

## SELECT BOARD MINUTES / March 22, 2017

Select Board present – Bruce Marshall, Harvey Drosehn

Select Board remotely – Laurel Scialabba

Public & Board Members Present – Kathe Warden, Ryan Aylesworth, Shaun Galliher, Justin Gilardi, Dick Eastland, Bill Pike, Viv Mason, John Wood of Eversource

Harvey Drosehn opened the meeting at 7pm and announced the meeting was being recorded. He asked that all cell phones be turned off and if anyone was recording the meeting, no one recording. He announced that Laurel Scialabba is attending remotely.

Harvey asked everyone to stand for the Pledge of Allegiance

Review /Approve Previous Meeting Minutes - Harvey asked if everyone had time to review the previous meeting minutes of March 8, 2017. Harvey made a motion to accept the previous meeting minutes, Bruce seconded the motion and Bruce voted aye, Harvey voted aye and Laurel voted aye.

Review Correspondence & Warrants Harvey said he had signed the warrants and didn't find any issues. Harvey asked if everyone had read the correspondence. Harvey made a motion to accept all correspondence, Bruce seconded the motion. Bruce voted aye, Harvey voted aye and Laurel voted aye.

Communications & Reports from Department Heads, Boards, and Chairs

Town Administrator – Ryan Aylesworth – Ryan reported the following

- The Personnel Policy has been reviewed, and Ryan has made a couple of changes. He asked for the Select Board to adopt it as currently written. If there are any changes to be made in the future it can be done. Harvey made a motion to accept the Personnel Policy, Bruce seconded the motion. Bruce voted aye, Harvey voted aye and Laurel voted aye.
- Martino Glass has given proposals to replace both upper level and lower level main door entrances, and included making them ADA compliant with electronic door openers. Each door would be \$16,400.00 and Ryan was looking to split the cost between this year and next. Laurel asked if it was necessary to make them both ADA compliant. Ryan said he would ask the Building Inspector.
- There will be an informational meeting on March 23 at 5:30 in the Kittredge School Library for Peru and Hinsdale Residents. CBRSD is having a vote on April 8 to see if the 7 towns will agree to fund research about a new high school or high school renovations.
- Ryan is done reviewing the FY2018 budget, it looks like a 2% overall increase which would put the tax rate at approximately \$14.18.
- Annual Report is in progress with both Kathe, Viv Mason and Ryan getting it ready to go to the printer.

- Citizens Energy has notified the Town that are ready to seek a special permit from the Select Board and a site plan review from the Planning Board. They have already signed a PILOT agreement with the town.
- The town received the Sewer Bill from the Town of Dalton, and the flow amount was down 17 ½%; unfortunately the charge is 40% higher than anticipated. Harvey asked Ryan to set up a meeting with Ken Walto to discuss if Dalton has a price agreement with Pittsfield. (Pittsfield processes the waste that comes from Hinsdale, goes through Dalton and ends up at Pittsfield Sewer plant.) A discussion followed on reasons why there could have been such an increase.
- Foresight Engineering has sent the proposal and scope of services for the Plunkett Lake Valve
- Hill Engineering has sent a new proposal for Maple St Cemetery, taking out the stone cleaning services which lowered the proposal.

#### Old Business

None

#### *New Business*

Hearing upon the petition of Western Massachusetts Electric Company d/b/a Eversource Energy Verizon New England Inc. Requesting permission to set a jointly owned mid-span pole at the location of South Street (Route 8) Hinsdale MA. Will be set between pole (57/15M Eversource custodian), 122' south-easterly of existing pole (57/15) and 2,860' south-easterly of the centerline on Maple Street on the Southern side of Route 8. For the purpose of installation to provide interconnection service for customers new solar field. -Harvey said that the town needed to have a hearing for the placement of a new pole for Eversource. John Wood of Eversource explained what the numbers meant for the poles and that the placement was across the street from Nichols Gravel for solar field. Harvey made a motion to allow Eversource to place a new pole between pole 57/15M and pole 57/15 on Route 8. Bruce seconded the motion. Bruce voted aye, Harvey voted aye and Laurel voted aye.

