICAL SOCIETY	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID- 19 Adaptation Fund	Grant Recipient
14933	12/21/20	BERKSHIRE INN	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID- 19 Adaptation Fund	Grant Recipient
14934	12/21/20	BP AUTO BODY SUPPLY	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID- 19 Adaptation Fund	Grant Recipient
14935	12/21/20	CONSTRUCT INC.	8,000.00	629 EOHED/BCCOVID	Berkshire County COVID- 19 Adaptation Fund	Grant Recipient
14936	12/21/20	ELEGANT STITCHES INC	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID- 19 Adaptation Fund	Grant Recipient
14937	12/21/20	MAD MACS INC	8,000.00	629 EOHED/BCCOVID	Berkshire County COVID- 19 Adaptation Fund	Grant Recipient

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14938	12/21/20	MADJACKS BBQ	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14939	12/21/20	METHUSELAH BAR AND LOUNGE	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14940	12/21/20	SMOKEY DIVAS LLC	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14941	12/21/20	STOCKBRIDGE CHAMBER OF COMMERCE	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14942	12/21/20	WAM THEATRE	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14943	12/21/20	YOUTH EDUCATION AND SPORT INITIATIVE	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14944	12/22/20	MASS STATE BOARD OF RETIREMENT	7,006.69	---	---	Retirement
14945	12/22/20	BERKSHIRE AREA HEALTH EDU CENTER	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14946	12/22/20	CEPOGE HOSPITALITY PARTNERS, INC.	8,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14947	12/22/20	HEALTHY FITNESS LLC	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14948	12/22/20	NATURE'S CLOSET	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14949	12/22/20	SOUTHERN BERKSHIRE CHAMBER OF COMMERCE	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14950	12/22/20	LEE PUBLIC SCHOOLS	25,350.00	583 BTI/BARR/HSG	Berkshire Tomorrow / Barr / High School Graduate Project	Facilitators

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Check #	Date	Payee	Amount	Project	Dept Desc	Description
14951	12/22/20	HEALTH RESOURCES IN ACTION INC.	10,800.00	574 BTI/BCTF/OPIOD20	Taconic Community Foundation - BOAPC/EMS/Post OD in Northern County	Trainings
14952	12/22/20	ANN'S BEAUTY SALON, JUDITH E JONES	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14953	12/22/20	MIELKE CONFECTIONS, INC.	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14736V	12/22/20	BERKSHIRE MAGAZINE	-1,500.00			Lost Ck From Oct
14954	12/22/20	BERKSHIRE MAGAZINE	1,500.00			Replacement
14955	12/28/20	FEDEX	25.97	40 ADMIN	Admin	Postage
14956	12/28/20	MACFARLANE OFFICE PRODUCTS, INC.	194.01	40 ADMIN	Admin	Copying
14957	12/28/20	W.B. MASON COMPANY, INC.	126.81	40 ADMIN	Admin	Supplies
14958	12/28/20	C4 INNOVATIONS, LLC	5,000.00	585 NBCC/OD2A		Subcontractor
14959	12/28/20	CAMP HALF MOON	4,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14960	12/28/20	COMMUNITY RECREATION ASSOC INC.	12,000.00	629 EOHED/BCCOVID	Berkshire County COVID-19 Adaptation Fund	Grant Recipient
14961	12/28/20	THE COOPER CENTER, LLC	4,393.00	40 ADMIN	Admin	Rent
EFT	12/28/20	MASS. MUNICIPAL ASSOCIATION	150.00	40 ADMIN	Admin	Advertisement
14962	12/28/20	BBE OFFICE INTERIORS	293.00	40 ADMIN	Admin	WORKRITE KEYBOARD TRAY
14963	12/28/20	MUTUAL OF OMAHA	499.58	40 ADMIN	Admin	Life; LTD; STD
14964	12/28/20	W.B. MASON COMPANY, INC.	488.08	40 ADMIN	Admin	Supplies

Total 377,006.48

BERKSHIRE REGIONAL PLANNING COMMISSION

Aged Receivables

As of Dec 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is pri

Customer ID	Customer	Over 90 days	Amount Due	Description
283 BHPA/INSP/BKT	TOWN OF BECKET	6,375.00	6,375.00	QTR Inv sent late
283 BHPA/INSP/EGR	TOWN OF EGREMONT	2,562.50	2,562.50	QTR Inv sent late
283 BHPA/INSP/PER	TOWN OF PERU	1,960.50	1,960.50	QTR Inv sent late
283 BHPA/INSP/RCH	TOWN OF RICHMOND	2,875.00	2,875.00	QTR Inv sent late
283 BHPA/INSP/WSH	TOWN OF WASHINGTON	956.25	956.25	QTR Inv sent late
283/BHHA/INSP/WND	TOWN OF WINDSOR	1,912.50	1,912.50	QTR Inv sent late
284 BPHA/PHN/SAV	TOWN OF SAVOY	500.00	500.00	QTR Inv sent late
284 BPHA/PHN/SND	TOWN OF SANDISFIELD		500.00	
284 BPHA/PHN/TRITOWN	TRI-TOWN HEALTH DEPT	1,788.75	1,788.75	QTR Inv sent late
284/BHPN/PHN/CHS	TOWN OF CHESHIRE	277.50	277.50	QTR Inv sent late
284/BHPN/PHN/PTS	CITY OF PITTSFIELD - BOARD OF HEALTH		1,550.00	
284/BPHN/PHN/CLK	TOWN OF CLARKSBURG	679.25	1,375.50	QTR Inv sent late
284/BPHN/PHN/GTB	TOWN OF GREAT BARRINGTON		1,447.00	
284/BPHN/PHN/WSH	TOWN OF WASHINGTON		500.00	
319/ROR	REST OF RIVER COMMITTE MEMBERS	0.02	0.02	Rounding - fix next IV
326/BURN/ADAMS	ADAMS FOREST WARDEN DEPT		95.00	
326/BURN/BECKET	TOWN OF BECKET		95.00	
326/BURN/BLANDFORD	TOWN OF BLANDFORD		95.00	
326/BURN/CHESHIRE	TOWN OF CHESHIRE		95.00	
326/BURN/DALTON	TOWN OF DALTON		95.00	
326/BURN/EGREMONT	TOWN OF EGREMONT		95.00	
326/BURN/GTB	TOWN OF GREAT BARRINGTON		95.00	
326/BURN/HAN	TOWN OF HANCOCK		95.00	
326/BURN/LAN	TOWN OF LANESBOROUGH		95.00	
326/BURN/LEE	TOWN OF LEE		95.00	
326/BURN/LENOX	TOWN OF LENOX		95.00	
326/BURN/MONTEREY	TOWN OF MONTEREY		95.00	
326/BURN/NAS	TOWN OF NEW ASHFORD		95.00	
326/BURN/NEW MARL	TOWN OF NEW MARLBOROUGH		95.00	
326/BURN/OTIS	TOWN OF OTIS		95.00	
326/BURN/PERU	TOWN OF PERU		95.00	
326/BURN/PITTSFIELD	CITY OF PITTSFIELD		95.00	
326/BURN/RICHMOND	TOWN OF RICHMOND		95.00	
326/BURN/SHEFFIELD	TOWN OF SHEFFIELD		95.00	
326/BURN/STOCKBRIDGE	TOWN OF STOCKBRIDGE		95.00	
326/BURN/TYR	TOWN OF TYRINGHAM		95.00	
326/BURN/WINDSOR	TOWN OF WINDSOR		95.00	
326/BURN/WST	TOWN OF WEST STOCKBRIDGE		95.00	