Approval of new student attending McCann Tech – Ryan said there is a family moving to Hinsdale whose son is currently in a vocational program with Taconic. The family would like him to transfer to McCann Tech for a vocational program offered there, starting April. Ryan needs a Select Board to vote on it, the savings to the Town is that there currently no other student going to Pittsfield High or Taconic and there is students going to McCann so there wouldn't need to be another bus added to the Towns cost. Harvey made a motion to allow the student to transfer to McCann, Bruce seconded the motion. Laurel said that normally a student would need to go to the closest school that offers the program but understands that in this case there would be more cost to the town. A vote is taken, Bruce voted aye, Harvey voted aye and Laurel voted aye

Discussion of Finance Committee vacancy – Harvey said that since the town elections were so close he feels that the Select Board should forgo filling the vacancy till the election. He made a motion for the Select Board to forgo the filling the vacancy, Bruce seconded the motion, Bruce voted aye, Harvey voted aye and Laurel voted aye.

*Any new business to come before the Select Board*

Dick Eastland asked if the Select Board could write a letter to Charter Communications about dropping WWLP from their station line up. He feels since the taxpayers are funding the grant for MBI to build out and Charter is receiving this money the town should be able to ask that Charter keep WWLP in their station lineup. He would also like the state to be contacted to put pressure on Charter. Harvey asked Ryan if he could write a letter and he said he could. Ryan asked Dick if there were other Berkshire towns involved and he said all of them are. Ryan said he would reach out to other towns in the county and get a letter out.

Kathe Warden says that Berkshire Health sent a letter today asking for a waiver of the facilities fee for their Matter of Balance class to be held in the community room starting April 4th for 8 weeks.

Bruce was concerned about making a decision on this since it wasn't posted on the agenda. Ryan explains that this is part of the Select Board agenda for new business that comes up the last minute. Harvey makes a motion to waive the facility use fee for Berkshire Health's Matter of Balance class. Bruce seconded the motion. Bruce voted aye, Harvey voted aye and Laurel voted aye

Review and approve Conservation Assistance to Small Communities grant application – Ryan said last week, he asked to apply for the Conservation Assistance to Small Communities Grant, the town has since been awarded \$12,000.00 to develop an open space and recreation plan (OSRP) to be able to apply for more substantial land acquisition grants. Harvey makes a motion to apply to accept the grant, Bruce seconds the motion. Bruce voted aye, Harvey voted aye and Laurel voted aye.

Public Comments - Shaun Galliher asked if before the Finance Committee meeting on April 6, the Finance committee would have the budget so that they could review it individually before the meeting. Ryan said he planned on having the budget out by next Thursday or Friday which would give the committee almost a week to review it.

Meeting Adjournment - Harvey makes a motion for the meeting to adjourn at 7:35pm, and to enter into Executive Session to comply with MGL Ch. 30A § 21, (a)( 1). To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties. Police Officer – To approve and decide if these meeting minutes of Executive Session July 28, 2016 are to be released. Meeting will not reconvene in Public Session when it is over. Bruce seconds the motion, Bruce voted aye, Harvey voted aye and Laurel voted aye

Respectfully submitted

Katherine Warden

**SELECT BOARD MINUTES / March 8, 2017**

Select Board present – Bruce Marshall, Harvey Drosehn

Select Board remotely – Laurel Scialabba

Public & Board Members Present – Kathe Warden, Ryan Aylesworth, Shaun Galliher, Cathy Spinney, Ray Bolduc, Sandra Page, Phil Daignault, Dick Eastland

Harvey Drosehn opened the meeting at 7pm and announced the meeting was being recorded. He asked that all cell phones be turned off and if anyone was recording the meeting, no one recording. He announced that Laurel Scialabba is attending remotely.

Harvey asked everyone to stand for the Pledge of Allegiance

Review /Approve Previous Meeting Minutes - Harvey asked if everyone had a time to review the previous meeting minutes of January 23, January 25, February 8 and Water and Sewer Commissioners meeting of January 25. Bruce Marshall made a motion to accept the previous meeting minutes, Laurel Scialabba seconded the motion and Bruce voted aye, Harvey voted aye and Laurel voted aye.

*Review Correspondence & Warrants* Harvey said he had signed the warrants and didn't find any issues.

*Communications & Reports from Department Heads, Boards, and Chairs*

Town Administrator – Ryan Aylesworth – Ryan reported the following

- He is close to finalizing his recommended FY18 budget and there would be a possible 2-21/2 per cent increase, Bruce asked what would that do to the tax rate and Ryan said at most there would be around \$.15-\$.20 cents per \$1000.00 in assessed value.
- March newsletter was put out today.
- He and Kathe would be meeting with MIIA about the insured values of the buildings to make sure they were being valued properly.
- CBRSD is having a vote on April 8 to see if the 7 towns will agree to fund a research about a new high school. There will be an informational meeting on March 23 at 5:30 in the Kittredge School Library for Peru and Hinsdale Residents.
- Harvey and Ryan will be attending a MMA legislative affairs breakfast in Lenox tomorrow.
- Last Friday Ryan met with Hill Engineering about the Maple St Cemetery project.
- Wanted to thank the Fire Association for inviting him and the Select Board to their annual Prime Rib dinner.

*Old Business*

Emergency Management – Berkshire County Regional Shelter Plan – Ray Bolduc – Ray presented the agreement that the Select Board would need to sign to have for emergency shelters. There is no cost to the town and the two available sites would be BCC and Camp Chimney Corners in Becket. Ray said it would make most sense to use Camp Chimney Corners due to its location. Bruce made a motion to accept the Berkshire County Regional Shelter Plan, Laurel seconded the motion. Bruce voted aye, Harvey voted aye and Laurel voted aye.

### *New Business*

Appoint Officer Kristen Burgess as Animal Inspector – Kristin asked to be appointed to Animal Inspector, she explained the difference between and Inspector and Control Officer. Bruce asked what she was going to do for a shelter. Kristin had made arrangements and was already using Sonsini Shelter in Pittsfield with no cost to the town. Dick Eastland asked about entering someone's property to see if a dog was licensed. A discussion followed over the procedures she would follow to see if a dog was licensed. Bruce made a motion to appoint Kristin as Animal Inspector, Laurel seconded the motion. Bruce voted aye, Harvey voted aye and Laurel voted aye.

Discussion to allow Sandra Page of Western Mass Labor Action to stand at Transfer Station to get signatures about the Northeast Power rate hike. Sandra would like to be able to have a petition drive at the Transfer Station, due to Northeast Powers 10% rate hike. A discussion follows over where she could be standing. Laurel is concerned that it will set a precedent. Bruce says the ball team sells fundraising cards up there and the Boy Scouts sell wreaths. Bruce makes a motion to allow the petition drive to be held but only 2 days. Harvey seconds the motion. Harvey asks Sandra to let the Board know what 2 days they will be doing it. A vote is taken Bruce voted aye, Harvey voted aye and Laurel voted no.

Set a date for a hearing with Eversource to set a new jointly-owned mid-span pole on South St (Route 8) to provide interconnection service for customer's new solar field. Eversource requested a hearing with the Select Board to place a pole on Route 8 across from the Nichols property. Kathe Warden said they have indicated they would like it as soon as possible. Harvey made a motion to have the hearing on March 22 during the Select Board meeting, Bruce seconded the motion, Bruce voted aye, Harvey voted aye and Laurel voted aye

Review and approve Conservation Assistance to Small Communities grant application. Ryan said the town needs to develop an open space and recreation plan (OSRP) to be able to apply for more substantial land acquisition grants valued up to \$400,000. If Hinsdale receives the Conservation Assistance to Small Communities Grant, the Berkshire Regional Planning Commission will help to draft the OSRP. Bruce makes a motion to apply to BRPC for assistance, Laurel seconds the motion. Bruce voted aye, Harvey voted aye and Laurel voted aye.