BERKSHIRE REGIONAL PLANNING COMMISSION

Aged Receivables

As of Dec 31, 2020

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Customer ID	Customer	Over 90 days	Amount Due	Description
350/BCBOHA	BERKSHIRE COUNTY BOARDS OF HEALTH A		1,479.41	
432 LAN/ECON	TOWN OF LANESBOROUGH		1,529.50	
440/TPL17	MASSDOT#75425 - TPL13	0.90	0.90	DOT Processed Wrong Amt
475 DAL/OSRP	TOWN OF DALTON		550.47	
482 GTB/ASSESS	TOWN OF GREAT BARRINGTON		1,443.89	
493 RCH/EP	TOWN OF RICHMOND		475.00	
522 TOWN OF CHESHIRE	TOWN OF CHESHIRE	-275.18	-275.18	Will Adjust Next IV
526 BCSD/OPIOID19	BERKSHIRE COUNTY SHERIFFS OFFICE		12,500.00	
531 ESBCI/MOB	531 ESBCI/MOB	122.35	122.35	LK Notified
533 FCSD/OJJDP	SDF-SHERIFF'S DEPARTMENT, FRANKLIN		10,184.40	
553 NAD/HM	CITY OF NORTH ADAMS	1,687.08	2,074.66	CM Followed Up Re-Sent
554 NMB/HM	TOWN OF NEW MARLBOROUGH	779.72	779.72	CM Followed Up Re-Sent
560 COMMVENPUR	COMMUNITY VENDOR PURCHASING	1,600.00	1,600.00	CHS/LEN PM Following Up
560 SEALCOATING	SEALCOATING, INC. D/B/A INDUS		5,698.90	
575 BTI/BARR2/BCETF	BERKSHIRES TOMORROW, INC.	10,000.00	10,000.00	MM Reallocated budget
584 WSH/TPR	TOWN OF WASHINGTON		5,304.00	
592 DEP/319REGC	DEPT OF ENVIRONMENTAL PROTECTION		3,088.58	
594 LEE/COMC	TOWN OF LEE	31.05	31.05	Will follow up
598 OTS/HM	TOWN OF OTIS		2,593.11	
602 GTB	TOWN OF GREAT BARRINGTON		691.00	
629 EOHD/BCCOVID	COMM OF MASSACHUSETTS		125,000.00	
PARKING PERMIT FEES	PARKING PERMIT FEES		120.00	
Report Total		33,828.19	211,757.28	

Line of Credit as of 12/22/2020

Current Balance

\$0.00

Available Credit

\$230,000.00

Amount Due

\$0.00

Payment Due Date

Jan 5, 2021



MEMORANDUM

TO: Executive Committee, Berkshire Regional Planning Commission

FROM: Thomas Matuszko, Executive Director

DATE: December 30, 2020

SUBJ: Agenda Items – January 07, 2021 Executive Committee Meeting

III. Financial Reports

D. FY 20 Audit update

We continue to provide documentation and testing samples to the accountant for the FY20 Audit. The accountant will review all documents in January.

V. Items Requiring Action

A. Approval of Modification to the Personnel Pay Plan*

Approval is requested to modify the Personnel Pay Plan by adding an Office Administrator position. As reported at the last Executive Committee meeting, Office Assistant Susan Nawazelski has left BRPC. We are taking this as an opportunity to enhance this position to the Office Administrator position. This position would support the Office Manager, the Executive Director and provide enhanced support for the agency, such as producing the on-line newsletter.

B. Approval to Submit a Response to a Request for Proposals to be a Consultant for the Local Rapid Recovery Program*

Approval is requested to submit a response to and agree to any associated contract paperwork, a request for proposals to provide technical assistance to the Local Rapid Recovery Program. The Local Rapid Recovery (LRRP) Program provides technical assistance to communities who have submitted applications to address the unique economic challenges and immediate COVID-19 impacts that have affected downtowns, town centers and commercial areas throughout Massachusetts. This program provides technical assistance. BRPC is eligible to be a technical assistance provider. BRPC contact: Tom Matuszko, tmatuszko@berkshireplanning.org.

C. Other*

VI. Committee Reports

A. Regional Issues Committee

The Regional Issues Committee did not meet in December 2020. These next meeting is tentatively set for January 13, 2021.

B. Other

VII. Executive Director's Report

A. Report on New Contracts/Agreements

New Grants and Contracts received / initiated 12/1/2020 to 12/31/2020

- Dept Public Health Covid-19 - \$75,000
- Williamstown Mohawk Trail Woodland Partnership Forest Stewardship, Resilience & Climate Adaptation MVP Action Grant - \$164,575
- EOHED earmark - Berkshire County COVID-19 Adaptation Fund - \$250,000

Grants and Contracts not received

We are not aware of any grants and contracts not received in this period.

B. Berkshires Tomorrow Inc. (BTI) Update

Below is an update of BTI activities from 12/3/20 through 12/31/20.

- Approved FY21 BTI Budget
- Approved a grant application to the Barr Foundation for the Berkshire County Education Task Force's (BCETF) planning proposal for \$199,859 to support the BCETF's efforts to improve educational quality and achieve full educational.

C. Staff Update

- Housing Specialist BJ Church is leaving BRPC. We wish her good luck. This part-time off-site position worked in the CDBG housing rehab program. We intend to fill ASAP.
- We still have an opening for a Senior Environmental Planner position.

D. Annual Report

Attached is a copy of the FY 20 BRPC Annual Report.

E. DLTA Update

The DLTA Program was approved in the budget at the same funding level as last year. The eligible activities are essentially the same as in recent years. The solicitation to the towns will be going out ASAP with applications due towards the end of January.

F. East-West Rail Update

The final report for the East-West Passenger Rail Study has not yet been released.

G. Rural Policy Advisory Commission Update

The Rural Policy Advisory Commission (RPAC) met on December 11, 2020. The focus of the meeting was housing and how COVID-19 has impacted rural communities. The RPAC is actively working on legislative priorities for the upcoming legislative session. The next meeting is tentatively scheduled for January 14, 2021. The intended discussion topic is to finalize legislative priorities.

H. State Auditor's Report on the PILOT Program

State Auditor Suzanne M. Bump's report (The Impact of the State-Owned Land PILOT and Solar Taxation Policies on Municipalities | Mass.gov) found that the Commonwealth's payments in lieu of taxes (PILOT) program for state-owned lands (SOL) is underfunded and disproportionately disadvantages smaller, rural communities in favor of larger, wealthier communities. Additionally, the report finds that state laws governing taxes paid to cities and towns by solar power generators are outdated, confusing for both municipalities and the solar operators, and may slow the adoption of solar technologies.

I. COVID-19 Vaccination Clinics

BRPC, as fiscal host for Berkshire County Boards of Health Association (BCBOHA) and the Berkshire Public Health Alliance is coordinating COVID vaccination for Berkshire County First Responders (Fire, Police and EMS). Vaccine is expected the week of January 4, for up to seven clinics vaccination clinics throughout the county. Partners include Berkshire Medical Center, Fairview Hospital, Northern Berkshire EMS, County Ambulance, and the City of Pittsfield, as well as other local Boards of Health, Fire and Police throughout the county. Berkshire Community College, W.E.B. DuBois Middle School and the Berkshire Hills School District and St. Elizabeth's Church in North Adams provided space for the vaccination clinics.

J. Berkshire County COVID-19 Adaptation Fund

Using the earmark funds secured by Senator Hinds, we have dispersed or allocated \$156,000 to 27 small businesses or non-profit organizations. We will be providing up to 2 grant awards to non-profit organizations to provide technical assistance related to COVID-19. Demand has far exceeded our financial ability to provide awards, with almost 100 applicants. There is some interest to try to secure more revenue for the fund.

K. Transportation and Climate Initiative

Massachusetts, Connecticut, Rhode Island, and Washington, D.C. entered into a Memorandum of Understanding (MOU) committing to a groundbreaking multi-state program that will reduce motor vehicle pollution; the so-called TCI initiative (Transportation and Climate.) The Governor's Press Release and MOU is attached.

L. Massachusetts 2050 Decarbonization Roadmap and Clean Energy and Climate Plan for 2030

Two reports, the Massachusetts 2050 Decarbonization Road Map (download at mass.gov) and Clean Energy and Climate Plan for 2030 (download at mass.gov) were recently released by the Baker Administration. The Roadmap Study was intended to provide a comprehensive understanding of the necessary strategies and transitions in the near- and long-term to achieve Net Zero by 2050 using best-available science and research methodology. It also sought to understand the tradeoffs across different pathways to reach the levels of deep decarbonization required by that limit. Based on the Roadmap study, Massachusetts has set its Greenhouse Gas (GHG) emissions reduction target for the next decade at a 45% reduction

below the 1990 level in 2030. The 2030 Clean Energy and Climate Plan establishes a blueprint for achieving this limit equitably and affordably, with major new initiatives advancing decarbonization of the Commonwealth's buildings, transportation, and electricity sectors. Comments (due by February 22, 2021) are requested on Clean Energy and Climate Plan.