Discussion of renaming the Old Town Hall to Hinsdale Community Center and renaming and reappointing Old Town Hall committee. Kathe asks that the Select Board makes a formal name change of Old Town Hall also known as Youth Center. The building is at 95 Maple St. A discussion follows over the name change and renaming the committee, and if the committee members need to apply for reappointment. Harvey makes a motion to rename 95 Maple St as Hinsdale Community Center and to rename the Old Town Hall Committee to Hinsdale Community Center Committee. Bruce seconds the motion. Bruce voted aye, Harvey voted aye and Laurel voted aye. Laurel asks Kathe to contact all of the members of the committee.

Review and approve the Plunkett Reservoir Gate Valve preliminary design and engineering proposal. Ryan says that he needs at this time for the Select Board to review the proposal that was received from Foresight Engineering. Foresight knows the project, having worked on it back in 2001. They have a different approach to fixing the gate valve. Horizon Engineering proposed that a valve be installed at the pipe inlet, which would require divers to service it anytime there was a maintenance issue. Foresight's proposal would be that the valve be entirely mechanical (and installed within the footprint of the existing gatehouse) where Horizon's would be mechanical and electrical. Bruce was concerned about the money that was spent with Horizon already. Ryan said that the maintenance costs would likely be much lower with Foresight's proposal. He said he is looking into SEARCH grants offered by the USDA for \$30,000 to help offset the design plans. There was no approval request made during this meeting.

Sealed bid opening of Vocational Ed. Transportation review and decision. Ryan presented the sealed bids for the Voc. Ed. Transportation, There was only one bidder, DuFour Inc. of Hinsdale, their costs were McCann \$171.50 per day, Pittsfield /Taconic \$126.50 per day & Smith Voc. \$183.00 per day. It is for up to 40 students per bus. Currently there are approximately 17-18 students using these services. Harvey makes the motion to approve DuFour Inc. for FY18 Vocational Ed transportation, contingent Annual Town Meeting funding approval. Bruce seconds that motion. Bruce voted aye, Harvey voted aye and Laurel voted aye

Review of town-wide mowing proposals. Ryan presented 2 proposals he received (proposals were solicited). He rated them on 3 types of criteria: Total cost, Reputation, and Capacity. Gary Daniels bid \$14,995, Old New England Lawn Care bid \$15,800. Reliable Yardwork's was the 3rd company he solicited but they didn't submit a quote. Ryan said that both vendors scored the same on the reputation and capacity criteria, and recommended that the Board select Gary Daniels based on cost. Harvey made a motion to accept Gary Daniels bid for FY18, Bruce seconded the motion. Bruce voted aye, Harvey voted aye and Laurel voted aye.

Any new business to come before the Select Board

None

Public Comments

An unidentified man spoke, said he came to the Select Board back in August, he owns property on Bullard Crossing and had asked for a street sign. He said he had been to see Rene Senecal 2 more times and still doesn't have a street sign. He is concerned if there was a fire or something the fire dept. would have a problem finding his house. Bruce said it shouldn't take this long to have it fixed. The unidentified man also said the culvert pipes are sticking up in areas and serious pot holes. He said it was a public road all the way to the railroad crossing and isn't taken care of. Harvey said he would go tomorrow and talk to Rene and find out what was going on with the street sign and see if something could be done with the culvert pipe and pot holes.

Harvey asked if there were any other public comments and there were none.

Meeting Adjournment - Harvey makes a motion for the meeting to adjourn at 8pm, to enter into Executive Session to comply with MGL 30A,21,(a)(1) to vote to approve the Executive Meeting Minutes of July 28, 2016 and to decide if those meeting minutes are to be released. Meeting will not reconvene in Public Session when it is over. Bruce seconds the motion Bruce voted aye, Harvey voted aye and Laurel voted aye.

Respectfully submitted, Katherine Warden

SELECT BOARD MINUTES / February 8, 2017

Select Board present – Harvey Drosehn, Bruce Marshall

Select Board remotely– Laurel Scialabba

Public & Board Members Present – Kathe Warden, Ryan Aylesworth, Viv Mason, Cathy Spinney

Harvey Drosehn opened the meeting at 7pm and announced the meeting was being recorded, asked that all cell phones be turned off and if anyone was recording the meeting, no one recording. The Pledge of Allegiance was recited. Harvey announced that Laurel Scialabba was attending the meeting remotely.

Review /Approve Previous Meeting Minutes –Harvey asked if everyone had reviewed the meeting minutes of January 11, 2017 & January 23, 2017. Bruce made a motion to accept the meeting minutes of January 11 & 23, 2017. Laurel seconded the motion. Harvey voted aye, Bruce voted aye & Laurel voted aye.

Review Correspondence & Warrants – Harvey asked if everyone had reviewed the Correspondence and Warrants – Bruce made a motion to accept the correspondence and warrants, Harvey seconded the motion. Harvey then read a letter from Roseanna Iacavelli resigning from the COA. Harvey voted aye, Bruce voted aye & Laurel voted aye.

*Communications & Reports from Department Heads, Boards, and Chairs*

Town Administrator – Ryan Aylesworth- Ryan reported

\*The Budget Meeting on February 4 went well. It was only a Finance Committee meeting since the Select Board didn't have a quorum there. Ryan said he would review everything that was submitted and give it to the Select Board for their review, then it would go on to Finance for their review.

\*Ryan is looking into information from the USDA about the Gate Valve at Plunkett Lake, for both grants and loans that would have advantageous finance rates.

\*CBRSD is having a vote on Saturday, April 8, for a feasibility study for grades 9-12 to either rehab Waconah Regional or build a new high school. The cost of the study is \$850,000 and will be funded 50% by the State. If the vote passes, Hinsdale's cost for the study would be approximately \$12,000 per year for 5 years. The votes will be counted as a popular vote of all towns, not based on each town's actual vote.

\* Ryan will be meeting with the Town of Lanesboro tomorrow to discuss their Green Community Program.

*Old Business*

Building permit costs review continued – Harvey has met with Paul Greene to further discuss the changes in the building permit costs. Harvey reads all the new costs (see attached), Bruce Marshall makes a motion to accept the new building commissioner fees, Laurel Scialabba seconds the motion. Harvey voted aye, Bruce voted aye & Laurel voted aye.

### *New Business*

New Windsor Rd Commercial Solar Array - reviewing/approving terms of structured tax agreement – Roy Bishop said that he had negotiated a 20 year PILOT with Citizens Energy for the Town. It will have a 2 1/2% increase yearly and based on \$13,000 per megawatt. He felt this was a good accomplishment due to the fact, currently solar arrays are tax-exempt, though it is in the courts to be overturned. There will be a \$5000.00 payment made at the acceptance of the agreement and another \$5000.00 paid after the Annual Town Meeting votes if in agreement.

LaRochelle Automobile Restoration – reviewing/approving business license for Class II and Class III automobile sales. Colleen and Paul LaRochelle applied for a Class II & Class III business license. Laurel asked how many vehicles could they hold and Colleen said not more than 9 or 10. Laurel said she felt they should have a limit of 9. Harvey made a motion to grant them a Class II and Class III with a limit of 9 vehicles allowed. Bruce seconded the motion. Harvey voted aye, Bruce voted aye & Laurel voted aye.

Emergency Management – Berkshire County Regional Shelter Plan – Ryan said Ray Bolduc asked this to be put on hold till he could find out some more information.

Presentation by Berkshire County Educational Task Force – Andrea Wadsworth – Andrea gave a presentation put together by BCETF Planning Study - Phase One. It concentrated on the decline in enrollment, Cost and Revenue Trends and Educational Program Trends. She continued her presentation with a report of how the Task Force could create dialogue regionally with a focus on educational quality and financial sustainability. Both reports/presentations are attached. She asked if at any time there was anything the Task Force could look into for the town not to hesitate to contact her.