M. MassEVIP Direct Current Fast Charging Incentives

MassEVIP Direct Current (DC) Fast Charging is a competitive MassDEP open grant program aimed at making electric vehicle (EV) fast charging stations more widely available across Massachusetts. The program provides incentives for property owners with publicly accessible parking and educational campuses with at least 15 students on site to acquire DC fast charging stations. More information at [Apply for MassEVIP Direct Current Fast Charging Incentives | Mass.gov](#)

N. Other

VIII. Old Business

A. Office Update

Again, following the Governor's directives in anticipation of a Christmas surge, a very small number of staff are allowed in the office.

In January we need to decide if we are going to extend the lease for 3 months or conduct a full procurement.

B. Other

IX. New Business

A. Setting Legislative Priorities

I would like a discussion about BRPC possibly becoming more systematic about establishing and tracking legislative priorities. We could, for instance, set-up a legislative committee. I have been doing some of this work, but my efforts are not as focused as they could be, and it would be useful to get other perspectives about priorities. Alternatively, we could de-emphasize this activity all together and simply follow the lead of others, i.e., MMA.

B. January Full Commission Meeting (Virtual) January 21, 2021

These potential topics were previously discussed:

- Electric vehicles charging stations
- DLTA21
- Public Health review of COVID-19 issues / town needs
- Overview of the CDBG-CV program and its complexities

Additionally,

- Jose Delgado has been appointed the Director of the Governor's Western Massachusetts Office in Springfield. We could ask him to attend.
- We could have a presentation about Clean Energy and Climate Plan, especially if we are going to provide comments.

C. Other

PERSONNEL PAY PLAN
Berkshire Regional Planning Commission

FY2021
COLA EC APPROVED 3.5.2020
Grant & P position EC APPROVED 9.3.2020

Office Administrator request for EC APPROVAL 1.7.2021

							Labor Statistics Northeast Urban Cost of Living Index increased by .977% over the preceding year. EC approved 1%
Cost of Living:							1.00%
SALARY Positions		2020	2020	2020	2021	2021	2021
Position	Qualifications	Starting Salary	Mid-Range	Maximum Salary	Starting Salary	Mid-Range	Maximum Salary
Executive Director (effective 5/24/2018)	MA/MS + 5 years = 11 years	As established by the Commission	As established by the Commission	\$126,210	As established by the Commission	As established by the Commission	As established by the Commission
Assistant Director	MA/MS + 5 years = 11 years	\$85,740	\$98,068	\$110,396	\$86,598	\$99,049	\$111,500
Program Manager II Directly supervise 2+ employees	MA/MS + 5 years = 11 years	\$73,553	\$87,972	\$102,392	\$74,289	\$88,852	\$103,416
Program Manager I Directly supervise <2 employees	MA/MS + 5 years = 11 years	\$64,633	\$76,157	\$87,681	\$65,279	\$76,919	\$88,558
Office Manager	BA/BS + 6 years = 10 years	\$64,633	\$76,157	\$87,681	\$65,279	\$76,919	\$88,558
Principal Planner	MA/MS + 4 yrs = 10 years	\$57,769	\$68,935	\$81,345	\$58,347	\$70,253	\$82,158
Senior Planner	MA/MS + 2 yrs = 8 years	\$57,540	\$67,449	\$77,358	\$58,115	\$68,123	\$78,132
Planner	MA/MS = 6 years	\$48,911	\$55,362	\$61,813	\$49,400	\$55,916	\$62,431
Grant & Procurement Specialist	MA/MS = 6 years				\$49,400	\$55,916	\$62,431
Housing Specialist	BA/BS + 2 years = 6 years	\$48,911	\$55,362	\$61,813	\$49,400	\$55,916	\$62,431

HOURLY Positions		2020	2020	2020	2021	2021	2021
Associate Planner	BA/BS = 4 years	\$21.55	\$24.85	\$28.15	\$21.77	\$25.10	\$28.43
Program Associate (f/t)	AA = 2 years	\$17.49	\$20.12	\$22.74	\$17.67	\$20.32	\$22.97
Principal Finance Administrator	MA/MS = 4 yrs = 10 years	\$31.74	\$37.88	\$44.70	\$32.05	\$38.60	\$45.14
Finance Administrator	BA/BS + 2 years = 6 years	\$25.64	\$29.66	\$33.67	\$25.90	\$29.95	\$34.01
Finance Office Assistant	BA/BS + 1 years = 5 years	\$23.68	\$27.21	\$30.73	\$23.92	\$27.48	\$31.04
Office Administrator	BA/BS = 4 years				\$21.77	\$25.10	\$28.43
Office Assistant II	AA = 2 years + 2 yrs	\$18.01	\$20.30	\$22.58	\$18.19	\$20.50	\$22.81
Office Assistant I	AA = 2 years	\$12.75	\$15.47	\$18.18	\$12.88	\$15.62	\$18.37
Intern (Pay TBD based on Qualifications)	Undergrad Student	\$12.75	\$13.18	\$13.60	\$12.88	\$13.31	\$13.74
Intern (Pay TBD based on Qualifications)	BA/BS/in 1 st yr of Grad School	\$13.61	\$13.88	\$14.15	\$13.75	\$14.02	\$14.29
Intern (Pay TBD based on Qualifications)	2 nd yr of Grad Sch/MA/MS	\$14.16	\$17.85	\$21.55	\$14.30	\$18.03	\$21.77
OFFSITE - HOURLY Positions		2020	2020	2020	2021	2021	2021
Senior Planner (offsite)	MA/MS + 2 yrs = 8 years	\$38.16	\$42.41	\$46.66	\$38.54	\$42.84	\$47.13
Inspector - (offsite)	BA/BS = 4 years and/or special certifications	\$30.75	\$37.34	\$43.93	\$31.06	\$37.71	\$44.37
Housing Specialist - (offsite)	BA/BS = 4 years and/or special certifications	\$30.75	\$37.34	\$43.93	\$31.06	\$37.71	\$44.37
Project Specialist	Pay TBD based on Qualifications						

Annual Report

FY2020



Fiscal year 2020 is a year that all of us will remember forever. It was the beginning of the COVID-19 pandemic, which dramatically and instantly changed how BRPC, along with other agencies, businesses, governments, and individuals functioned and operated. Prior to the onset of the COVID-19 pandemic in March 2020, Berkshire County was poised to “take-off” and make significant progress towards strengthening the economy and beginning to stem the population loss. There were numerous positive signs, including the investment that was coming into the county. BRPC was on a strong track and was integrally involved in those efforts as a key player. BRPC has many strong program areas and is leading or participating in many of the key initiatives, including the Opioid Abuse Prevention Collaborative, climate adaptation and mitigation work, the Berkshire Flyer and East – West rail initiatives, an outdoor recreation plan, Census complete count efforts, Rest of River clean-up settlement, efforts to improve education, housing rehabilitation – the list could go on.

Once the COVID-19 crisis hit, all things changed, as it did everywhere. BRPC was integrally involved in both the public health and economic response and the developing economic recovery. The Public Health Program, under the leadership of the Public Health Program Manager Laura Kittross, successfully led the public health response to control the spread of the virus. Several staff were involved in other response and recovery efforts. The Community and Economic Development Planning Program, under the direction of Program Manager Patricia Mullins and with strong support by Senior Planner Laura Brennan, provided needed economic recovery support, thanks for BRPC being able to re-direct resources, notably DLTA funds, to support those efforts.

The COVID-19 crisis also changed BRPC operations. Following various government mandates and best practices to control the virus, since March the BRPC office closed and all staff were teleworking. BRPC was able to relatively quickly make the transition to telework such that there was only a minimal disruption to ongoing work efforts. BRPC staff quickly became familiar with video-conferencing and remote participation.

The outlook for Berkshire County changed post COVID-19 as well. The economic devastation the shutdown caused will take several years for Berkshire County to recover from. As the fiscal year end closed, BRPC had several pending funding requests, which if successful would make a significant difference towards long-term economic recovery.

Thomas Matuszko
Executive Director

Programs of BRPC

Community & Economic Development

BRPC supports strategies, programs and projects that strengthen our local and regional economies through housing and economic development planning.

Community Planning

BRPC assists in the development of master and comprehensive plans, zoning bylaws, and other land use projects including review of site-specific development projects.

Emergency Preparedness Planning

BRPC guides emergency preparedness through multi-agency coordination for improved regional resiliency in two areas: public health, including public health emergency preparedness, and the natural environment, including hazard mitigation plans and municipal vulnerability assessments.

Environmental & Energy Planning

BRPC supports strategies, programs and projects that strengthen and protect the natural and built environment through local and regional initiatives including Brownfields assessments and cleanups, stormwater management, climate adaptation and resiliency, clean and efficient energy, and Green Communities.