Any new business to come before the Select Board. None.

Public Comments – Shaun Galliher asks if the cost for the school vote in April will be taken care of by Central Berkshire Reg. School Board. Ryan says that everything will be directly billed to the Board, when he talked to Shawn Armacost, Hinsdale was the only town to have asked that question.

Meeting Adjournment – Harvey makes a motion to adjourn the meeting at 7:45pm. Laurel seconds the motion. Harvey voted aye, Bruce voted aye & Laurel voted aye.

Respectfully submitted, Katherine Warden

## SELECT BOARD MINUTES / January 25, 2017

Select Board present – Laurel Scialabba, Harvey Drosehn

Select Board absent - Bruce Marshall

Public & Board Members Present – Kathe Warden, Ryan Aylesworth, Shaun Galliher, David Stuart, Bonnie Conner, John Conner, Richard Scialabba, Larry Turner, Rene Senecal, Cathy Spinney, Bill Pike, Matthew Kollmer, and one unidentified signature.

Laurel Scialabba opened the meeting at 7:05pm and announced the meeting was being recorded and asked that all cell phones be turned off and if anyone was recording the meeting, no one recording.

Laurel asked everyone to stand for the Pledge of Allegiance

Review /Approve Previous Meeting Minutes December 28, 2016 & January 4, 2017. Harvey made a motion to accept the previous meeting minutes, Laurel Scialabba seconded the motion and all voted aye.

Review Correspondence & Warrants: Harvey made a motion to review and accept all correspondence. Laurel seconded the motion and all voted aye.

*Communications & Reports from Department Heads, Boards, and Chairs*

Dick Scialabba – Finance Board – Dick reported the Finance Board will be advertising for a member to fill a recent vacancy.

Larry Turner – Fire Dept. – Larry reported that the Fire Dept. has received the new Jaws of Life and the fire personnel had received training on it Tuesday night. Larry asked if the Select Board would accept the Fire Association's donation of the old hydraulic system from the old Jaws of Life be donated to the D.P.W. Harvey made a motion to accept the old hydraulic system for the DPW and Laurel seconded the motion all voted aye.

Ryan Aylesworth – Town Administrator – Ryan reported the following

\* There would be a budget meeting on Saturday, February 4 from 8:30-2:30 and all were welcome. It would be the first part of the Finance Committee and the Select Board effort to review the budgets of the town dept.'s.

\*The Town Annual Report information is due in. Please send everything to Kathe Warden and cc Ryan on it.

\*Roy Bishop – who was hired by the town to work on Commercial Solar PILOT programs. He is finishing up a PILOT with the Citizens Energy on New Windsor Rd. The projected amount for in lieu of taxes will be \$13,000.00 per megawatt direct current.

\*Online Bill pay is available now for Water and Sewer payments also.

\*Harvey and Ryan will be going to Boston, Thursday, for a ceremony at the Statehouse for the Complete Street Grant awards.

Dick Scialabba asked if for the Budget meeting on February 4, would the Finance committee have copies of all the department requests ahead of time and Ryan said he was planning on getting them the information by Wednesday Feb 1.

*Old Business*

Paul Greene – Building Inspector – A very lengthy discussion went on over the proposed increasing of fees. Laurel made a motion to table the discussion and it would be reviewed at a later date. Harvey seconded the motion and all voted aye. Paul then introduced Matt Kollmer to the Select Board for consideration to hire him as an Assistant Inspector. Paul said that due to his time away it would be fair to

the town to have an Assistant. The Assistant would be paid out of Paul's salary and not in addition to. Matt is studying to take his first set of exams in the next year. Harvey wanted it clear that if Matt makes a mistake, Paul will be liable and Paul said yes. Harvey made a motion to accept Matt Kollmer for Assistant Building Inspector providing he passes a background check. Laurel seconds the motion and all voted aye.

Dana Spring – Electrical Inspector – Ryan says Dana couldn't make the meeting due to illness. Dana did have his proposal ready that would change his fees to \$50.00 per inspection with \$10.00 of that going back to the town for administrative purposes. Harvey makes a motion to accept the new fee of \$50.00 per inspection with \$10.00 of it going back to the Town for administrative purposes. Laurel seconds the motion. All voted aye.

### *New Business*

Vote on Deficit Winter Wage Spending for DPW – Rene Senecal reported that the Winter Road Maintenance and Winter Wage Spending accounts are running out. He asked for the Select Board to vote to allow deficit spending for both accounts. Harvey made a motion to allow deficit spending on both Winter Road Maintenance and Winter Wage Spending; Laurel seconded the motion and all voted aye,

Set dates for Annual Town Meeting (May 17, 2017) and Annual Town Election (May 20, 2017). Laurel said the Select Board has to vote on dates for the Annual Town Meeting and Annual Town Election and keeping in standard with the Town Bylaws of the Town Meeting being the 3rd Wednesday and Election the 3rd Saturday. Harvey makes a motion to hold the Annual Town Meeting on May 17, 2017 and the Annual Town Election on May 20, 2017. Laurel seconds the motion and all vote aye.

Review and vote on Personnel Policy – AMENDED 1-24-2017 – Dick Scialabba thanked the Personnel Policy Committee, Shaun Galliher, Jim Manning, Bill Pike and Jean Andrews for all of their hard work. They did their best to include all the new state and federal laws. Dick said that he would like the updating of the policy turned over to the Town Administrator. Harvey made a motion to accept the Personnel Policy as written on January 24, 2017. Laurel seconded the motion and all voted aye. Harvey asked if there needed to be a motion for the Town Administrator to take over the updating and Laurel said it was already in his job description.

Presentation by Berkshire County Educational Task Force – Andrea Wadsworth is canceled due to illness and is rescheduled for February 8, 2017.

Any new business to come before the Select Board. – Ryan Aylesworth said the Mission and Vision Group met earlier in the day and Dave Stewart would like to join the Group. Dave came to the meeting and the group was able to interview him and voted unanimously to recommend him. Harvey makes a motion to appoint Dave to the committee, Laurel seconded the motion, all voted aye.

Laurel Scialabba reminded everyone she was going to be absent for the next two months. She will be attending the meetings remotely and hopes everyone will attend the meeting. One of the things she would like to do, according to the Acts of Modernization of Government, is to allow one Select Board member to sign the warrant. All other members will still review the warrant as well as Ryan as Town Administrator. Harvey makes a motion to assign the chairperson or the acting chairperson to sign the warrants per the Acts of Modernization of Government, Laurel seconds the motion. Ryan reminds everyone that there needs to be a report of the warrant that was signed at the next meeting. All voted aye.

Kathe Warden presents the report for the ABCC for the Select Board to sign.

Public Comments – No public comments

Meeting Adjournment – Laurel asks for a motion to adjourn the meeting. Harvey makes a motion to adjourn the meeting at 8:10pm. Laurel seconds the motion, all voted aye

Respectfully submitted, Katherine Warden

## SELECT BOARD MINUTES / January 23, 2017

Select Board present – Laurel Scialabba, Harvey Drosehn

Select Board absent - Bruce Marshall

Public & Board Members Present – Darren Lee, Rakesh Vyas

Laurel Scialabba opened the meeting at 1:00pm. Kathe Warden said it was for a liquor license application review for Lanesboro Liquor doing business as Hinsdale Wine and Spirits. Kathe mailed out 17 abutter notices and no response to any of them. Harvey made a motion to grant Lanesboro Liquors dba Hinsdale Wine and Spirits an all liquor package store license. Laurel seconded the motion. Harvey voted aye, and Laurel voted aye.

Meeting adjourned at 1:07pm.