Public Health

BRPC delivers public health and wellness support through coordination of regional partnerships such as the Berkshire Public Health Alliance and BOAPC.

Regional Initiatives and Services

BRPC participates in regional initiatives related to topics such as public education and access to broadband, and operates a regional Group Purchasing Program.

Transportation

BRPC performs regional transportation planning and assists communities with traffic studies, bicycle and pedestrian (Compete Streets) initiatives, conducts traffic counts, address safety issues and develops innovative transportation solutions to improve mobility for residents.

Administration

BRPC's Administration staff provide financial management, support to Programs and Initiatives, and support to the Commission's policy body.

General Services and Operations

BRPC's Local Assessments from our Communities allowed BRPC to provide service to our Communities not covered by funding sources from Federal, State, Local, Organizations or Non-Profits. Services provided are Educational Training, Environmental Reviews, Grant Writing, Maps and Local Technical Assistance.

Berkshires Tomorrow, Inc.

Our Non-Profit received funding for the Berkshire County Education Task Force, Regional Services for COVID-19 Emergency Response assistance and Age Friendly Berkshires.

Finance and Administration

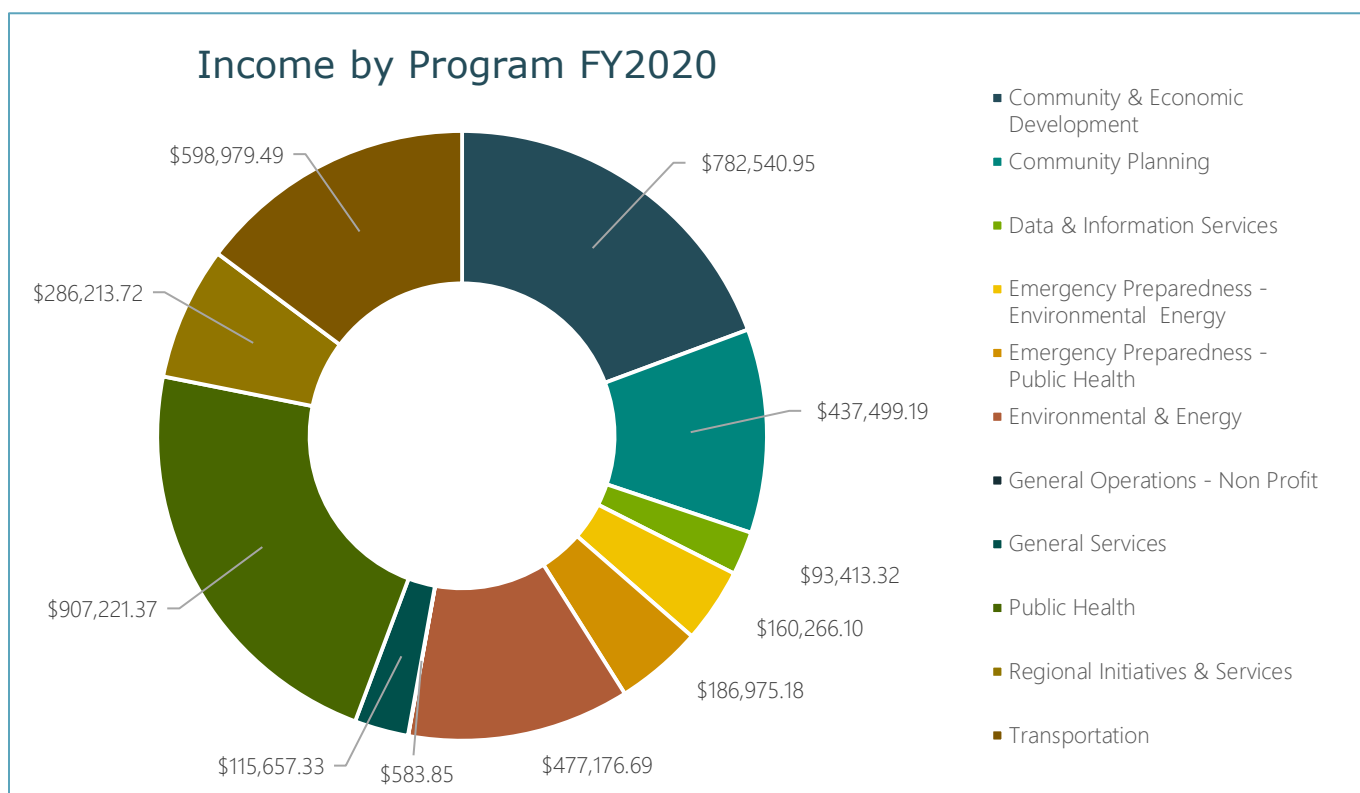
BRPC's closed our Fiscal Year 2020 in a strong position. FY2020 Revenue of \$4.0 million dollars came from funding sources from Federal and State grants, Local, Organizations or Non-Profits agreements.

BRPC managed 118 contracts in FY2020.

BRPC's funds supported a broad range of services and technical expertise under each of our Programs. Our programs allowed BRPC to provide leadership and assistance to the County's municipalities, organizations, and citizens in achieving countywide inter-relationships, prosperity, opportunities, quality of life, strength, and vibrancy.

Independent Audit

Our FY2020 independent Audit has yet to be completed. Our un-audited statements show BRPC's expenditures to be within budget with a surplus in our general operation fund.



Income in FY2020 totaled \$4,046,527.19.

Commission Delegates and Alternates

Adams

Delegate—Lisa Gazaille
Alternate—John Duval

Alford

Delegate—Alexandra Glover
Alternate—Shirley Mueller

Becket

Delegate—Robert Ronzio
Alternate—Alvin Blake

Cheshire

Delegate —Peter Traub

Clarksburg

Alternate—Ron Boucher

Dalton

Delegate—Daniel Esko
Alternate—John Boyle

Egremont

Delegate—Ed Regendahl
Alternate—Gregory Cherin

Florida

Delegate—Jon Oleson
Alternate—Cynthia Bosley

Great Barrington

Delegate—Pedro Pachano
Alternate—Malcolm Fick

Hancock

Delegate—Christie Moran

Hinsdale

Delegate—James Sullivan

Lanesborough

Alternate—Gwen Miller
Delegate—Barb Davis-Hassan

Lee

Delegate—Buck Donovan
Alternate—Matthew Carlino

Lenox

Delegate—James Harwood
Alternate—Pamela Kueber

Monterey

Delegate—Nancy Marcus
Alternate—Kenneth Basler

Mt Washington

Alternate—James Lovejoy

New Ashford

Delegate—Mark Phelps
Alternate—Kevin Flicker

New Marlborough

Alternate—Lonn Combs

North Adams

Delegate—Kyle Hanlon
Alternate—Lisa Blackmer

Otis

Delegate—Harold Kobrin
Alternate—Larry Southard

Peru

Delegate—Samuel Haupt

Pittsfield

Delegate—Sheila Irvin
Alternate—CJ Hoss

Richmond

Delegate—Pete Lopez
Alternate—Fred Schubert

Sandisfield

Delegate—John Field

Savoy

Delegate—John Tynan
Alternate—Bill Drosehn

Sheffield

Delegate—Kenneth Smith
Alternate—Rene Wood

Stockbridge

Delegate—Kate Fletcher
Alternate—Nina Ryan

Tyringham

Delegate—Amanda Hamilton
Alternate—Sarah Hudson

Washington

Delegate—Don Gagnon
Alternate—Michael Case

West Stockbridge

Delegate—Dana Bixby
Alternate—Eric Shimelonis

Williamstown

Delegate—Alex Carlisle
Alternate—Roger Bolton

Windsor

Delegate—John Garcia
Alternate—Doug McNally

BRPC Committee Membership

Executive Committee

Staff: Thomas Matuszko, Executive Director

Kyle Hanlon, Chair (North Adams)
John Duval, Vice Chair (Adams)
Sheila Irvin, Clerk (Pittsfield)
Malcolm Fick, Treasurer & Finance
Committee Chair (Great Barrington)
Rene Wood, Commission Development
Committee Chair (Sheffield)

Roger Bolton, Environmental Review
Committee Chair (Williamstown)
CJ Hoss, Regional Issues Committee Chair
(Pittsfield)
Buck Donovan, At-Large
Sam Haupt, At-Large Transportation
Expert (Peru)