Respectfully submitted, Katherine Warden

## SELECT BOARD MINUTES / January 11, 2017

Select Board present – Laurel Scialabba, Harvey Drosehn

Select Board absent - Bruce Marshall

Public & Board Members Present – Richard Scialabba, Shaun Galliher, Larry Turner, Cathy Spinney, Viv Mason

Laurel Scialabba opened the meeting at 7pm and announced the meeting was being recorded asked that all cell phones be turned off and if anyone was recording the meeting, no one recording. The Pledge of Allegiance was recited.

Laurel Scialabba asked if everyone had time to Review /Approve Previous Meeting Minutes of December 28, 2016 & January 4, 2017. Kathe Warden said the meeting minutes weren't totally completed and would have them done by the next meeting.

Laurel Scialabba asked if everyone had reviewed the Correspondence and warrants. Harvey Drosehn made a motion to approve the warrants and correspondence. Laurel Scialabba seconded the motion. All voted aye.

Larry Turner did want everyone to know that the Water /Sewer Bills have been sent out and are available to pay online.

#### *Communications & Reports from Department Heads, Boards, and Chairs*

Ryan Aylesworth – Town Administrator – Ryan reported the following

\* Update on Town Hall repairs: it will be approximately 5 more weeks. Carpet will start being installed in the offices January 24.

\*Roy Bishop reported to Ryan about the Commercial Solar Pilot Tax development. There has been no communication with the group developing the Nichols Gravel property. The New Windsor Rd group – Citizen Energy is deliberating over kilowatt production. There currently is not a law where you can tax solar fields, though the MMA is working to get one passed into state law.

\*Laurel, Charlie and Ryan met with Addison Auditors and Town of Hinsdale received an excellent review. Ryan wanted to thank Charlie and Diane for their impeccable work.

\*Reminded everyone that budget requests are due on Thursday, January 19 and reports for the Town report are due on Monday January 23. Also wanted everyone to remind that there was a Special Town Meeting Wednesday January 18 at 7:00pm with a listening session before that starting at 5:30pm. Both will be held in the gym at Kittredge School.

#### *Old Business*

Finalize Town Facility use forms. Laurel Scialabba said that since many groups only need rooms for less than 2 hours the fees have been adjusted to \$10.00 for under 2 hours, \$25.00 for ½ day and \$50.00 for a full day. Harvey Drosehn makes a motion to accept the rules and regulations for Facility Use as written and to have them go into effect February 1 2017. Laurel Scialabba seconded the motion, all voted aye.

### *New Business*

Discussion of increasing fees for the Building Inspector – Paul Greene requested that the fees for the building inspector be changed. In some instances the Town was overcharging for permits and in other cases they were undercharging. He also explained the pros and cons of set fees versus cost per thousand fee base. He didn't bring with him the recommended fee increases or decreases but said he will for the next meeting.

Discussion of increasing fees for Wiring Inspector – Dana Spring couldn't be at the meeting, but had asked for the fee base to be changed from set fee to a fee per visit. Ryan said he would get with Dana to have a fee structure written up for the next meeting.

Appointment of Backup to the Building Inspector – Paul Greene said he had wanted to bring Matt Kollmer tonight but he couldn't come due to family. He would like to have Matt appointed as an assistant for when Paul is away. He has been sponsored by BBRs and will sit for his first exam in the next few months.

### *Any new business to come before the Board*

Viv Mason asked for an update on the buildout by Charter. Ryan says he will find out and a discussion follows on buildout.

Sean Galliher asked where the carpet will be going in Town Hall. Ryan says it will be put on the entire upper level with the exception of the main entry way and Town Clerk's office. It will also be put in the Police Dept. Ryan also says that it will be necessary for the Town Hall carpet to be maintained on a regular basis as to take care of the Town's investment.

### *Public Comments*

Dick Scialabba says he hopes that the Building Inspector will make enforcement a priority. Laurel says that it definitely needs to be.

### *Meeting Adjournment*

Harvey Drosehn make a motion to adjourn the meeting at 7:55pm. Laurel Scialabba seconds the motion and all vote aye.

Respectfully submitted, Katherine Warden