Commission Development Committee

Staff: Thomas Matuszko, Executive Director

Rene Wood, Chair (Sheffield)
Sarah Hudson (Tyringham)
John Duval (Adams)

Pedro Pachano Vice Chair (Gt. Barrington)
Buck Donovan (Lee)
Kyle Hanlon (North Adams) (Ex-Officio)

Environmental Review Committee

Staff: Melissa Provencher, Program Manager

Roger Bolton, Chair (Williamstown)
Mark Smith (Lenox), Vice Chair (Non-
Commission member)
Malcolm Fick, (Gt. Barrington)
John "Jack" Hickey (Lanesborough)

Edward Holub (Dalton)
Sarah Hudson (Tyringham)
Eleanor Tillinghast (Mt. Washington) (Non-
Commission member)
Kyle Hanlon (North Adams) (Ex-Officio)

Finance Committee

Staff: Marianne Snizek, Office Manager

John Duval, Chair & Treasurer (Adams)
Sam Haupt (Peru)
Sheila Irvin (Pittsfield)

Malcolm Fick, (Gt. Barrington)
Kyle Hanlon (North Adams) (Ex-Officio)

Regional Issues Committee

Staff: Laura Brennan, Senior Planner

CJ Hoss, Chair
Sarah Hudson, Vice Chair (Tyringham)
Andrew Groff (Williamstown) (Non-
Commission member)
Sheila Irvin (Pittsfield)

Gwen Miller (Lanesborough)
Chris Rembold (Gt. Barrington)
Eleanor Tillinghast (Mount Washington) (Non-
Commission member)
Kyle Hanlon (North Adams) (Ex-Officio)

Berkshire Brownfields Committee

Staff: Melissa Provencher, Program Manager

Voting Members

Sheila Irvin, Chair, (Pittsfield)
Jim Byrne, EPA
Rebecca Ferguson or Donna Cesan, (Adams)
Marilyn Hansen, Lee Community
Development Corporation
Nate Joyner or CJ Hoss, (Pittsfield)
Ben Lamb, 1Berkshire

Tom Matuszko, BRPC
Mike Nuvalle, (North Adams)
John Olander, Berkshire County Boards of Health
Chris Rembold, (Gt Barrington)
Rebecca Slick or Ken Walto, (Dalton)

Non-voting Members

Caprice Shaw, MA DEP
Rich Griffin, MassDevelopment

Comprehensive Economic Development Strategy Committee Staff: Laura Brennan, Sr. Planner

Kyle Hanlon, Chair, (North Adams)
Roger Bolton, Vice-Chair, BRPC Alternate
(Williamstown)
Laurie Mick, PERC
Kevin Bechard, BCC Dean of Business Outreach
Heather Boulger, MassHire Berkshire
Workforce Board; Alternate Shannon Zayac
Timothy Geller, Community Development Corp.
of Southern Berkshire
Keith Girouard, Mass. Small Business
Development Center
J. Michael Hoffman, TD Bank

Beryl Jolly, Mahaiwe Performing Arts Center
Pam Kueber, BRPC Alternate (Lenox)
Ben Lamb, 1Berkshire; Alt. Jonathan Butler
Jim Lovejoy, BRPC Alternate (Mt. Washington)
Mike Nuvalle (North Adams); Alt. Zachary Feury
Cynthia Pansing, Berkshire Ag Ventures
Ian Rasch, Alander Construction
Chris Rembold, Town Planner (Gt Barrington)
Deanna Ruffer, Dept. of Community
Development (Pittsfield); Alt. Michael Coakley
Ben Sosne, Berkshire Innovation Center

Commission Representatives to Related Groups

Westfield River Wild and Scenic Advisory Committee–Marie Raftery (Stockbridge)

Berkshire Metropolitan Planning Organization–Chair Kyle Hanlon (North Adams); Alternate Sam Haupt (Peru)

Berkshire Brownfields Committee–Sheila Irvin (Pittsfield)

Mohawk Trail Woodlands Partnership Project Advisory Committee–: Kyle Hanlon (North Adams)



OFFICE OF THE STATE AUDITOR

Suzanne M. Bump

FOR IMMEDIATE RELEASE:

December 10, 2020

CONTACT:

Noah Futterman

857-242-5541

PILOT Programs Undermined by Lack of Funding and Tax Rulings, Report Finds

State Auditor Suzanne Bump urges lawmakers to increase PILOT funding and clarify state laws governing taxation and PILOT agreements with solar facilities

Boston, MA – A report issued today by State Auditor Suzanne M. Bump pointed out that the Commonwealth’s payments in lieu of taxes (PILOT) program for state-owned lands (SOL) is underfunded and disproportionately disadvantages smaller, rural communities in favor of larger, wealthier communities. Additionally, the report finds that state laws governing taxes paid to cities and towns by solar power generators are outdated, confusing for both municipalities and the solar operators, and may slow the adoption of solar technologies.

PILOT programs help municipal governments replace some or all revenue lost from certain state property tax exemptions, such as those associated with nonprofit organizations, recreational areas, and properties owned by the Commonwealth. This is the [first report from the Office of State Auditor in 19 years to look at PILOTs for state-owned land](#) and the first ever to review the solar energy facility PILOT program.

“These PILOT programs were designed to help communities with significant state-owned land holdings and to promote solar development, but chronic underfunding of the former and rulings from the Appellate Tax Board on the latter have blunted their impact,” Bump said. “There are simple steps lawmakers can take to get these programs back on track: provide adequate funding, implement provisions to protect communities with declining property values, and clarify that solar tax exemptions are designed for residential and small commercial installations. At a time when municipalities are facing historic financial challenges, I encourage the Legislature to act quickly on these recommendations.”

SOL PILOT Program is Underfunded

The SOL PILOT Program provides reimbursements payments to municipalities for tax-exempt land owned by the Commonwealth. In the last twenty years, the program’s funding has not met statutory obligations to reimburse municipalities. Since fiscal year 2009, the SOL PILOT Program’s appropriation has remained flat, at close to \$30 million, meanwhile property tax collections across the state have increased by approximately 57 percent during the same period. Bump’s study estimates that if the Legislature were to fully fund the SOL program, it would need to increase this allocation to at least \$45,650,194.



OFFICE OF THE STATE AUDITOR

Suzanne M. Bump

Quote from Linda Dunlavy, Executive Director of the Franklin Regional Council of Governments:

"The State-Owned Land PILOT Program represents a pact: cities and towns will house and provide critical services for untaxed properties that benefit the public, such as universities, recreational lands, and government buildings, and in exchange, the state government will ensure they are fairly compensated. But years of underfunding of this critical program have strained this agreement and local budgets. With COVID-19 challenging local government budgets like never before, now is the time for the Commonwealth to finally fully fund this important program."

SOL PILOT Funding Formula Exacerbates the East-West Divide

Under the SOL PILOT Program's funding formula, reimbursements are partly based on each municipality's state-owned land value. Bump's study notes that communities with decreasing, stagnant, or slowly increasing property values have seen reductions in their PILOT payments. As a result, communities in the eastern part of the state, where property values have consistently risen, have seen their SOL PILOT reimbursements increase, while reimbursements to communities in the western part of the state have generally decreased.

Bump urges the Legislature to add a hold harmless provision to the SOL Pilot Program to ensure communities with property values that are declining or growing at below average rates do not see their reimbursements reduced.

Quote from Sen. Adam Hinds:

"The implementation of PILOT for state-owned land has resulted in an unequal system that is detrimental to small towns. I appreciate that the Auditor is putting forth clear and concrete findings and recommendations that we can use to reform or improve the implementation of the program in our Commonwealth."

Confusion about PILOT Agreements Stymies Solar Development

Under state law, municipalities can enter into PILOT agreements with energy generation companies, including solar energy producers. Such agreements provide predictable revenue for the communities and security to generation facilities by allowing them to anticipate future tax payments. However, decisions by the Appellate Tax Board have allowed large commercial solar facilities to avoid paying personal property taxes on their equipment by taking advantage of an exemption on solar equipment that was designed to promote residential and small commercial solar installations. These rulings have created confusion for local officials and may result in slower rates of solar development in the future. The study calls on the Legislature to clarify the solar property tax exemption and the tax status of solar facilities that may be eligible to enter into a PILOT agreement.



OFFICE OF THE STATE AUDITOR

Suzanne M. Bump

Senator Michael Rodrigues and Representative Jeffrey Roy have brought forward bills to address these problems by clarifying the solar tax exemption and resolving issues resulting from the ATB rulings.

Quote from Lane Partridge, the Assessor of the Town of Concord and past president of the Massachusetts Association of Assessing Officers:

"The Auditor's report confirms the challenges local officials and municipalities have been having administering the solar property tax exemption law and the need for legislative change. These provisions were enacted many decades ago and are outdated in terms of technology or current municipal practices. We will continue to work with all stakeholders to address this issue and update the law."

The Office of the State Auditor's Division of Local Mandates (DLM) produced the study. In addition to responding to requests from local governments about potential unfunded mandates, DLM also produces Municipal Impact Studies, such as this one, that provide deep analysis of aspects of state law that have significant fiscal impacts on municipalities.

[The full municipal impact study examining state-owned land PILOTs and solar taxation policies is available here.](#)

[An overview of the report's findings and recommendations is available here.](#)

###

About the Office of the State Auditor

The Office of the State Auditor conducts performance audits of state government programs, departments, agencies, authorities, contracts, and vendors. With its reports, the OSA issues recommendations to improve accountability, efficiency, and transparency. The OSA has identified approximately \$1.3 billion in unallowable, questionable, or potentially fraudulent spending and saving opportunities for the Commonwealth since 2011. Last year, auditees reported implementation of 92 percent of the OSA's audit recommendations.

For more information, visit www.mass.gov/auditor or follow Auditor Bump on [Twitter @MassAuditor](#), on [Facebook](#), or [subscribe to the Auditor's Report e-newsletter](#).

EMERGENCY ALERTS

Coronavirus Updates and Information

Sign-up for COVID-19 alerts: Get notified by text, email, or phone in your preferred language. *Dec. 5th, 2020, 5:00 pm*

[Read more](#) ♦

For the latest information on COVID-19 Cases, Restrictions, Business Relief *Dec. 29th, 2020, 5:00 pm* [Read more](#) ♦

HIDE ALERTS

Mass.gov

PRESS RELEASE

Massachusetts, New England States, and D.C. Commit to Groundbreaking Regional Program to Reduce Pollution, Invest in Clean Transportation

All Transportation and Climate Initiative States Remain Active in Program, Commit to Continued Collaboration

FOR IMMEDIATE RELEASE:

12/21/2020

Office of Governor Charlie Baker and Lt. Governor Karyn Polito

Governor's Press Office

Executive Office of Energy and Environmental Affairs

Massachusetts Department of Transportation

MEDIA CONTACT

Sarah Finlaw, Press Secretary, Governor's Office

Phone

(617) 725-4025 (tel:6177254025)

Online

gov.press@state.ma.us (mailto:gov.press@state.ma.us)



BOSTON — Today, Massachusetts Governor Charlie Baker, Connecticut Governor Ned Lamont, Rhode Island Governor Gina Raimondo and Washington, D.C. Mayor Muriel Bowser signed a [Memorandum of Understanding \(MOU\)](https://www.transportationandclimate.org/sites/default/files/TCI%20MOU%2012.2020.pdf) (<https://www.transportationandclimate.org/sites/default/files/TCI%20MOU%2012.2020.pdf>) committing to a groundbreaking multi-state program that will reduce motor vehicle pollution by at least 26 percent and generate over \$1.8 billion in Massachusetts by 2032. The bipartisan Transportation and Climate Initiative Program (TCI-P) will allow participating jurisdictions to invest in equitable, cleaner transportation options, and create significant new employment opportunities while substantially improving public health across the Commonwealth and New England.

Underscoring the importance of regional action, other Transportation and Climate Initiative (TCI) jurisdictions released a [joint statement](https://www.transportationandclimate.org/sites/default/files/TCI%20Next%20Steps%2012.20.pdf) (<https://www.transportationandclimate.org/sites/default/files/TCI%20Next%20Steps%2012.20.pdf>) committing to continued collaboration on the development of the regional program, as well as working to identify additional regional strategies to reduce air pollution, create healthier communities, and invest in cleaner, more equitable transportation systems. Significantly, the State of North Carolina joined the joint statement, committing for the first time to working with the other TCI jurisdictions on the development of the program. With the issuance of the MOU, the remaining TCI jurisdictions have the ability to formally sign the MOU at any time. The program is slated to begin in 2023 after a reporting year to allow for additional jurisdictions to sign on.

"As a Commonwealth, we have an obligation to address climate change head on and a challenge this great requires action across our region and nation. That's why I am proud to join Governor Lamont, Governor Raimondo and Mayor Bowser to launch this trailblazing program to reduce greenhouse gas emissions while building the clean, resilient transportation system of the future," **said Governor Charlie Baker**. "By partnering with our neighbor states with which we share tightly connected economies and transportation systems, we can make a more significant impact on climate change while creating jobs and growing the economy as a result. A dozen Transportation and Climate Initiative states are also committing to this effort today and we look forward to these partners moving ahead with us as we build out this first in the nation program."

In a region with nation-leading climate goals, Massachusetts, Connecticut, Rhode Island and Washington, D.C. are committing to bold action to ensure the achievement of emissions reduction targets while positioning the jurisdictions and region as leaders in the clean transportation economy. Accounting for 73 percent of the transportation emissions, 76 percent of the vehicles, and 75 to 80 percent of the gross domestic product in New England, the three states and Washington D.C. are taking this action at a time when the impacts of climate change continue to be felt across the country and region.

“Engaging in this way with my fellow governors and Mayor Bowser accomplishes goals we have set for Connecticut for years,” **said Connecticut Governor Ned Lamont.** “Participating in the TCI-P will help grow our economy through a fresh injection of capital to provide for jobs and new infrastructure. This collaboration will cut our greenhouse gas emissions, and it will make our urban centers healthier, after decades of being adversely impacted by the emissions being released by traffic every day. Connecticut has always taken pride in our leadership role when it comes to climate, and when we can combine that with a stronger economy, fast transit systems, and regional cooperation, that’s a win for all of us.”

“Joining the Transportation and Climate Initiative is an investment in Rhode Islanders,” **said Rhode Island Governor Gina M. Raimondo.** “This first-of-its-kind program will provide \$20 million annually for public transit, safe streets for bikers and pedestrians, and other green projects. Most importantly, it will provide much-needed relief for the urban communities who suffer lifelong health problems as a result of dirty air. I look forward to working with the Rhode Island General Assembly to launch this program and protect the health of Rhode Islanders.”

“My vision is for the District to be the healthiest, greenest, most livable city for all our residents,” **said Washington, D.C. Mayor Muriel Bowser.** “To realize that vision, we have ambitious goals – for mobility, equity, and climate – and this program is an opportunity to accelerate all three, together. That’s why I’m proud to join this collaboration, leveraging a multi-jurisdictional commitment to cutting pollution to deliver real health benefits and investment dollars for all eight Wards.”

In New England, transportation is responsible for over 40 percent of greenhouse gas emissions, and exposure to air pollution exacerbates lung and heart ailments, causes asthma attacks, and increases the risk of a stroke and other serious health conditions. To address these challenges, the new program will make available over \$160 million in allowance auction proceeds to Massachusetts by 2023 — money to provide better transportation options that result in less pollution, improved health, and a growing economy.

“The COVID-19 pandemic has highlighted the need to proactively invest in protecting public health, especially in communities most affected by air pollution,” **said Lt. Governor Karyn Polito.** “The Transportation and Climate Initiative Program provides a critical opportunity to improve air quality throughout the Commonwealth, create jobs for Massachusetts residents, and help our state and regional economies recover.”

“The next decade is pivotal for all levels of government to take deliberate action to avoid the worst impacts of climate change, and this historic multi-jurisdictional program will unlock solutions that reduce emissions and protect our most vulnerable residents in environmental justice communities and communities underserved by transportation options,” **said Energy and Environmental Affairs Secretary Kathleen Theoharides.**

“Importantly, all TCI jurisdictions have committed to continuing their work together on the program, and we look forward to welcoming additional states into the program while continuing our work across the region to

meet our Net Zero climate goals here in Massachusetts, improving local air quality, and deploying new, clean transportation options.”

The TCI-P jurisdictions have committed to invest 35 percent of annual revenue in communities underserved by current transportation options, and with disproportionately high levels of pollution. To ensure equitable clean transportation outcomes, Massachusetts will designate an advisory body with diverse representation to identify underserved and overburdened communities, provide guidance for investments, and define goals and metrics for measuring progress.

“Tackling a challenge as big as climate change requires regions to work together and both the Memorandum of Understanding and joint statement represent a commitment by a broad group of states to continue collaborating on strategies that can bend the curve on transportation greenhouse gas emissions, which continue to be the largest and fastest growing source of climate-altering pollution,” **said Transportation Secretary and CEO Stephanie Pollack.**

“We look forward to ongoing engagement with communities, especially those that have been overburdened or underserved,” **said Massachusetts Department of Environmental Protection Commissioner Martin Suuberg.** “MassDEP will work to engage with those communities and all interested parties as we move forward.”

“TCI utilizes a proven mechanism to protect our environment, stimulate our economy, and improve public health. This agreement demonstrates that climate change need not be a partisan issue nor a point of contention between the business and environmental communities,” **said Elizabeth Turnbull Henry, President of the Environmental League of Massachusetts.** “COVID-19 has highlighted the serious health consequences of pollution and poor air quality. We applaud Governor Baker for his early and effective leadership in making TCI a reality.”

TCI-P will require large gasoline and diesel fuel suppliers to purchase “allowances” for the pollution caused by the combustion of fuels they sell in the regions. The total number of emission allowances would decline each year, resulting in less transportation pollution. Each participating jurisdiction will independently decide how to invest program proceeds. These proceeds will be invested in ways that help both urban and rural residents, including improving and expanding public transportation; zero-emission buses, cars, and trucks; electric vehicle charging infrastructure; development of interstate electric vehicle charging corridors; improving high speed wireless internet in rural and low-income areas to allow for teleworking; repairing existing roads and bridges; and providing safer bike lanes and sidewalks.

TCI-P was developed with extensive outreach and input from thousands of residents, stakeholders, businesses, and organizations, as part of the Transportation and Climate Initiative (TCI), a multi-jurisdictional collaboration of Northeast, Mid-Atlantic, and Southeast states and the District of Columbia. With the signing of the TCI-P MOU, there will be many additional opportunities for the public to provide feedback during the subsequent development of a model rule, and program implementation.

This announcement builds on the Baker-Polito Administration’s leadership on climate change. Earlier this year, Governor Baker [committed](#)

[\(/news/baker-polito-administration-issues-letter-establishing-net-zero-emissions-target\)](#) Massachusetts to achieving net zero emissions by 2050. To determine how best to achieve this emissions limit, the Administration launched its

2050 Roadmap, a nation-leading quantitative and qualitative planning effort that will chart multiple technical and policy pathways by which the Commonwealth can equitably and cost-effectively achieve net zero emissions by 2050. The state's 2050 Roadmap analysis will directly inform the state's 2030 emissions limit, which will be set at the end of 2020 together with the publication of a second report, the 2030 Clean Energy and Climate Plan, detailing the Commonwealth's plan to achieve that limit. Massachusetts continues to lead the nation in climate action, including through the first-in-nation Clean Peak Standard, the Municipal Vulnerability Preparedness (MVP) Program, participating in the Regional Greenhouse Gas Initiative (RGGI), clean energy procurements, nation-leading energy efficiency programs, electric vehicle and charging infrastructure incentive programs, and its Clean Energy Standard (CES).

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Media Contact

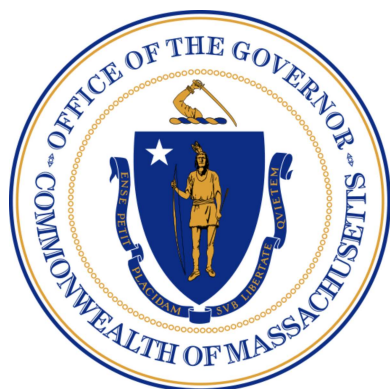
Sarah Finlaw, Press Secretary, Governor's Office

Phone

(617) 725-4025 (tel:6177254025)

Online

gov.press@state.ma.us (mailto:gov.press@state.ma.us)



Office of Governor Charlie Baker and Lt. Governor Karyn Polito

[\(/orgs/office-of-the-governor\)](/orgs/office-of-the-governor)

Governor Charlie Baker, Lt. Governor Karyn Polito and the Baker-Polito Administration are committed to serving the people of Massachusetts and making the Commonwealth a great place to live, work and raise a family.

More [\(/orgs/office-of-the-governor\)](/orgs/office-of-the-governor)

Governor's Press Office (</orgs/governors-press-office>)

Visit the Governor's Press Office to learn about recent news from the administration, follow our happenings on social media, and for media contact information.

More (</orgs/governors-press-office>)

Executive Office of Energy and Environmental Affairs

(</orgs/executive-office-of-energy-and-environmental-affairs>)

EEA seeks to protect, preserve, and enhance the Commonwealth's environmental resources while ensuring a clean energy future for the state's residents. Through the stewardship of open space, protection of environmental resources, and enhancement of clean energy, the Executive Office of Energy and Environmental Affairs works tirelessly to make Massachusetts a wonderful place to live, work, and raise a family.

More (</orgs/executive-office-of-energy-and-environmental-affairs>)



Massachusetts Department of Transportation

(</orgs/massachusetts-department-of-transportation>)

Our mission is to deliver excellent customer service to people traveling in the Commonwealth by providing transportation infrastructure which is safe, reliable, robust and resilient. We work to provide a transportation system which can strengthen the state's economy and improve the quality of life for all.

More (</orgs/massachusetts-department-of-transportation>)

TRANSPORTATION AND CLIMATE INITIATIVE PROGRAM

Memorandum of Understanding

WHEREAS, there is scientific consensus that Earth's climate is now changing faster than at any point in the history of modern civilization, primarily as a result of greenhouse gas (GHG) emissions from human activities; climate change has resulted in the increased frequency and severity of extreme weather events that have adversely impacted each Signatory Jurisdiction; and climate change poses a clear, present, and increasingly dangerous and costly threat to the health, safety, and welfare of the residents of every Signatory Jurisdiction; and

WHEREAS, the Signatory Jurisdictions have statutory obligations or otherwise have committed to mitigate the risks of climate change through strategies intended to reduce GHG emissions across all sectors; and the transportation sector is a significant contributor to GHG emissions in each Signatory Jurisdiction and accounts for approximately 42 percent of GHG emissions in the Signatory Jurisdictions; and

WHEREAS, the Transportation and Climate Initiative was founded in 2010 as a collaboration of states and the District of Columbia to develop strategies to reduce GHG emissions from the transportation sector; and more recently, these jurisdictions have been developing a multijurisdictional program to address the urgent need to reduce GHG emissions and other harmful pollutants generated by the transportation sector; and

WHEREAS, the Signatory Jurisdictions are committed to working with communities, businesses and labor to accelerate the transition to an equitable, safe, and affordable low-carbon transportation sector that will improve public health, create new economic opportunities, and provide enhanced mobility options for communities in each Signatory Jurisdiction; and

WHEREAS, the Signatory Jurisdictions recognize and are committed to working with and investing in communities that are overburdened by air pollution, vulnerable to the impacts of a changing climate, underserved by the existing transportation system, and disproportionately impacted by the COVID-19 pandemic.

NOW, THEREFORE BE IT RESOLVED, that the undersigned Signatory Jurisdictions, through this Memorandum of Understanding (MOU), express our mutual understanding and commitment to establish a multijurisdictional program consistent with this MOU, to be known as the Transportation and Climate Initiative Program (TCI-P), to achieve the goals described in this MOU; and

BE IT FURTHER RESOLVED, that the goals of TCI-P include:

- reducing carbon dioxide (CO₂) emissions from the transportation sector;
- improving air quality and public health, increasing resilience to the impacts of climate change, and providing more affordable access to clean transportation choices;
- promoting local economic opportunity and creating high quality jobs;
- maximizing the efficiency of the multijurisdictional program to ensure greater benefits;
- advancing equity for communities overburdened by pollution and underserved by the transportation system; and

BE IT FURTHER RESOLVED, that the Signatory Jurisdictions will seek to implement TCI-P as outlined herein.

1. TCI-P PROGRAM DESIGN AND SCHEDULE

A. Program Design. TCI-P is a multijurisdictional cap-and-invest program, consisting of individual programs adopted and implemented under the independent legal authority of each Signatory Jurisdiction, designed to ensure reductions in CO₂ emissions from the transportation sector. Each Signatory Jurisdiction, in its discretion, will seek to invest strategically in lower carbon transportation options and other investments to further the goals described in this MOU.

B. Program Schedule. The Signatory Jurisdictions will release a coordinated final Model Rule after providing for a public review and input period on a draft model rule. Each Signatory Jurisdiction commits to pursue any legal processes within its jurisdiction required to implement its individual program consistent with the Model Rule. The Signatory Jurisdictions intend that the first reporting period of TCI-P will commence as early as January 1, 2022, and the first compliance period of TCI-P will commence January 1, 2023 or at such later time as at least three jurisdictions have completed the legal processes required to implement their individual programs. The Signatory Jurisdictions intend to conduct one or more early CO₂ allowance auctions in 2022.

2. MODEL RULE FOR THE ESTABLISHMENT OF TCI-P

A. TCI-P Emissions Cap and TCI-P Participating Jurisdiction Emissions Budgets. The Model Rule shall establish a multijurisdictional base annual CO₂ emissions cap for TCI-P starting in 2023, which will be equal to the sum of the TCI-P participating jurisdictions' CO₂ emissions budgets. Beginning with the initial base annual CO₂ emissions budgets for 2023, the base annual CO₂ emissions budgets shall decline by 30 percent by 2032, by equal amounts each year. The 2023 base annual CO₂ emissions budgets shall be as follows:

Connecticut:	13,497,957 metric tons
District of Columbia:	877,715 metric tons
Massachusetts:	24,467,216 metric tons
Rhode Island:	3,291,658 metric tons

B. Affected Fuel and Compliance Entities. "Affected Fuel" shall include the fossil fuel components of motor gasoline and on-road diesel fuel delivered for final sale or consumption in a TCI-P participating jurisdiction. "State Fuel Suppliers" shall be required to obtain allowances to cover CO₂ emissions from the combustion of Affected Fuel and report such emissions. The primary regulated parties shall be Position Holders, namely those owners of Affected Fuel at fuel terminals. Other entities that deliver Affected Fuel will be regulated as State Fuel Suppliers only as necessary to ensure that all Affected Fuel is subject to an allowance holding obligation. State Fuel Suppliers and other fuel supply market participants may have other reporting or recordkeeping obligations.

C. Allowances, Allowance Auctions, and Market Stability Mechanisms. Each TCI-P participating jurisdiction shall originate CO₂ allowances and shall offer all such allowances for sale at auction, but may set aside or retire allowances to be used to achieve other TCI-P goals. The Model Rule shall include a cost containment reserve, an emissions containment reserve, and a minimum auction reserve price below which allowances will not be sold. Unless otherwise provided in this MOU, TCI-P participating jurisdictions shall accept for compliance with their individual programs allowances originated by other TCI-P participating jurisdictions.

D. Compliance and Flexibility Mechanisms. TCI-P shall include three-year compliance periods, allow for unlimited banking of CO₂ allowances for use in future compliance periods, and provide compliance alternatives, including the limited use of offsets to the extent consistent with applicable law.

3. INVESTMENTS, EQUITY, AND COMPLEMENTARY POLICIES

A. Investment of Proceeds from Auction of Allowances. Each TCI-P participating jurisdiction, in its discretion, will seek to invest the proceeds from the auction of CO₂ allowances to achieve TCI-P goals. Each Signatory Jurisdiction is committed to working collaboratively within its jurisdiction to invest, in a manner that reflects the population of overburdened and underserved communities, no less than 35 percent of the proceeds from the auction of allowances to ensure that overburdened and underserved communities benefit equitably from clean transportation projects and programs.

B. Equitable Processes. Each TCI-P participating jurisdiction will ensure that overburdened and underserved communities are able to provide meaningful input into decision making processes. Each Signatory Jurisdiction will establish and support an Equity Advisory Body (or bodies) composed of diverse stakeholder groups, with a majority of members being representatives of overburdened and underserved communities or populations, or designate an existing body that meets this description, to advise on decision making and equitable outcomes for TCI-P. The roles of an Equity Advisory Body include:

- (1) Developing criteria for defining overburdened and underserved communities, building on existing criteria and definitions, where applicable;
- (2) Providing recommendations for equitable investments of program proceeds and complementary policies that would achieve the requisite benefits for overburdened and underserved communities; and
- (3) Developing metrics for evaluating how investments of program proceeds demonstrably provide direct and meaningful benefits for overburdened and underserved communities.

C. Transparency. TCI-P participating jurisdictions will annually review and report the impacts of each jurisdiction's individual program, including with respect to equity. Each Signatory Jurisdiction will work with communities and with its Equity Advisory Body to assess the equity impacts of the program on an ongoing basis, including by monitoring air quality in communities overburdened by air pollution to ensure the effectiveness of policies and investments. Annual reports will specify how TCI-P proceeds are spent by each TCI-P participating jurisdiction and

include lists of projects and programs supported by TCI-P proceeds and the levels of investment received by each.

D. Complementary Policies. The Signatory Jurisdictions recognize that achieving long-term reductions in pollution from transportation will require a combination of policy approaches. Each Signatory Jurisdiction will consider a range of complementary policies to achieve additional emissions reductions, particularly in overburdened and underserved communities.

4. PROGRAM ADMINISTRATION AND REVIEW

A. Administrative Organization. The Signatory Jurisdictions will establish an Administrative Organization to provide administrative support and technical assistance to TCI-P participating jurisdictions. The Administrative Organization shall have no authority to adopt, implement, or enforce the requirements of any TCI-P participating jurisdiction's individual program. The Administrative Organization will be funded by TCI-P participating jurisdictions proportionally to their budgets subject to applicable appropriations processes.

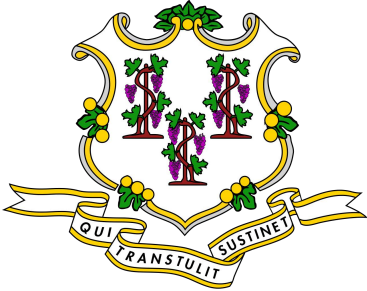
B. Program Review. Within three years after program launch and regularly thereafter, the TCI-P participating jurisdictions will commence a comprehensive review of TCI-P to determine its effectiveness. As part of these reviews, TCI-P participating jurisdictions will consider additional reductions before or after 2032.

5. ADDITION OR WITHDRAWAL OF JURISDICTIONS


The Signatory Jurisdictions will work together to encourage other jurisdictions to participate in TCI-P with the goal of expanding the impact of the program. Any jurisdiction may withdraw at any time from TCI-P in a manner consistent with maintaining the integrity of the program.

[Signatures on following pages]

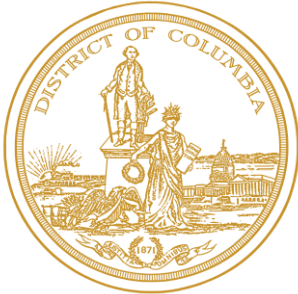
This Memorandum of Understanding of the Transportation and Climate Initiative Program
signed as of this 21st day of December 2020.



THE STATE OF CONNECTICUT

By: 
Ned Lamont
Governor

This Memorandum of Understanding of the Transportation and Climate Initiative Program signed as of this 17th day of December 2020.



THE DISTRICT OF COLUMBIA

By: _____

Muriel Bowser
Mayor

The Seal of the District of Columbia is hereby affixed, and this certificate is endorsed this seventeenth day of December in the year two-thousand twenty.

This Memorandum of Understanding of the Transportation and Climate Initiative Program signed as of this 21st day of December 2020.



THE COMMONWEALTH OF MASSACHUSETTS

By: 
Charles D. Baker
Governor

This Memorandum of Understanding of the Transportation and Climate Initiative Program signed as of this 21st day of December 2020.

THE STATE OF RHODE ISLAND

By: 
Gina M. Raimondo
Governor





MEMORANDUM

TO: Delegates and Alternates, Berkshire Regional Planning Commission

FROM: Thomas Matuszko, Executive Director

DATE: December 7, 2020

RE: **November Assistance Activities**

This report highlights technical assistance provided by the staff of the Berkshire Regional Planning Commission for the month of November 2020. This assistance was provided in response to requests staff received as identified in the Board/Organization column. Responses to requests were supported by local assessment funds or grant funds, if available and permitted by the funding agencies. This report is intended to keep municipal officials informed regarding the uses to which local assessment funds are put and to indicate the types of local and technical assistance that BRPC can provide. If assistance to others may be useful to your community, please feel free to contact us for details.

Town/City/State	Municipal Technical Assistance	Board/Organization
Lee	Correspondence	Town Administrator
Williamstown	Preparations for upcoming meeting with MTWP MVPA	The Nature Conservancy